



## **State of California**

### **Title 22, Division 9: Prehospital Emergency Medical Services Regulations in Effect as of January 1, 2014**

#### **Emergency Medical Services Authority Health and Human Services Agency**



# California EMS Awards

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EMS Cross  
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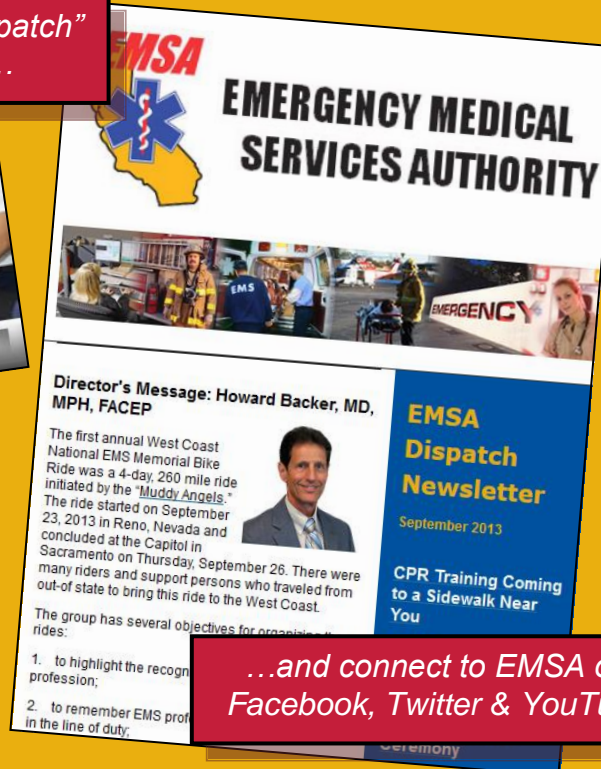
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**Updated January 2014**  
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# California Code of Regulations Title 22, Division 9

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*A quick look at the...*

# **California EMS Authority**

*State Emergency Medical Services*

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The Emergency Medical Services Authority (EMSA) was created in 1980 to provide leadership in developing EMS systems throughout California and to develop standards for training and scope of practice for EMS personnel. Prior to 1980, California did not have a central state agency responsible for ensuring the development and coordination of EMS services and programs statewide.

Although the many stakeholders in EMS, including local administrators, fire agencies, ambulance companies, hospitals, physicians, nurses, and other health care providers did not agree on all issues, there was a consensus that a more unified approach was needed to emergency and disaster medical services.

After several years of effort by the EMS constituents to establish a state lead agency, in 1980 Governor Jerry Brown signed into law the Emergency Medical Services System and Prehospital Emergency Care Personnel Act (SB 125) creating the Emergency Medical Services Authority and adding Division 2.5 to the Health and Safety Code (Sections 1797-1799).

EMSA's mission is to ensure quality patient care by administering an effective statewide system of coordinated emergency medical care, injury prevention and disaster medical response.

Our vision encompasses strong internal and external working relationships that promote public trust and quality patient care. Emergency and disaster medical services in California are rooted in the skills and commitment of the first responders, EMTs, nurses, physicians, and administrators who deliver care to the public and operate the system. In order for high quality services to be delivered efficiently, all aspects of EMS systems must work together, mutually reinforcing and supporting each other for the benefit of the patient. The California EMS Authority plays a central role in improving the quality of emergency medical services available for all Californians by setting standards, building consensus, and providing leadership. EMSA is organized into three divisions:

- I. The EMS Personnel Standards Division develops and implements regulations for training, certification, licensing and scope of practice for emergency medical personnel, including Emergency Medical Technician, Advanced EMT, Paramedic, Firefighter, Peace Officer and Lifeguard. They license, investigate and discipline paramedics statewide for civil and criminal violations of the California Health and Safety Code. They also approve first aid and CPR training programs that are required for child care providers and school bus drivers.
- II. The EMS Systems Division coordinates the local EMS systems, the statewide trauma system, and the California Poison Control system. They establish regulations and guidelines and review local EMS plans to ensure they meet minimum standards. This

division also manages EMS data collection, quality assurance, dispatch and communication standards and EMS for Children efforts.

- III. The Disaster Medical Services Division fulfills EMSA's role as the lead agency responsible for coordinating California's medical response to disasters. The Division organizes a statewide network to provide medical resources to local governments in support of their disaster response. This may include the identification, acquisition and deployment of medical supplies and personnel from unaffected regions of the state to meet the needs of disaster victims.

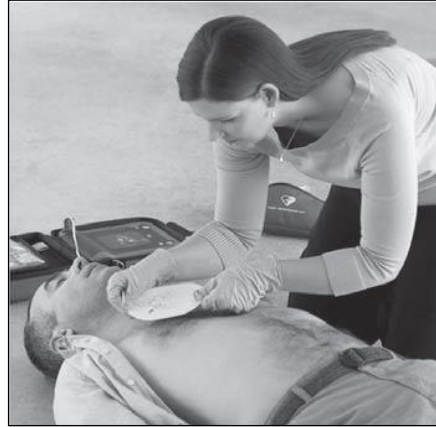
While day-to-day management of California's EMS system is the statutory responsibility of the counties, through the local EMS agencies, EMSA's job is to coordinate the system statewide. In addition to establishing standards through regulation, here are a few examples of the work we do on behalf of Californians to support the EMS system:

- ✓ **Paramedic Licensure:** EMSA licenses approximately 20,000 paramedics statewide. We also investigate actions by paramedics that may be violations of the professional and ethical standards for paramedics in the Health and Safety Code and take licensure action when necessary to protect the public.
- ✓ **EMS Personnel Registry:** As of July 2010, EMSA operates the statewide EMS Personnel Central Registry - an online database containing certification/licensure status of every EMT, Advanced EMT and Paramedic in the state. The system has enabled certification in one county to be verified throughout the state. The website receives more than 2,300 inquiries about individual providers each week.
- ✓ **First Aid, CPR and AED Regulations and Training:** EMSA oversees first aid and CPR training for 80,000 child care providers and school bus drivers. In addition, we write regulations for use of an automated external defibrillator.
- ✓ **Mobile Medical Assets:** EMSA has 42 Disaster Medical Support Units filled with medical supplies and equipment strategically placed throughout the state that are ready to re-supply ambulance strike teams in the event that the local EMS resources are overwhelmed. EMSA also coordinates California Medical Assistance Teams and currently has a 200-bed mobile field hospital that can be deployed to replace damaged hospital facilities.



- ✓ **California Poison Control System:** EMSA supports and oversees the statewide system that provides free, immediate answers to poisoning questions over the phone. The California Poison Control System receives more than three hundred thousand calls per year.

- ✓ **Emergency Medical Services for Children:** EMSA worked with subject matter experts to develop a comprehensive model for the EMS for Children program that has been adopted for use by many local EMS agencies. We are now integrating this model into local EMS systems through regulations.



- ✓ **California Emergency Medical Services Information System (CEMSIS):** In cooperation with the National EMS Information System, EMSA is developing a statewide system to collect pre-hospital and trauma center data. The information will be used to support local quality improvement and participate in national data collection efforts.
- ✓ **Disaster Healthcare Personnel:** More than 20,000 healthcare professionals from dozens of medical specialties have registered with California's Disaster Healthcare Volunteers Program (DHV) so that when disaster strikes, they can be mobilized to help. The DHV system allows EMSA to automatically verify credentials for 48 different professions. In addition, EMSA coordinates 44 Medical Reserve Corps units, local teams of trained volunteers that are integrated into the DHV Program.

- ✓ **Stroke and STEMI:** EMSA works with subject matter experts to develop regional systems of specialized care that address the medical needs of patients who suffer stroke and heart attacks. The workgroup is writing regulations to ensure they receive specialized prehospital and hospital emergency care that will increase their chances of survival and recovery.



- ✓ **Scope of Practice:** EMSA approves the scope of practice for EMS providers and designates training and care for specialized paramedics who serve on a tactical law enforcement team, on a

helicopter or fixed-wing aircraft, or on a search and rescue team.

- ✓ **Local EMS Agency Systems Plans Review:** EMSA reviews EMS plans from local EMS agencies to ensure they meet the requirements of the Health and Safety Code and provide a coordinated system of emergency medical care. This includes evaluation of the ambulance zones.

## CHAPTER 1. EMS AUTHORITY AND COMMISSION ON EMS - CONFLICT OF INTEREST CODE

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies and commissions to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal Code of Regulations Section 18730, which contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. Therefore, the terms of Cal Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Code of the State Emergency Medical Services Authority and the Commission on Emergency Medical Services.

Designated employees and Commission members shall file statements of economic interests with the Authority. Upon receipt of the statements of the Director of Emergency Medical Services Authority and the Commission Members, the Authority shall make and retain a copy and forward the original of these statements to the Fair Political Practices Commission.

### STATE EMS AUTHORITY AND EMS COMMISSION MEMBERS

Designated Positions	Disclosure Categories
Commission Members	1, 2, 3
Director, EMSA	1, 2, 3, 4
Chief Deputy Director	1, 2, 3, 4
Consultants	1, 2, 3, 4

With respect to Consultants, the Director may determine in writing that a particular consultant is hired to perform a range of duties that are limited in scope and thus is not required to comply with the disclosure requirements described in these categories. Such description shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director shall forward a copy of this determination to the Fair Political Practices Commission. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

#### Category 1

Designated employees in this category shall disclose investments in, income from, and business positions with any business entity or non-profit corporation which:

- (a) Provides emergency medical services including, but not limited to hospitals, medical clinics, laboratories, pharmacies and ambulance companies;
- (b) Manufactures, sells, or distributes medical equipment, supplies or services;
- (c) Provides training or training materials for persons engaged in emergency medical services programs; or,
- (d) Provides consulting services for the planning or provision of emergency medical services.

#### Category 2

Designated employees in this category shall disclose investments in, income from, and business positions with any business entity or for-profit corporation of the type which provides goods or services to the EMS Authority.

#### Category 3

Designated employees in this category shall disclose investments in and sources of income from business entities of the type providing training for persons engaged in Emergency Medical Services programs.

#### Category 4

Designated employees in this category shall disclose investments in and sources of income from business entities of the type which provide goods or services to the EMS Authority.

### **CHAPTER 1.1. TRAINING STANDARDS FOR CHILD CARE PROVIDERS**

#### ARTICLE 1. DEFINITIONS

##### **§ 100000.1. Child.**

“Child” means a person who is under 18 years of age who is being provided care and supervision in a child care facility.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.750, 1596.866 and 1797.191, Health and Safety Code.

##### **§ 100000.2. Child Care Facility.**

“Child care facility” means a facility which provides nonmedical care to children under 18 years of age in need of personal services, supervision, or assistance essential for sustaining the activities of daily living or for the protection of the individual on less than a 24-hour basis. Child care facility includes child care centers and family child care homes.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.750, 1596.866 and 1797.191, Health and Safety Code.

##### **§ 100000.3. Child Care Center.**

“Child care center” means any child care facility other than a family child care home, and includes infant centers, preschools, and extended child care facilities.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.750, 1596.866 and 1797.191, Health and Safety Code.

##### **§ 100000.4. Family Child Care Home.**

“Family Child Care Home” means a home which regularly provides care, protection, and supervision of 14 or fewer children, in the provider's own home, for periods of less than 24 hours per day, while the parents or guardians are away, and includes the following:

(a) “Large family child care home” means a home that provides family child care for 7 to 14 children, inclusive, including children under the age of 10 years who reside at the home, as

set forth in Section 1597.465 of the Health and Safety Code and as defined in Chapter 3 of Division 12 of Title 22 of the California Code of Regulations.

(b) “Small family child care home” means a home that provides family child care to eight or fewer children, including children under the age of 10 years who reside at the home, as set forth in Section 1597.44 of the Health and Safety Code and as defined in Chapter 3 of Division 12 of Title 22 of the California Code of Regulations.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.78, 1596.866, 1597.44, 1597.465 and 1797.191, Health and Safety Code.

#### **§ 100000.5. Child Care Provider.**

“Child care provider” means a person who provides care to children in a child care facility that is licensed pursuant to Chapter 3.5 (commencing with Section 1596.90) or Chapter 3.6 (commencing with Section 1597.30) of the Health and Safety Code.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.791, 1596.90, 1597.30 and 1596.866, Health and Safety Code.

#### **§ 100000.6. Training Program.**

“Training program” means a program that applies to the Emergency Medical Services Authority (EMS Authority) for review and approval of its child care pediatric first aid, CPR, and/or preventive health and safety training program.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.791, 1596.90, 1596.866 and 1597.30, Health and Safety Code.

#### **§ 100000.7. Approved Training Program.**

“Approved training program, or approved program”, means a training program that is approved by the EMS Authority to provide pediatric first aid, CPR, and/or preventive health and safety training to child care providers.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.90, 1596.791, 1596.866 and 1597.30, Health and Safety Code.

#### **§ 100000.8. Affiliate Program.**

“Affiliate program” means the training program that provides an approved child care pediatric first aid, CPR, or preventive health and safety training because of its association with a training program approved by the EMS Authority.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.791, 1596.90, 1596.866 and 1597.30, Health and Safety Code.

#### **§ 100000.9. Training Program Director.**

“Training program director” means the person who is named in the EMS Authority review and approval application as being the director of a pediatric first aid, CPR and/or preventive health and safety training program. This person is responsible for the administration of the child care pediatric first aid, CPR or preventive health and safety training program that has been approved by the EMS Authority.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.791, 1596.90, 1596.866 and 1597.30, Health and Safety Code.

#### **§ 100000.10. Training Program Instructor.**

“Training program instructor” means a person who teaches the approved child care pediatric first aid, CPR, or preventive health and safety training to child care providers, pursuant to the Health and Safety Code Section 1596.866.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.791, 1596.90, 1596.866 and 1597.30, Health and Safety Code.

#### **§ 100000.11. Pediatric First Aid.**

“Pediatric first aid” means the recognition of, and immediate care for injury or sudden illness, including medical emergencies, to an infant or child, prior to the availability of medical care by licensed or certified health care professionals.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.866 and 1797.191, Health and Safety Code.

#### **§ 100000.12. Pediatric Cardiopulmonary Resuscitation.**

“Pediatric cardiopulmonary resuscitation” or “pediatric CPR” means establishing and maintaining, on an infant or child, an open airway, ensuring adequate respiration either spontaneously or by use of rescue breathing, and ensuring adequate circulation either spontaneously or by means of closed chest cardiac compression. Pediatric CPR includes adult CPR for purposes of children over eight years of age.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Section 1596.866, Health and Safety Code.

#### **§ 100000.13. Preventive Health and Safety.**

“Preventive health and safety” means the course required for child care providers that encompasses study in recognition, management, and prevention of infectious diseases, including immunizations, and prevention of childhood injuries among children in child care facilities.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Section 1596.866, Health and Safety Code.

**§ 100000.14. Certificate of Approval.**

“Certificate of approval” means the certificate that is issued by the EMS Authority to the approved training program. The certificate shall state that the program is approved to provide child care pediatric first aid, CPR, or preventive health and safety training.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Section 1596.866, Health and Safety Code.

**§ 100000.15. Course Completion Document.**

“Course completion document” means the card, certificate, or other written document issued by an approved training program to a student who has completed the child care pediatric first aid, pediatric CPR, or the preventive health and safety training.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Section 1596.866, Health and Safety Code.

**§ 100000.16. Course Completion Sticker.**

“Course completion sticker” means the EMS Authority sticker that is purchased by the approved training program and its affiliate for pediatric first aid, CPR, or the preventive health and safety training. An appropriate sticker shall be affixed to each course completion document issued by approved training programs and their affiliates for the pediatric first aid, CPR, or preventive health and safety training.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Section 1596.866, Health and Safety Code.

**ARTICLE 2. TRAINING REQUIREMENTS FOR CHILD CARE PROVIDERS**

**§ 100000.17. Training Requirements for Child Care Providers.**

(a) The training requirements for pediatric first aid and CPR for child care providers shall be satisfied by maintaining current certification in pediatric first aid and CPR. Current certification is demonstrated by possession of the following:

- (1) A current pediatric first aid course completion card issued either by the American Red Cross or by a training program that has been approved by the EMS Authority, and
- (2) A current pediatric CPR course completion card issued either by the American Red Cross or the American Heart Association, or by a training program that has been approved by the EMS Authority.

(b) Retraining in pediatric first aid and CPR shall occur at least every two years.

(c) The training requirements for preventive health and safety for child care providers may be satisfied by completion of a course and certification in preventive health and safety.

Certification in preventive health and safety is demonstrated by a child preventive health and safety course completion document issued by an approved training program.

(d) The requirement for taking the preventive health and safety training is one time only.

Note: Authority cited: Sections 1596.866, 1797.107 and 1797.191, Health and Safety Code. Reference: Sections 1596.866 and 1797.191, Health and Safety Code.

### ARTICLE 3. TRAINING PROGRAM APPROVAL

#### **§ 100000.18. Application Process for Program Review and Approval.**

Training programs in pediatric first aid, pediatric CPR, and preventive health and safety shall submit to the EMS Authority the following information when applying for program review and approval:

(a) Name of the program, name of the business (if it is different than the name of the program), business address, telephone number and program director of the training program, institution, organization, or agency;

(b) A resume of the director's education and experience in methods, materials, and evaluation of instruction in the areas of child care training (pediatric first aid, CPR, and preventive health and safety);

(c) Completed application (Form EMS-App100-1/95 for the pediatric first aid and CPR program or Form EMS-App 102-1/99 for the child preventive health and safety program incorporated by reference) with the following attachments:

(1) A copy of the training course curriculum, including any workbooks, videos, textbooks, or handouts if used in the course;

(2) A detailed plan for evaluation of trainee competency;

(3) A detailed plan for evaluation of instructor competency;

(4) A detailed curriculum for instructor training in the pediatric first aid, and CPR, or the preventive health and safety training for child care providers;

(5) A list of all affiliated training programs;

(6) A copy of the business license (if licensed); and

(7) The required fees for program review and EMS Authority course completion stickers.

(d) All program materials specified in this chapter shall be subject to periodic review, evaluation and monitoring by the EMS Authority.

Note: Authority cited: Sections 1596.866 and 1797.107, Health and Safety Code. Reference: Sections 1596.866, 1797.113 and 1797.191, Health and Safety Code.

#### **§ 100000.19. Program Approval Documentation.**

(a) The EMS Authority shall notify the training program within twenty working days of receiving its request for training program approval, that the request was received and contains the information requested in Section 100000.18 of this Chapter or shall specify what information is missing from the request.

(b) Program approval or disapproval shall be made in writing by the EMS Authority to the applying training program within sixty days of receiving all application information. The training program shall complete all modifications to an application or program required by the EMS Authority before approval can be given.

(c) The EMS Authority shall establish the effective date of training program approval in writing once the training program is reviewed and found in compliance with all program requirements. The EMS Authority shall issue a program approval certificate with the effective date and an expiration date.

(d) Program approval shall be for two years from the last day of the month in which the approval is given.

(e) Approved training programs shall notify the EMS Authority in writing, and within thirty days of any change in course content, hours of instruction, or program director. Advance notice shall be given whenever possible. All changes shall be reviewed and approved by the EMS Authority.

(f) Directors of training programs shall provide a copy of the EMS Authority certificate of training program approval to all of their affiliate programs.

(g) All training programs and their affiliate programs shall show a copy of their EMS Authority certificate of approval to students who are taking their child care provider first aid, CPR, or preventive health and safety training, and to the prospective child care training students who inquire about these training programs.

Note: Authority cited: Sections 1596.866 and 1797.107, Health and Safety Code.  
Reference: Sections 1596.750, 1596.866 and 1797.191, Health and Safety Code.

#### **§ 100000.20. Withdrawal of Program Approval.**

Failure to comply with any requirement for program approval, use of any unqualified teaching personnel, or noncompliance with any other applicable provision of this Chapter may result in probation, suspension, revocation, or denial of renewal of program approval by the EMS Authority following the provisions of the Administrative Procedure Act, Section 11500 et. Seq. of the Government Code. An approved training program shall have no more than thirty (30) days from date of written notice to comply with this chapter.

Note: Authority cited: Sections 1596.866, 1797.107 and 1797.191, Health and Safety Code. Reference: Sections 1596.866 and 1797.191, Health and Safety Code.

#### ARTICLE 4. TRAINING PROGRAM DIRECTOR AND INSTRUCTOR REQUIREMENTS

##### **§ 100000.21. Director Requirements.**

Each training program shall have an approved program director who shall be qualified by education and experience in methods, materials, and evaluation of instruction. Duties of the program director shall include but not be limited to:

- (a) Administering the training program.
- (b) Approving course content.
- (c) Approving all written and skills examinations.
- (d) Coordinating all instructional activities related to the course.
- (e) Approving and monitoring instructor training.
- (f) Approving, monitoring, and evaluating all instructors and affiliate program directors.
- (g) Notifying in writing their affiliate programs of all policies, curriculum changes, and regulations that are issued by the EMS Authority.
- (h) Assuring that all aspects of the training program are in compliance with this Chapter and other related laws.

Note: Authority cited: Sections 1596.866 and 1797.107, Health and Safety Code.  
Reference: Sections 1596.750, 1596.866 and 1797.191, Health and Safety Code.

##### **§ 100000.22. Requirements for Instructor Training for Pediatric First Aid and CPR.**

- (a) Only instructors who possess a current pediatric first aid and CPR card shall teach EMSA-approved pediatric first aid and CPR training program courses.
- (b) Approved training programs shall determine which of the following hours of training are required for instructors, based on competency in essential knowledge and skills and previous hours of training in relevant courses.
  - (1) Eight hours of training in the approved program curriculum are required for instructor certification/authorization after completion of first aid and CPR training and/or demonstrated competency in essential skills.
  - (2) Thirty-two hours of training are required for instructor certification/authorization if applicant has no prior training and/or demonstrated competency in essential skills.
- (c) This training shall be provided by the approved training program that is hiring, franchising, or affiliating with an instructor. The training shall be given as a condition of hiring, franchising, or affiliating with an instructor, and shall include, but not be limited to, the course content specified in Section 100000.23 of this chapter.

(d) Each training organization shall maintain written verification of instructor qualifications for each certified instructor.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1597.866 and 1797.191, Health and Safety Code.

**§ 100000.23. Required Course Content for Pediatric First Aid and CPR Instructor Training.**

(a) The training program for instructors shall include, but not be limited to, the following topics:

- (1) Teaching methods;
- (2) Teaching presentation and student assessment;
- (3) Child development impact and issues;
- (4) Administrative and quality assurance;
- (5) Participant health and safety, including care and use of manikins;
- (6) Issues of cultural sensitivity;
- (7) Assurance that child care context is part of all content areas; and
- (8) Topics and skills specified in Section 100000.30(a).

(b) The training program for instructors shall also assess and evaluate an instructor's ability to teach the following essential skills:

- (1) Primary assessment, including management of suspected head and neck injuries;
- (2) Rescue breathing;
- (3) Techniques for response to choking (conscious and unconscious children);
- (4) Techniques for controlling bleeding;
- (5) Pediatric CPR; and
- (6) Splinting of fractures and sprains.

(c) The training program shall assess and evaluate an instructor's teaching presentation and competency at assessing student skills.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.798, 1596.866, 1596.8661 and 1797.191, Health and Safety Code; and Section 3765, Business and Professions Code.

**§ 100000.24. Requirements for Instructor Training for Child Preventive Health and Safety.**

(a) Only instructors who possess a current pediatric first aid and CPR card shall teach approved child preventive health and safety training program courses. In addition, all child preventive health and safety instructors shall have completed a minimum of twenty-four hours of child preventive health and safety training that included, but is not limited to, the course content specified in Section 100000.30(b) of this chapter, within twelve months prior to beginning to teach an approved program. Until January 1, 2001, the twenty-four hours of training may include preventive health and safety training given by the instructor.

(b) Approved training programs shall determine which of the following hours of training are required for instructors, based on competency in essential knowledge and skills and previous hours of training in relevant courses.

(1) Eight hours of training in the approved program curriculum are required for instructor certification/authorization if applicant has previous instructor training after completion of first aid, CPR, and preventive health and safety training and/or demonstrated competency in essential skills.

(2) Twenty-four hours of training are required for instructor certification/authorization if applicant has no prior instructor training and/or demonstrated competency in essential skills.

(c) The training required in subsection (b) of this section shall be provided by the approved training program that is hiring, franchising or affiliating with an instructor. The training shall be given as a condition of hiring, franchising or affiliating with an instructor, and shall include, but not be limited to, the course content specified in Section 100000.25 of this chapter.

(d) Each training organization shall maintain written verification of instructor qualifications for each certified instructor.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.866, 1597.866 and 1797.191, Health and Safety Code.

**§ 100000.25. Required Course Content for Child Preventive Health and Safety Instructor Training.**

The training program for instructors shall include, but not be limited to the following topics:

- (a) Teaching methods for adult students;
- (b) Teaching presentation and student assessment;
- (c) Child development impact and issues;
- (d) Administrative and training quality assurance;
- (e) Topics and skills specified in Section 100000.30(b);

- (f) Issues of cultural awareness and sensitivity;
- (g) Assurance that child care context is part of all content areas;
- (h) Knowledge of child care; and
- (i) Knowledge of child care statutes and regulations.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.866 and 1797.191, Health and Safety Code.

#### **§ 100000.26. Methodology for Evaluation of Instructor Competence.**

Methods to evaluate instructor competence shall include, but not be limited to, the following:

- (a) Demonstration of mastery in all curriculum areas;
- (b) Essential knowledge and skills assessment; and
- (c) Use of problem solving scenarios as teaching tools.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.866 and 1797.191, Health and Safety Code.

#### **§ 100000.27. Instructor Certification/Authorization Requirements.**

- (a) Approved training programs shall issue certification cards that document certification of instructors. Certification cards shall contain an expiration date not to exceed two years from the date of instructor certification.
- (b) Approved training programs shall evaluate their instructors, determine the number of retraining hours needed, and provide retraining to their instructors in any of the course content specified in Sections 100000.23 and 100000.25.
- (c) Approved training programs shall issue recertification cards upon expiration of original certification, to document recertification of qualified instructors. These recertification cards shall contain an expiration date not to exceed two years from the date of instructor recertification.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.866 and 1797.191, Health and Safety Code.

#### **§ 100000.28. Monitoring of Instructors.**

- (a) Methods to monitor certified instructors by training organizations shall include, but not be limited to, review of student evaluations and periodic direct observation of provider training.
- (b) Training organizations shall have an agreement of understanding with their program instructors specifying that the instructors shall teach according to the stated organization

standards. These agreements shall be signed by the program instructor and program director.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.866 and 1797.191, Health and Safety Code.

## **ARTICLE 5. COURSE HOURS AND CLASS REQUIREMENTS**

### **§ 100000.29. Course Hours and Class Size Requirements.**

(a) The initial course of instruction shall consist of not less than eight hours in pediatric first aid and pediatric CPR. Training programs teaching pediatric first aid only are allowed with instruction in pediatric first aid to consist of not less than four hours in addition to a minimum of four hours of pediatric CPR. The eight hour course shall consist of no less than four hours of pediatric first aid and no less than four hours of pediatric CPR. Training programs may teach these four hour courses in pediatric first aid and pediatric CPR separately.

(b) Retraining in pediatric first aid and CPR shall consist of no less than four hours of pediatric first aid and no less than four hours of pediatric CPR. Retraining in pediatric first aid and CPR shall be completed at least every two years.

(c) The course of instruction in child preventive health and safety shall consist of no less than seven hours. The requirement for taking this course is one time only.

(d) The class size ratio for pediatric first aid and pediatric CPR shall not exceed one instructor to twelve students for the skills practice and evaluation components of the curriculum.

(e) The class size ratio for preventive health and safety training shall not exceed one instructor to thirty students.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.866 and 1797.191, Health and Safety Code.

### **§ 100000.30. Required Course Content.**

(a) The course content for pediatric first aid and CPR shall include instruction to result in competence in the following topics and skills, which shall prepare personnel within the child care setting to recognize and treat the ill or injured child, as follows:

- (1) Patient examination and injury assessment principles;
- (2) Orientation and access to the emergency medical services system;
- (3) Recognition and treatment of:
  - (A) Burns;
  - (B) Environmental exposure;

- (C) Bleeding;
- (D) Bites and stings (including human, animal, snake, insect and marine life);
- (E) Fainting and seizures;
- (F) Dental emergencies;
- (G) Diabetic emergencies;
- (H) Eye injuries and irritants;
- (I) Head and neck injuries;
- (J) Respiratory distress (including use of inhaled medications and nebulizers for children with lung diseases);
- (K) Fractures and sprains;
- (L) Exposure and response to toxic substances;
- (M) Shock management; and
- (N) Wounds (including cuts, bruises, scrapes, punctures, slivers, penetrating injuries from foreign objects, amputations and avulsions).
- (4) Assembly and use of first aid kits and supplies;
- (5) Understanding of standard precautions and personal safety in giving emergency care;
- (6) First aid action plan within a group care setting (including classroom management while caring for an injured or ill child);
- (7) Injury reporting;
- (8) Reassuring parents and children in an emergency situation; and
- (9) How to talk to young children about emergencies and instructing children in the emergency action plan.
- (b) The course content for preventive health and safety training shall include instruction to result in competence in the following topics and skills, which shall prepare personnel to recognize, manage, and prevent infectious diseases and childhood injuries as follows:
  - (1) Prevention of Infectious Disease.
    - (A) Standard precautions.
      - 1. Sanitation;

2. Hand washing; and

3. Use of gloves.

(B) Hygiene for children and care givers.

1. Hand washing; and

2. Diapering.

(C) Childhood immunizations; i.e., age and type requirements.

(D) Maintenance of health records and forms.

(E) Process for review of medical form information, including medication administration, allergies, immunizations, and health insurance; and

(F) Infectious disease policies.

1. Notices for exposure to disease;

2. Guidelines for the exclusion/inclusion of sick children;

3. Diseases that should be reported to local health agencies and to child care facility children's parents;

4. Guidelines for managing mildly ill children; and

5. Guidelines for staff health regarding potential risk of infectious diseases, including but not limited to cytomegalovirus (CMV) and Hepatitis B.

(G) Community Resources, to include information on local resources for services that deal with children's health and the prevention of infectious disease shall be given to trainees by the training instructor.

(2) Child Injury Prevention

(A) Risk of injury related to developmental stages (i.e., falling, choking, head injuries);

(B) Establishing and adhering to safety policies in the child care setting;

(C) Procedures to reduce the risks of Sudden Infant Death Syndrome (SIDS) and Shaken Baby Syndrome;

(D) Managing children's risky behaviors that can lead to injury;

(E) Regular assessments for the safety of indoor and outdoor child care environments and play equipment; and

(F) Transportation of children during child care.

1. Motor vehicle safety;
2. Child passenger safety;
3. Field trip safety; and
4. School bus safety.

(G) Community resources, to include information on local resources for services that deal with children's health and the prevention of childhood injuries shall be given to trainees by the training instructor.

(H) Child abuse resources, i.e., where to go in your community for help and information regarding child abuse.

(c) The course content for preventive health training may include instruction in the following:

(1) Children's nutrition, i.e., age-appropriate meal planning to ensure nutritional requirements and the correct portions of food for monitoring children's food intake.

(A) The food pyramid and how to apply it to children;

(B) Appropriate eating behaviors for children (i.e., snacking); and

(C) Specialized diets, including diet restrictions based upon medical needs. These medical needs include but are not limited to food allergies and diabetes.

(D) Awareness of feeding/growth problems such as failure-to-thrive.

(E) The connection between diet and dental decay in children.

(2) Environmental sanitation.

(A) Vector prevention;

(B) Kitchen cleanliness and sanitation practices;

(C) Toilet and diapering area sanitation.

(3) Air quality.

(A) Hazards of smoking (including, second hand smoke);

(B) Importance of keeping air filters clean;

(C) Importance of fresh air;

(D) Hazards of use of fireplaces; and

(E) The connection between allergens and children's respiratory illnesses, and how to reduce airborne allergens.

(4) Food quality.

(A) Safe food practices;

(B) Safe food handling;

(C) Cooking safety;

(D) Preparing foods safely (i.e., washing produce; keeping raw meats and utensils used on raw meats away from cooked foods or foods that will be eaten raw; the importance of keeping cold foods cold, and hot foods hot);

(E) Safe storage of food (including prevention of lead poisoning);

(F) Fully cooking meats and eggs;

(G) Use of only pasteurized fruit juices; and

(H) Dangers of e. coli and salmonella.

(5) Water quality.

(6) Children with special needs.

(A) Knowledge of resources for services for children with special health care needs; and

(B) Knowledge of the Americans with Disabilities Act, and how it pertains to children with special needs in child care.

(7) Community resources, knowledge of city, county and state resources, both non-profit and governmental, for services for children.

(8) Child abuse identification and prevention.

(A) Child abuse mandated reporting requirements;

(B) Signs of child abuse and neglect; and

(C) Care giver stress and the relation of this to abuse issues.

(9) Procedures to reduce the risks of the following injuries, including but not limited to: burns, choking, falls, poisonings (lead, iron, acetaminophen, and other medications), oral injury, suffocation, drowning, injuries from weapons, and injuries from animals.

(10) Earthquake and emergency preparedness.

(A) Preparing the child care for major disasters; and

(B) Community resources for gaining information regarding preparing for disasters and/or assistance in case of a disaster.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.798, 1596.8661, 1597.866 and 1797.191, Health and Safety Code; and Section 3765, Business and Professions Code.

#### **§ 100000.31. Essential Skills Practice and Evaluation.**

The pediatric first aid and CPR training program shall include practice and evaluation of the following skills:

(a) Primary assessment, including management of suspected head and neck injuries.

(b) Care for pediatric choking victims, both conscious and unconscious.

(c) Control of bleeding.

(d) Splinting and care for fractures, sprains, strains and dislocated joints.

(e) Pediatric CPR.

(f) Pediatric rescue breathing.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1597.866 and 1797.191, Health and Safety Code.

#### **§ 100000.32. Methodology for Evaluation of Trainee Competency.**

Each training program shall develop, and submit as part of the course, a plan for evaluating trainee competence in all content and skills areas. Following are methods which may be used to evaluate competency:

(a) Self-evaluation in conjunction with other methods.

(b) Demonstration of mastery other than written.

(c) Written skills test with option for oral testing.

(d) Use of problem solving scenarios.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1597.866 and 1797.191, Health and Safety Code.

## ARTICLE 6. CLASS ROSTERS, COURSE COMPLETION DOCUMENTS AND STICKERS

### **§ 100000.33. Class Rosters.**

Each EMS Authority-approved pediatric first aid and CPR training program and child preventive health and safety training program shall submit class rosters to the EMS Authority for each of the pediatric first aid and CPR training sessions and for each of the child preventive health and safety training sessions, within 30 calendar days of course completion. These class rosters shall include the name, address, and phone number of each student of the training. The rosters shall also include the serial number listed on the course completion sticker that is issued to each student upon the completion of the training.

Note: Authority cited: Sections 1797.107 and 1797.191, Health and Safety Code.  
Reference: Sections 1596.866 and 1797.191, Health and Safety Code.

### **§ 100000.34. Course Completion Documents and Stickers.**

(a) Approved programs in pediatric first aid, CPR and preventive health and safety practices training shall place pre-printed stickers from the EMS Authority on their course completion documents. The stickers verify that the training program is EMS Authority-approved, indicate which training the student completed, and assigns a tracking number to the course completion document.

(b) Affiliate programs shall order their course completion stickers from the EMS Authority.

(c) Approved programs that have affiliate programs are responsible for providing a complete list of their affiliate programs, including the instructor names, program names, business addresses and business telephone numbers to the EMS Authority.

(d) Affiliate programs shall complete and submit to the EMS Authority the first page of the application (EMS-APP100-1/95, Rev. 3/99 and EMS-APP102-1/99, Rev. 10/99) and a course completion sticker order form (EMS-900, Rev. 8/99) and turn this into the EMS Authority prior to purchasing course completion stickers.

(e) Course completion documents with the appropriate EMS Authority course completion stickers for the child care training in pediatric first aid, CPR and preventive health and safety training shall be issued by the training program to the student within 21 calendar days after the training is completed.

(f) The course completion documents for pediatric first, CPR, and preventive health and safety training shall have the name of the program training director, the name and signature of the course instructor, the course completion date and expiration date.

Note: Authority cited: Sections 1797.107, 1797.113 and 1797.191, Health and Safety Code. Reference: Sections 1596.866, 1797.113 and 1797.191, Health and Safety Code.

## ARTICLE 7. FEES

### **§ 100000.35. Fees.**

Each training program submitting an application (Forms EMS-App 100-1/95, Rev. 3/99 and EMS-App 102-1/99, Rev. 10/99) for program review, shall be assessed a fee of:

- (a) Two hundred and forty (\$240) dollars for the initial training program review, for the pediatric first aid and CPR training course. Training programs that have been reviewed and approved by the EMS Authority will receive 40 course completion stickers, at no extra cost, for their \$240 review fee.
- (b) Two hundred and forty (\$240) dollars for the initial training and program review of the preventive health and safety training course. Training programs that have been reviewed and approved by the EMS Authority will receive 40 course completion stickers, at no extra cost, for their \$240 review fee.
- (c) Two hundred and forty (\$240) dollars for the biannual training review for the pediatric first aid and CPR training course. Training programs that have been reviewed and approved by the EMS Authority will receive 40 course completion stickers, at no extra cost, for their \$240 review fee.
- (d) Two hundred and forty (\$240) dollars for the biannual training review for the preventive health training course. Training programs that have been reviewed and approved by the EMS Authority will receive 40 course completion stickers, at no extra cost, for their \$240 review fee.
- (e) Three dollars for each (pediatric first aid, pediatric CPR, and/or preventive health and safety) preprinted course completion sticker, to be issued by the approved program to students upon course completion.

Note: Authority cited: Sections 1797.107, 1797.113 and 1797.191, Health and Safety Code. Reference: Sections 1596.866, 1797.113 and 1797.191, Health and Safety Code.

## **CHAPTER 1.2. FIRST AID TESTING FOR SCHOOL BUS DRIVERS**

### **ARTICLE 1. DEFINITIONS**

#### **§ 100001. First Aid.**

“First Aid” means the recognition of and immediate care for injury or sudden illness prior to the availability of emergency medical care by licensed or certified health care professionals.

(Section filed 8-29-86, operative 9-28-86; Register 86, No. 35)

Note: Authority cited: Section 12522, Vehicle Code. Reference: Section 12522, Vehicle Code.

#### **§ 100002. Pre-Established Standard.**

Pre-established standard means a determined passing score established by the testing agency prior to the commencement of the examination.

(Section filed 8-29-86, operative 9-28-86; Register 86, No. 35)

Note: Authority cited: Section 12522, Vehicle Code. Reference: Section 12522, Vehicle Code.

## ARTICLE 2. GENERAL

### **§ 100003. Application of Chapter to School Bus Drivers.**

All school bus drivers shall demonstrate proficiency in first aid practices by successfully completing in accordance with pre-established standards, a competency based written examination administered by the California Highway Patrol, in addition to any other requirement for a school bus driver's certificate.

(Section filed 8-29-86, operative 9-28-86; Register 86, No. 35)

Note: Authority cited: Section 12522, Vehicle Code. Reference: Section 12522, Vehicle Code.

## ARTICLE 3. EXAMINATION STANDARDS

### **§ 100004. First Aid Practices Proficiency.**

The examination administered by the California Highway Patrol in first aid practices shall test an applicant's ability to recognize and render first aid in the following emergency medical situations:

- (a) Respiratory emergencies: obstructed airway and difficulty breathing;
- (b) Cardiac arrest: severe allergic reaction and shock;
- (c) Traumatic emergencies: open wounds, penetrating or blunt injuries of chest and abdomen, suspected fractures and dislocations; burns; suspected internal bleeding and suspected spinal injuries;
- (d) Poisonings: drug or alcohol overdose;
- (e) Altered consciousness: diabetic emergencies and convulsions;
- (f) Environmental emergencies: heat illness and hypothermia; and
- (g) Knowledge of EMS system access (utilization of emergency phone number: "9-1-1").

(Section filed 8-29-86, operative 9-28-86; Register 86, No. 35)

Note: Authority cited: Section 12522, Vehicle Code. Reference: Section 12522, Vehicle Code.

## **CHAPTER 1.5. FIRST AID STANDARDS FOR PUBLIC SAFETY PERSONNEL**

### **ARTICLE 1. DEFINITIONS**

#### **§ 100005. Automated External Defibrillator or AED.**

“Automated External Defibrillator or AED” means an external defibrillator capable of cardiac rhythm analysis which will charge and deliver a shock either automatically or by user interaction after electronically detecting and assessing ventricular fibrillation or rapid ventricular tachycardia.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.52, 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

#### **§ 100006. Public Safety AED Service Provider.**

“Public Safety AED Service Provider” means an agency, or organization which is responsible for, and is approved to operate, an AED.

Note: Authority cited Sections 1797.107, 1797.182 and 1797.183, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

#### **§ 100007. Cardiopulmonary Resuscitation.**

“Cardiopulmonary resuscitation” or “CPR” means establishing and maintaining an open airway, ensuring adequate respiration either spontaneously or by use of rescue breathing, and ensuring adequate circulation either spontaneously or by means of closed chest cardiac compression, according to standards promulgated by the American Heart Association and/or the American Red Cross.

Note: Authority cited Section 1797.107, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

#### **§ 100008. Firefighter.**

“Firefighter” means any regularly employed and paid officer, employee or member of a fire department or fire protection or firefighting agency of the State of California, or any city, county, city and county, district or other public or municipal corporation or political subdivision of California or any member of an emergency reserve unit of a volunteer fire department or fire protection district.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Section 1797.182, Health and Safety Code.

#### **§ 100009. First Aid.**

“First aid” means the recognition of and immediate care for injury or sudden illness, including medical emergencies, prior to the availability of medical care by licensed or certified health care professionals.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

**§ 100010. Lifeguard.**

“Lifeguard” means any regularly employed and paid officer, employee, or member of a public aquatic safety department or marine safety agency of the State of California, or any city, county, city and county, district or other public or municipal corporation or political subdivision of California.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Section 1797.182, Health and Safety Code.

**§ 100011. Peace Officer.**

“Peace officer” means any city police officer, sheriff, deputy sheriff, peace officer member of the California Highway Patrol, marshal or deputy marshal or police officer of a district authorized by statute to maintain a police department or other peace officer required by law to complete the training specified in this Chapter.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Section 1797.183, Health and Safety Code; and Section 13518, Penal Code.

**§ 100012. Primarily Clerical or Administrative.**

“Primarily clerical or administrative” means the performance of clerical or administrative duties for ninety percent (90%) or more of the time worked within each pay period.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

**§ 100013. Qualified Instructor.**

“Qualified instructor” is a trained individual who shall be certified to teach first aid and/or CPR by the approving authority specified in Section 100026 of this Chapter.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

**§ 100014. Regularly Employed.**

“Regularly employed” means being given wages, salary, or other remuneration for the performance of those duties normally carried out by lifeguards, firefighters, or peace officers.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code.

## **ARTICLE 2. GENERAL TRAINING PROVISIONS**

### **§ 100015. Application and Scope.**

Except those whose duties are primarily clerical or administrative, the following regularly employed public safety personnel shall be trained to administer first aid, and cardiopulmonary resuscitation, according to the standards set forth in this Chapter:

- (a) lifeguard;
- (b) firefighter;
- (c) peace officer.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

### **§ 100016. Training Programs in Operation.**

Training programs in operation prior to the effective date of these regulations shall submit evidence of compliance with this Chapter to the appropriate approving authority as specified in Section 100026 of this Chapter within six (6) months after the effective date of these regulations.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

### **§ 100017. Time Limitation for Initial Training.**

The initial training requirements specified in this Chapter shall be satisfactorily completed within one (1) year from the effective date of the individual's initial employment and, whenever possible, prior to assumption of regular duty in one of the personnel categories set forth in Section 100016 of this Chapter.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

## **ARTICLE 3. TRAINING STANDARDS**

### **§ 100018. Scope of Course.**

- (a) The initial course of instruction shall at a minimum consist of not less than fifteen (15) hours in first aid and six (6) hours in cardiopulmonary resuscitation.

(b) The course of instruction shall include, but need not be limited to, the following scope of course which shall prepare personnel specified in Section 100016 of this Chapter to recognize the injury or illness of the individual and render assistance:

- (1) Emergency action principles which describe the basic problems of decision making in first aid;
- (2) First aid for medical emergencies, including sudden illnesses;
- (3) Cardiac and respiratory emergencies, including cardiac and/or respiratory failures in victims of all ages;
- (4) First aid for traumatic injuries including wounds, and life threatening bleeding;
- (5) First aid for specific injuries, including care for specific injuries to different parts of the body;
- (6) Bandaging, including materials and guidelines used in bandaging;
- (7) First aid for environmental emergencies including burns, heat and chemical burns, electrical emergencies and exposure to radiation, or climatic changes;
- (8) First aid for injuries to bones, muscles, and joints;
- (9) Emergency rescue and transfer;
- (10) First aid for obstetrical emergencies.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

#### **§ 100019. Required Topics.**

The content of the training course shall include at least the following topics and shall be skill-oriented:

- (a) Examination and assessment of the victim;
- (b) Orientation to the EMS System;
- (c) Suspected heart attack or stroke;
- (d) Fainting, convulsions, and/or suspected drug abuse;
- (e) Heat exhaustion, heat stroke, hypothermia and frost bite;
- (f) Mouth to mouth breathing and care for choking victims whether conscious or unconscious;

- (g) Types of wounds and control of bleeding;
- (h) Shock, and its causes, infection and closed wounds;
- (i) Eye, face, scalp, jaw and ear injuries;
- (j) Injuries of the head, neck, back, trunk, arms and legs;
- (k) Exposure to toxic substances;
- (l) Bites and stings by snakes, marine life and insects;
- (m) Bandaging techniques, first aid kits and supplies;
- (n) Determination of the severity of burns, including first, second, and third degree burns;
- (o) Fractures, both open and closed, splinting, and care for fractures, sprains, strains and dislocated joints;
- (p) Techniques of cardiopulmonary resuscitation; and
- (q) Obstetrical emergencies.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

#### **§ 100020. Optional Skill.**

(a) In addition to the activities authorized by Section 100019 of this Chapter, public safety personnel may perform AED when authorized by a public safety AED service provider.

(1) Training for the AED shall consist of not less than four (4) hours and shall include the following topics and skills:

(A) Proper use, maintenance and periodic inspection of the AED.

(B) The importance of cardiopulmonary resuscitation (CPR), defibrillation, advanced life support (ALS), adequate airway care, and internal emergency response system, if applicable.

(C) Overview of the EMS system, the local EMS system's medical control policies, 9-1-1 access, and interaction with EMS personnel.

(D) Assessment of an unconscious patient, to include evaluation of airway, breathing, and circulation to determine cardiac arrest.

(E) Information relating to AED safety precautions to enable the individual to administer a shock without jeopardizing the safety of the patient or rescuers or other nearby persons.

(F) Recognition that an electrical shock has been delivered to the patient and that the defibrillator is no longer charged.

(G) Rapid, accurate assessment of the patient's post-shock status.

(H) The appropriate continuation of care following a successful defibrillation.

(b) In order to be authorized to utilize the defibrillator, an individual shall pass a written and skills examination with a pre-established standard, which tests the ability to assess and manage the specified conditions listed in subsection (a) of this section.

(c) A local EMS agency that approves public safety AED service providers shall:

(1) Approve and monitor training programs including refresher training within its jurisdiction to assure compliance with this Chapter.

(2) Approve the written and skills exam required for AED training course completion.

(3) Develop policies and procedures for approval of AED instructors by the local EMS agency medical director. To be authorized to instruct public safety personnel in the use of an AED, and AED instructor shall either:

(A) Complete an American Red Cross or American Heart Association recognized instructor course (or equivalent) including instruction and training in the use of an AED, or

(B) Be approved by the local EMS agency director and meet the following requirements:

1. Be AED accredited or able to show competency in the proper utilization of an AED, and

2. Be able to demonstrate competency in adult teaching methodologies.

(4) Establish policies and procedures for medical control pursuant to Section 1798 of the Health and Safety Code.

(5) Establish policies and procedures for the approval and designation of public safety AED service provider(s) which will include requirements that public safety AED service providers have policies and procedures, approved by the local EMS agency medical director, to

(A) provide orientation of AED accredited personnel to the AED,

(B) ensure continued competency of AED accredited personnel, and

(C) collect and report data, as required by the local EMS agency but no less than annually, to the local EMS agency, pursuant to Section 100021.

(6) Establish policies and procedures to collect, maintain and evaluate patient care records.

(7) Report annually to the EMS Authority on:

(A) The total number of patients, defibrillated, who were discharged from the hospital alive, and

(B) The data collected by public safety AED service providers pursuant to Section 100021 of this chapter.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.52, 1797.58, 1797.74, 1797.90, 1797.175, 1797.176, 1797.182, 1797.183, 1798, 1798.2, 1798.4, 1798.100, 1798.102 and 1798.104, Health and Safety Code; and Section 13518, Penal Code.

#### **§ 100021. Public Safety AED Service Provider.**

A public safety AED service provider is an agency or organization that employs individuals as defined in Section 100015, and who obtain AEDs for the purpose of providing AED services to the general public.

(a) A public safety AED service provider shall be approved by the local EMS agency, or in the case of state or federal agencies, the EMS Authority, prior to beginning service. In order to receive and maintain AED service provider approval, a public safety AED service provider shall ensure compliance with the requirements of this Chapter.

(b) Public Safety AED service provider approval may be revoked or suspended for failure to maintain the requirements of this section.

(c) A public safety AED service provider applicant shall be approved if they meet and provide the following:

(1) Provide orientation of AED authorized personnel to the AED;

(2) Ensure maintenance of AED equipment;

(3) Ensure initial training and continued competency of AED authorized personnel;

(4) Collect and report to the local EMS agency where the defibrillation occurred, as required by the local EMS agency but no less than annually, data that includes, but is not limited to:

(A) The number of patients with sudden cardiac arrest receiving CPR prior to arrival of emergency medical care,

(B) The total number of patients on whom defibrillatory shocks were administered, when cardiac arrest was witnessed (seen or heard) and not witnessed; and

(C) The number of these persons who suffered a witnessed cardiac arrest whose initial monitored rhythm was ventricular tachycardia or ventricular fibrillation.

(5) Authorize personnel and maintain a listing of all public safety AED service provider authorized personnel and provide upon request to the local EMS agency or the EMS Authority.

(d) An approved public safety AED service provider and its authorized personnel shall be recognized statewide.

Note: Authority cited: Sections 1797.107, 1797.182 and 1797.183, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

#### **§ 100022. Testing.**

(a) The course of instruction shall include a written and skills examination which tests the ability to assess and manage all the conditions listed in Sections 100018 and 100019 of this Chapter.

(b) A passing standard shall be established by the training agency before administration of the examination.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

#### **§ 100023. Training Instructor Requirements.**

(a) Training in first aid and CPR for the personnel specified in Section 100016 of this Chapter shall be conducted by an instructor who is:

- (1) Proficient in the skills taught; and
- (2) qualified to teach by education and/or experience.

(b) Determination of the instructor's qualifications shall be the responsibility of the agency whose training program has been approved by the Authority pursuant to Section 100026 of this Chapter.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

#### **§ 100024. Validation of Course Completion.**

(a) Each trainee who successfully completes an approved course of instruction and successfully passes a proficiency test shall be given written verification to that effect by the institution, organization or agency which provides the instruction.

(b) Employing agencies which provide approved courses of instruction to their employees need not provide individual written verification but shall maintain a record of the names of trainees and the date(s) on which training courses have been completed for at least three (3) years.

(c) Such training records shall be made available for inspection by the local EMS agency upon request.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

**§ 100025. Retraining Requirements.**

(a) The retraining requirements of this Chapter shall be satisfied by successful completion of either:

(1) An approved retraining course which includes a review of the topics and demonstration of skills prescribed in this Chapter and which consists of no less than twelve (12) hours; or

(2) A competency based written and skills pretest of the topics and skills prescribed in this Chapter with the following restrictions:

(A) That appropriate retraining be provided on those topics indicated necessary by the pretest, in addition to any new developments in first aid and CPR;

(B) A final test be provided covering those topics included in the retraining for those persons failing to pass the pretest; and

(C) The hours for the retraining may be reduced to those hours needed to cover the topics indicated necessary by the pretest.

(b) The entire retraining course or pretest may be offered yearly by the training agency, but in no event shall the retraining course or pretest be offered less than once every three (3) years.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

**ARTICLE 4. TRAINING APPROVAL OPTIONS**

**§ 100026. Approved Courses.**

The training requirements of this Chapter may be satisfied by successfully completing any one of the following course options as determined by the employing agency:

(a) A course in first aid, including CPR, developed and/or authorized by the Fire Service Training Program of the Office of the State Fire Marshal and approved by the EMS Authority; or

(b) A course in first aid, including CPR, authorized by the Commission on Peace Officer's Standards and Training (POST) and approved by the EMS Authority; or

(c) A course in first aid, including CPR, developed and authorized by the California Department of Parks and Recreation and approved by the EMS Authority; or

- (d) A course in first aid, including CPR, developed and authorized by the California Department of Forestry and Fire Protection and approved by the EMS Authority; or
- (e) A course in first aid, including CPR, developed and authorized by the Department of the California Highway Patrol and approved by the EMS Authority; or
- (f) A course in first aid, including CPR, sponsored and/or approved by the American Red Cross; or
- (g) A course in first aid sponsored and/or approved by the American Red Cross and a course in CPR sponsored and/or approved by the American Heart Association; or
- (h) The U.S. Department of Transportation's first responder course which includes first aid practices and CPR approved by the local EMS agency; or
- (i) A course in first aid and/or CPR equivalent to the standards of the American Red Cross and/or American Heart Association and approved by the local EMS agency; or
- (j) An EMT-I course which has been approved pursuant to Chapter 2 of this division; or
- (k) An EMT-II course which has been approved pursuant to Chapter 3 of this division; or
- (l) An EMT-P course which has been approved pursuant to Chapter 4 of this division.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

#### **§ 100027. Course Approval Process.**

For those courses requiring approval, the following shall be submitted to the approving authority when requesting approval:

- (a) Name of the sponsoring institution, organization, or agency;
- (b) course outline;
- (c) final written examination with pre-established scoring standards; and
- (d) skill proficiency testing criteria, with pre-established scoring standards.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

#### **§ 100028. Program Review.**

All course outlines, written tests, and proficiency testing criteria used in an approved program shall be subject to periodic review as determined by the approving authority.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.182 and 1797.183, Health and Safety Code; and Section 13518, Penal Code.

## **CHAPTER 1.8. LAY RESCUER AUTOMATED EXTERNAL DEFIBRILLATOR REGULATIONS**

### **ARTICLE 1. DEFINITIONS**

#### **§ 100031. AED Service Provider.**

“AED Service Provider” means any agency, business, organization or individual who purchases an AED for use in a medical emergency involving an unconscious person who is not breathing. This definition does not apply to individuals who have been prescribed an AED by a physician for use on a specifically identified individual.

Note: Authority cited: Sections 1797.107 and 1797.190, Health and Safety Code. Reference: Sections 1797.5, 1797.190, 1797.196 and 104113, Health and Safety Code; and Section 1714.21, Civil Code.

#### **§ 100032. Lay Rescuer.**

“Lay Rescuer” means any person, not otherwise licensed or certified to use the automated external defibrillator, who has met the training standards of this chapter.

Note: Authority cited: Sections 1797.107 and 1797.190, Health and Safety Code. Reference: Sections 1797.5, 1797.190, 1797.196 and 104113, Health and Safety Code; and Section 1714.21, Civil Code.

#### **§ 100033. Automated External Defibrillator.**

“Automated external defibrillator” or “AED” means an external defibrillator that after user activation is capable of cardiac rhythm analysis and will charge and deliver a shock, either automatically or by user interaction, after electronically detecting and assessing ventricular fibrillation or rapid ventricular tachycardia.

Note: Authority cited: Sections 1797.107 and 1797.190, Health and Safety Code. Reference: Sections 1797.5, 1797.190, 1797.196 and 104113, Health and Safety Code; and Section 1714.21, Civil Code.

#### **§ 100034. Cardiopulmonary Resuscitation.**

“Cardiopulmonary resuscitation” or “CPR” means a basic emergency procedure for life support, consisting of artificial respiration, manual external cardiac massage, and maneuvers for relief of foreign body airway obstruction.

Note: Authority cited: Sections 1797.107 and 1797.190, Health and Safety Code. Reference: Sections 1797.5, 1797.190, 1797.196 and 104113, Health and Safety Code; and Section 1714.21, Civil Code.

### **§ 100035. Internal Emergency Response Plan.**

“Internal Emergency Response Plan” means a written Internal Emergency Response Plan of action which utilizes responders within a facility to activate the “9-1-1” emergency system, and which provides for the access, coordination, and management of immediate medical care to seriously ill or injured individuals.

Note: Authority cited: Sections 1797.107 and 1797.190, Health and Safety Code.  
Reference: Sections 1797.5, 1797.190, 1797.196 and 104113, Health and Safety Code; and Section 1714.21, Civil Code.

### **§ 100036. Medical Director.**

“Medical Director” means a physician and surgeon, currently licensed in California, who provides medical oversight to the AED Service Provider as set forth in Section 100040.

Note: Authority cited: Sections 1797.107 and 1797.190, Health and Safety Code.  
Reference: Sections 1797.5, 1797.190, 1797.196 and 104113, Health and Safety Code; and Section 1714.21, Civil Code.

## **ARTICLE 2. GENERAL TRAINING PROVISIONS**

### **§ 100037. Application and Scope.**

(a) Any training program, AED Service Provider or vendor may authorize a Lay Rescuer to apply and operate an AED on an unconscious person who is not breathing only if that Lay Rescuer has successfully completed a CPR and AED course according to the standards prescribed by this chapter.

(b) The training standards prescribed by this chapter shall apply to employees of the AED Service Provider and not to licensed, certified or other prehospital emergency medical care personnel as defined by section 1797.189 of the Health and Safety Code.

Note: Authority cited: Sections 1797.107 and 1797.190, Health and Safety Code.  
Reference: Sections 1797.5, 1797.189, 1797.190, 1797.196 and 104113, Health and Safety Code; and Section 1714.21, Civil Code.

## **ARTICLE 3. AED TRAINING PROGRAM REQUIREMENTS**

### **§ 100038. Required Topics and Skills.**

(a) CPR and AED training shall comply with the American Heart Association or American Red Cross CPR and AED guidelines. The training shall include the following topics and skills:

(1) basic CPR skills

(2) proper use, maintenance and periodic inspection of the AED;

(3) the importance of:

(A) early activation of an Internal Emergency Response Plan,

(B) early CPR,

(C) early defibrillation,

(D) early advanced life support, and

(E) internal emergency response plan, if applicable;

(4) overview of the local EMS system, including 9-1-1 access, and interaction with EMS personnel;

(5) assessment of an unconscious patient, to include evaluation of airway and breathing, to determine appropriateness of applying and activating an AED;

(6) information relating to defibrillator safety precautions to enable the individual to administer shock without jeopardizing the safety of the patient or the Lay Rescuer or other nearby persons to include, but not be limited to;

(A) age and weight restrictions for use of the AED,

(B) presence of water or liquid on or around the victim,

(C) presence of transdermal medications, and

(D) implantable pacemakers or automatic implantable cardioverter-defibrillators;

(7) recognition that an electrical shock has been delivered to the patient and that the defibrillator is no longer charged;

(8) rapid, accurate assessment of the patient's post-shock status to determine if further activation of the AED is necessary; and,

(9) the responsibility for continuation of care, such as continued CPR and repeated shocks, as indicated, until the arrival of more medically qualified personnel.

(b) The Lay Rescuer shall maintain current CPR and AED training, as prescribed in this Chapter.

Note: Authority cited: Sections 1797.107 and 1797.190, Health and Safety Code.  
Reference: Sections 1797.5, 1797.190, 1797.196 and 104113, Health and Safety Code; and Section 1714.21, Civil Code.

## **§ 100039. Testing.**

CPR and AED training for Lay Rescuers shall include a competency demonstration of skills on a manikin, directly observed by an instructor which tests the specified conditions prescribed in Section 100038.

Note: Authority cited: Sections 1797.107 and 1797.190, Health and Safety Code.  
Reference: Sections 1797.5, 1797.190, 1797.196 and 104113, Health and Safety Code; and Section 1714.21, Civil Code.

#### **ARTICLE 4. OPERATIONAL AED SERVICE PROVIDER AND VENDOR REQUIREMENTS**

##### **§ 100040. Medical Director Requirements.**

Any AED Service Provider shall have a physician Medical Director who:

- (a) Meets the qualifications of a Medical Director per Section 100036 of this Chapter.
- (b) Shall ensure that AED Service Provider's Lay Rescuer CPR and AED training meets the requirements of this Chapter.
- (c) Shall review each incident where emergency care or treatment on a person in cardiac arrest is rendered and to ensure that the Internal Emergency Response Plan, along with the CPR and AED standards that the Lay Rescuer was trained to, were followed.
- (d) Is involved in developing an Internal Emergency Response Plan and to ensure compliance for training, notification and maintenance as set forth in this Chapter.

Note: Authority cited: Sections 1797.107 and 1797.190, Health and Safety Code.  
Reference: Sections 1797.5, 1797.190, 1797.196 and 104113, Health and Safety Code; and Section 1714.21, Civil Code.

##### **§ 100041. AED Service Provider Operational Requirements.**

(a) An AED Service Provider shall ensure their internal AED programs include all of the following:

- (1) Development of a written Internal Emergency Response Plan which describes the procedures to be followed in the event of an emergency that may involve the use of an AED and complies with the regulations contained in this Chapter. The written Internal Emergency Response Plan shall include, but not be limited to, immediate notification of 9-1-1 and trained office personnel at the start of AED procedures.
- (2) Maintain AEDs in working order and maintain current protocols on the AEDs.
- (3) That all applicable local EMS policies and procedures are followed.
- (4) That Lay rescuers complete a training course in CPR and AED use and maintain current CPR and AED training that complies with requirements of this Chapter at a minimum of every two years and are familiar with the Internal Emergency Response Plan.

(5) For every AED unit acquired up to five units, no less than one Lay Rescuer per AED unit shall complete a training course in CPR and AED use that complies with the requirements of this chapter. After the first five AED units are acquired, one Lay Rescuer shall be trained for each additional five AED units acquired. AED Service Providers shall have Lay Rescuers who should be on site to respond to an emergency that may involve the use of an AED unit during normal operating hours.

(6) That the defibrillator is maintained and regularly tested according to the operation and maintenance guidelines set forth by the manufacturer, and according to any applicable rules and regulations set forth by the governmental authority under the federal Food and Drug Administration and any other applicable state and federal authority.

(7) That the defibrillator is checked for readiness after each use and at least once every 30 days if the AED has not been used in the previous 30 days. Records of these periodic checks shall be maintained.

(8) That a mechanism exists to ensure that any person, either a Lay Rescuer as part of the AED service provider, or member of the general public who renders emergency care or treatment on a person in cardiac arrest by using the service provider's AED activates the emergency medical services system as soon as possible, and reports any use of the AED Medical Director and the local EMS agency.

(9) That there is involvement of a currently licensed California physician and surgeon that meets the requirements of Section 100040 of this Chapter.

(10) That a mechanism exists that will assure the continued competency of the CPR and AED trained individuals in the AED Service Provider's employ to include periodic training and skills proficiency demonstrations.

Note: Authority cited: Sections 1797.107 and 1797.190, Health and Safety Code.  
Reference: Sections 1797.5, 1797.190, 1797.196 and 104113, Health and Safety Code; and Section 1714.21, Civil Code.

#### **§ 100042. AED Vendor Requirements.**

Any AED vendor who sells an AED to an AED Service Provider shall notify the AED Service Provider, at the time of purchase, both orally and in writing of the AED Service Provider's responsibility to comply with the regulations contained in the Chapter.

(a) Notify the local EMS agency of the existence, location, and type of AED at the time it is acquired.

(b) Provide to the acquirer of the AED all information governing the use, installation, operation, training, and maintenance of the AED.

Note: Authority cited: Sections 1797.107 and 1797.190, Health and Safety Code.  
Reference: Sections 1797.5, 1797.190, 1797.196 and 104113, Health and Safety Code; and Section 1714.21, Civil Code.

### **§ 100043. AED Vendor Requirements. [Renumbered]**

Note: Authority cited: Sections 1797.107 and 1797.190, Health and Safety Code.  
Reference: Sections 1797.5, 1797.190 and 1797.196, Health and Safety Code; and Section 1714.21, Civil Code.

## **CHAPTER 2. EMERGENCY MEDICAL TECHNICIAN**

### **ARTICLE 1. DEFINITIONS**

#### **§ 100056. Automated External Defibrillator or AED.**

“Automated external defibrillator or AED” means an external defibrillator capable of cardiac rhythm analysis that will charge and deliver a shock, either automatically or by user interaction, after electronically detecting and assessing ventricular fibrillation or rapid ventricular tachycardia.

Note: Authority cited: Sections 1797.107 and 1797.170, Health and Safety Code.  
Reference: Sections 1797.52, 1797.107 and 1797.170, Health and Safety Code.

##### **§ 100056.1. EMT AED Service Provider.**

An AED service provider means an agency or organization which is responsible for, and is approved to operate, an AED.

Note: Authority cited: Sections 1797.107 and 1797.170, Health and Safety Code.  
Reference: Sections 1797.52, 1797.107 and 1797.170, Health and Safety Code.

##### **§ 100056.2. Manual Defibrillator.**

“Manual Defibrillator” means a monitor/defibrillator that has no capability or limited capability for rhythm analysis and will charge and deliver a shock only at the command of the operator.

Note: Authority cited: Sections 1797.107 and 1797.170, Health and Safety Code.  
Reference: Sections 1797.52, 1797.107 and 1797.170, Health and Safety Code.

#### **§ 100057. Emergency Medical Technician Approving Authority.**

“Emergency Medical Technician (EMT) approving authority” means an agency or person authorized by this Chapter to approve an EMT training program, as follows:

(a) The EMT approving authority for an EMT training program conducted by a qualified statewide public safety agency shall be the director of the Emergency Medical Services Authority (Authority).

(b) The EMT approving authority for any other EMT training programs not included in subsection (a) shall be the local EMS agency (LEMSA) within that jurisdiction.

Note: Authority cited: Sections 1797.107, 1797.109 and 1797.170, Health and Safety Code. Reference: Sections 1797.94, 1797.109, 1797.170 and 1797.208, Health and Safety Code.

**§ 100058. California EMT Certifying Entity.**

“California EMT certifying entity”, or “EMT certifying entity”, or “certifying entity” means a public safety agency or the Office of the State Fire Marshal, if the agency has a training program for EMT personnel that is approved pursuant to the standards developed pursuant to Section 1797.109 of the Health and Safety Code, or the medical director of a LEMSA.

Note: Authority cited: Sections 1797.62, 1797.107, 1797.109 and 1797.170, Health and Safety Code. Reference: Sections 1797.109, 1797.118, 1797.170, 1797.210 and 1797.216, Health and Safety Code.

**§ 100059. EMT Certifying Written Examination.**

“EMT Certifying Written Examination” means the National Registry of Emergency Medical Technicians EMT-Basic Written Examination to test an individual applying for certification as an EMT. Examination results will be valid for application purposes two (2) years from the date of examination.

Note: Authority cited: Sections 1797.107, 1797.109, 1797.170 and 1797.175, Health and Safety Code. Reference: Sections 1797.63, 1797.170, 1797.175, 1797.184, 1797.210 and 1797.216, Health and Safety Code.

**§ 100059.1. EMT Certifying Skills Examination.**

“Certifying Skills Examination” means the National Registry of Emergency Medical Technicians EMT-Basic Skills Examination to test an individual applying for certification as an EMT. Examination results will be valid for one (1) year for the purpose of being eligible for the National Registry of Emergency Medical Technicians EMT-Basic Written Examination.

Note: Authority cited: Sections 1797.107, 1797.109, 1797.170 and 1797.175, Health and Safety Code. Reference: Sections 1797.63, 1797.170, 1797.175, 1797.184, 1797.210 and 1797.216, Health and Safety Code.

**§ 100059.2. EMT Optional Skills Medical Director.**

“EMT Optional skills medical director” means a Physician and Surgeon licensed in California who is certified by or prepared for certification by either the American Board of Emergency Medicine or the Advisory Board for Osteopathic Specialties and is appointed by the LEMSA medical director to be responsible for any of the EMT Optional Skills that are listed in Section 100064 of this Chapter including medical control. Waiver of the board-certified requirement may be granted by the LEMSA medical director if such physicians are not available for approval.

Note: Authority cited: Sections 1797.107 and 1797.170, Health and Safety Code.  
Reference: Sections 1797.52, 1797.90, 1797.107, 1797.170, 1797.176 and 1797.202, Health and Safety Code.

#### **§ 100060. Emergency Medical Technician.**

“Emergency Medical Technician,” “EMT-Basic” or “EMT” means a person who has successfully completed an EMT course that meets the requirements of this Chapter, has passed all required tests, and has been certified by a California EMT certifying entity.

Note: Authority cited: Sections 1797.107, 1797.109 and 1797.170, Health and Safety Code. Reference: Sections 1797.61, 1797.80 and 1797.170, Health and Safety Code.

#### **§ 100061. EMT Local Accreditation.**

“Local accreditation” or “accreditation” or “accredited to practice” as used in this Chapter, means authorization by the LEMSA to practice the optional skill(s) specified in Section 100064. Such authorization assures that the EMT has been oriented to the LEMSA and trained in the optional skill(s) necessary to achieve the treatment standard of the jurisdiction.

Note: Authority cited: Sections 1797.107 and 1797.170, Health and Safety Code.  
Reference: Sections 1797.170, 1797.176, 1797.177, 1797.178, 1797.200, 1797.204, 1797.206, 1797.210 and 1797.214, Health and Safety Code.

#### **§ 100061.1. Emergency Medical Services Quality Improvement Program.**

“Emergency Medical Services Quality Improvement Program” or “EMSQIP” means methods of evaluation that are composed of structure, process, and outcome evaluations which focus on improvement efforts to identify root causes of problems, intervene to reduce or eliminate these causes, and take steps to correct the process, and recognize excellence in performance and delivery of care, pursuant to the provisions of Chapter 12 of this Division. This is a model program which will develop over time and is to be tailored to the individual organization's quality improvement needs and is to be based on available resources for the EMSQIP.

Note: Authority cited: Sections 1797.103, 1797.107 and 1797.170, Health and Safety Code. Reference: Sections 1797.204 and 1797.220, Health and Safety Code.

#### **§ 100061.2. Authority.**

“Authority” means the Emergency Medical Services Authority.

Note: Authority cited: Sections 1797.107 and 1797.170, Health and Safety Code.  
Reference: Section 1797.54, Health and Safety Code.

### **ARTICLE 2. GENERAL PROVISIONS**

#### **§ 100062. Application of Chapter to Operation of Ambulances.**

(a) Except as provided herein, the attendant on an ambulance operated in emergency service, or the driver if there is no attendant, shall possess a valid and current California EMT certificate. This requirement shall not apply during officially declared states of emergency and under conditions specified in Health and Safety Code, Section 1797.160.

(b) The requirements for EMT certification of ambulance attendants shall not apply, unless the individual chooses to be certified, to the following:

(1) Physicians currently licensed in California.

(2) Registered nurses currently licensed in California.

(3) Physicians' assistants currently licensed in California.

(4) Paramedics currently licensed in California.

(5) Advanced Emergency Medical Technicians (Advanced EMTs) currently certified in California.

(c) EMTs who are not currently certified in California may temporarily perform their scope of practice in California, when approved by the medical director of the LEMSA, in order to provide emergency medical services in response to a request, if all the following conditions are met:

(1) The EMTs are registered by the National Registry of Emergency Medical Technicians or licensed or certified in another state or under the jurisdiction of a branch of the Armed Forces including the Coast Guard of the United States, National Park Service, United States Department of the Interior - Bureau of Land Management, or the United States Forest Service; and

(2) The EMTs restrict their scope of practice to that for which they are licensed or certified.

Note: Authority cited: Sections 1797.107, 1797.109 and 1797.170, Health and Safety Code. Reference: Sections 1797.160 and 1797.170, Health and Safety Code.

### **§ 100063. Scope of Practice of Emergency Medical Technician.**

(a) During training, while at the scene of an emergency, during transport of the sick or injured, or during interfacility transfer, a certified EMT or supervised EMT student is authorized to do any of the following:

(1) Evaluate the ill and injured.

(2) Render basic life support, rescue and emergency medical care to patients.

(3) Obtain diagnostic signs to include, but not be limited to, temperature, blood pressure, pulse and respiration rates, pulse oximetry, level of consciousness, and pupil status.

(4) Perform cardiopulmonary resuscitation (CPR), including the use of mechanical adjuncts to basic cardiopulmonary resuscitation.

(5) Administer oxygen.

(6) Use the following adjunctive airway and breathing aids:

(A) Oropharyngeal airway;

(B) Nasopharyngeal airway;

(C) Suction devices;

(D) Basic oxygen delivery devices for supplemental oxygen therapy including, but not limited to, humidifiers, partial rebreathers, and venturi masks; and

(E) Manual and mechanical ventilating devices designed for prehospital use including continuous positive airway pressure.

(7) Use various types of stretchers and spinal immobilization devices.

(8) Provide initial prehospital emergency care of trauma, including, but not limited to:

(A) Bleeding control through the application of tourniquets;

(B) Use of hemostatic dressings from a list approved by the Authority;

(C) Spinal immobilization;

(D) Seated spinal immobilization;

(E) Extremity splinting; and

(F) Traction splinting.

(9) Administer over the counter medications when approved by the medical director of the LEMSA, including, but not limited to:

(A) Oral glucose or sugar solutions; and

(B) Aspirin.

(10) Extricate entrapped persons.

(11) Perform field triage.

(12) Transport patients.

(13) Mechanical patient restraint.

(14) Set up for ALS procedures, under the direction of an Advanced EMT or Paramedic.

(15) Perform automated external defibrillation.

(16) Assist patients with the administration of physician-prescribed devices including, but not limited to, patient-operated medication pumps, sublingual nitroglycerin, and self-administered emergency medications, including epinephrine devices.

(b) In addition to the activities authorized by subdivision (a) of this Section, the medical director of the LEMSA may also establish policies and procedures to allow a certified EMT or a supervised EMT student in the prehospital setting and/or during interfacility transport to:

(1) Monitor intravenous lines delivering glucose solutions or isotonic balanced salt solutions including Ringer's lactate for volume replacement;

(2) Monitor, maintain, and adjust if necessary in order to maintain, a preset rate of flow and turn off the flow of intravenous fluid;

(3) Transfer a patient, who is deemed appropriate for transfer by the transferring physician, and who has nasogastric (NG) tubes, gastrostomy tubes, heparin locks, foley catheters, tracheostomy tubes and/or indwelling vascular access lines, excluding arterial lines; and

(4) Monitor preexisting vascular access devices and intravenous lines delivering fluids with additional medications pre-approved by the Director of the Authority. Approval of such medications shall be obtained pursuant to the following procedures:

(A) The medical director of the LEMSA shall submit a written request, Form #EMSA-0391, revised March 18, 2003, and obtain approval from the director of the Authority, who shall consult with a committee of LEMSA medical directors named by the Emergency Medical Services Medical Directors' Association of California, Inc. (EMDAC), for any additional medications that in his/her professional judgment should be approved for implementation of Section 100063(b)(4).

(B) The Authority shall, within fourteen (14) working days of receiving the request, notify the medical director of the LEMSA submitting the request that the request has been received, and shall specify what information, if any, is missing.

(C) The director of the Authority shall render the decision to approve or disapprove the additional medications within ninety (90) calendar days of receipt of the completed request.

(c) The scope of practice of an EMT shall not exceed those activities authorized in this Section, Section 100064, and Section 100064.1.

Note: Authority cited: Sections 1797.107, 1797.109 and 1797.170, Health and Safety Code. Reference: Sections 1797.170 and 1797.221, Health and Safety Code.

**§ 100063.1. EMT AED Service Provider.**

An EMT AED service provider is an agency or organization that employs individuals as defined in Section 100060, and who obtain AEDs for the purpose of providing AED services to the general public.

(a) An EMT AED service provider shall be approved by the LEMSA, or in the case of state or federal agencies, the Authority, prior to beginning service. The Authority shall notify LEMSAs of state or federal agencies approved as EMT AED service providers. In order to receive and maintain EMT AED service provider approval, an EMT AED service provider shall comply with the requirements of this section.

(b) An EMT AED service provider approval may be revoked or suspended for failure to maintain the requirements of this section.

(c) An EMT AED service provider applicant shall be approved if they meet and provide the following:

(1) Provide orientation of AED authorized personnel to the AED;

(2) Ensure maintenance of AED equipment;

(3) Prior to January 1, 2002, ensure initial training and, thereafter, continued competency of AED authorized personnel;

(4) Collect and report to the LEMSA where the defibrillation occurred, as required by the LEMSA but no less than annually, data that includes, but is not limited to:

(A) The number of patients with sudden cardiac arrest receiving CPR prior to arrival of emergency medical care.

(B) The total number of patients on whom defibrillatory shocks were administered, witnessed (seen or heard) and not witnessed; and

(C) The number of these persons who suffered a witnessed cardiac arrest whose initial monitored rhythm was ventricular tachycardia or ventricular fibrillation.

(5) Authorize personnel and maintain a current listing of all EMT AED service providers authorized personnel and provide listing upon request to the LEMSA or the Authority.

(d) An approved EMT AED service provider and their authorized personnel shall be recognized statewide.

(e) Authorized personnel means EMT personnel trained to operate an AED and authorized by an approved EMT AED service provider.

Note: Authority cited: Sections 1797.107 and 1797.170, Health and Safety Code.  
Reference: Sections 1797.170, 1797.178, 1797.196, 1797.200, 1797.202, 1797.204, 1797.220, 1798 and 1798.2, Health and Safety Code.

## **§ 100064. EMT Optional Skills.**

(a) In addition to the activities authorized by Section 100063 of this Chapter, LEMSA may establish policies and procedures for local accreditation of an EMT student or certified EMT to perform any or all of the following optional skills specified in this section.

(1) Accreditation for EMTs to practice optional skills shall be limited to those whose certificate is active and are employed within the jurisdiction of the LEMSA by an employer who is part of the organized EMS system.

(b) Use of perilaryngeal airway adjuncts.

(1) Training in the use of perilaryngeal airway adjuncts shall consist of not less than five (5) hours to result in the EMT being competent in the use of the device and airway control. Included in the above training hours shall be the following topics and skills:

(A) Anatomy and physiology of the respiratory system.

(B) Assessment of the respiratory system.

(C) Review of basic airway management techniques, which includes manual and mechanical.

(D) The role of the perilaryngeal airway adjuncts in the sequence of airway control.

(E) Indications and contraindications of the perilaryngeal airway adjuncts.

(F) The role of pre-oxygenation in preparation for the perilaryngeal airway adjuncts.

(G) perilaryngeal airway adjuncts insertion and assessment of placement.

(H) Methods for prevention of basic skills deterioration.

(I) Alternatives to the perilaryngeal airway adjuncts.

(2) At the completion of initial training a student shall complete a competency-based written and skills examination for airway management which shall include the use of basic airway equipment and techniques and use of perilaryngeal airway adjuncts.

(3) A LEMSA shall establish policies and procedures for skills competency demonstration that requires the accredited EMT to demonstrate skills competency at least every two (2) years, or more frequently as determined by EMSQIP.

(c) Administration of naloxone for suspected narcotic overdose.

(1) Training in the administration of naloxone shall consist of no less than two (2) hours to result in the EMT being competent in the administration of naloxone and managing a patient of a suspected narcotic overdose. Included in the training hours listed above shall be the following topics and skills:

(A) Common causative agents

(B) Assessment findings

(C) Management to include but not be limited to:

(D) Need for appropriate personal protective equipment and scene safety awareness

(E) Profile of Naloxone to include, but not be limited to:

1. Indications

2. Contraindications

3. Side/adverse effects

4. Routes of administration

5. Dosages

(F) Mechanisms of drug action

(G) Calculating drug dosages

(H) Medical asepsis

(I) Disposal of contaminated items and sharps

(2) At the completion of this training, the student shall complete a competency based written and skills examination for administration of naloxone which shall include:

(A) Assessment of when to administer naloxone,

(B) Managing a patient before and after administering naloxone,

(C) Using universal precautions and body substance isolation procedures during medication administration,

(D) Demonstrating aseptic technique during medication administration,

(E) Demonstrate preparation and administration of parenteral medications by a route other than intravenous.

(F) Proper disposal of contaminated items and sharps.

(3) A LEMSA shall establish policies and procedures for skills competency demonstration that requires the accredited EMT to demonstrate skills competency at least every two (2) years, or more frequently as determined by EMSQIP.

(d) Administration of epinephrine by auto-injector for suspected anaphylaxis and/or severe asthma.

(1) Training in the administration of epinephrine shall consist of no less than two (2) hours to result in the EMT being competent in the administration of epinephrine and managing a patient of a suspected anaphylactic reaction and/or experiencing severe asthma symptoms. Included in the training hours listed above shall be the following topics and skills:

(A) Common causative agents

(B) Assessment findings

(C) Management to include but not be limited to:

(D) Need for appropriate personal protective equipment and scene safety awareness

(E) Profile of epinephrine to include, but not be limited to:

1. Indications

2. Contraindications

3. Side/adverse effects

4. Administration by auto-injector

5. Dosages

6. Mechanisms of drug action

(F) Medical asepsis

(H) Disposal of contaminated items and sharps

(2) At the completion of this training, the student shall complete a competency based written and skills examination for administration of epinephrine which shall include:

(A) Assessment of when to administer epinephrine,

(B) Managing a patient before and after administering epinephrine,

(C) Using universal precautions and body substance isolation procedures during medication administration,

(D) Demonstrating aseptic technique during medication administration,

(E) Demonstrate preparation and administration of epinephrine by auto-injector.

(F) Proper disposal of contaminated items and sharps.

(3) A LEMSA shall establish policies and procedures for skills competency demonstration that requires the accredited EMT to demonstrate skills competency at least every two (2) years, or more frequently as determined by EMSQIP.

(e) Administer the medications listed in this subsection.

(1) Using prepackaged products, the following medications may be administered:

(A) Atropine

(B) Pralidoxime Chloride

(2) This training shall consist of no less than two (2) hours of didactic and skills laboratory training. In addition, basic weapons of mass destruction training is recommended. Training in the profile of medications listed in subsections (A and B) shall include, but not be limited to:

(A) Indications

(B) Contraindications

(C) Side/adverse effects

(D) Routes of administration

(E) Dosages

(F) Mechanisms of drug action

(G) Disposal of contaminated items and sharps

(H) Medication administration.

(3) At the completion of this training, the student shall complete a competency based written and skills examination for the administration of medications listed in this subsection which shall include:

(A) Assessment of when to administer these medications,

(B) Managing a patient before and after administering these medications,

(C) Using universal precautions and body substance isolation procedures during medication administration,

(D) Demonstrating aseptic technique during medication administration,

(E) Demonstrate the preparation and administration of medications by the intramuscular route.

(F) Proper disposal of contaminated items and sharps.

(4) A LEMSA shall establish policies and procedures for skills competency demonstration that requires the accredited EMT to demonstrate skills competency at least every two (2) years, or more frequently as determined by EMSQIP.

(f) The medical director of the LEMSA shall develop a plan for each optional skill allowed. The plan shall, at a minimum, include the following:

(1) A description of the need for the use of the optional skill.

(2) A description of the geographic area within which the optional skill will be utilized, except as provided in Section 100064( l).

(3) A description of the data collection methodology which shall also include an evaluation of the effectiveness of the optional skill.

(4) The policies and procedures to be instituted by the LEMSA regarding medical control and use of the optional skill.

(5) The LEMSA shall develop policies for accreditation action, pursuant to Chapter 6 of this Division, for individuals who fail to demonstrate competency.

(g) A LEMSA medical director who accredits EMTs to perform any optional skill shall:

(1) Establish policies and procedures for the approval of service provider(s) utilizing approved optional skills.

(2) Approve and designate selected base hospital(s) as the LEMSA deems necessary to provide direction and supervision of accredited EMTs in accordance with policies and procedures established by the LEMSA.

(3) Establish policies and procedures to collect, maintain and evaluate patient care records.

(4) Establish an EMSQIP. EMSQIP means a method of evaluation of services provided, which includes defined standards, evaluation of methodology(ies) and utilization of evaluation results for continued system improvement. Such methods may include, but not be limited to, a written plan describing the program objectives, organization, scope and mechanisms for overseeing the effectiveness of the program.

(5) Establish policies and procedures for additional training necessary to maintain accreditation for each of the optional skills contained in this section, if applicable.

(h) The LEMSA medical director may approve an optional skill medical director to be responsible for accreditation and any or all of the following requirements.

(1) Approve and monitor training programs for optional skills including refresher training within the jurisdiction of the LEMSA.

(2) Establish policies and procedures for continued competency in the optional skill which will consist of organized field care audits, periodic training sessions and/or structured clinical experience.

(i) The optional skill medical director may delegate the specific field care audits, training, and demonstration of competency, if approved by the LEMSA medical director, to a Physician, Registered Nurse, Physician Assistant, Paramedic, or Advanced EMT, licensed or certified in California or a physician licensed in another state immediately adjacent to the LEMSA jurisdiction.

(j) An EMT accredited in an optional skill may assist in demonstration of competency and training of that skill.

(k) In order to be accredited to utilize an optional skill, an EMT shall demonstrate competency through passage, by pre-established standards, developed and/or approved by the LEMSA, of a competency-based written and skills examination which tests the ability to assess and manage the specified condition.

(l) During a mutual aid response into another jurisdiction, an EMT may utilize the scope of practice for which s/he is trained, certified and accredited according to the policies and procedures established by his/her certifying or accrediting LEMSA.

Note: Authority cited: Sections 1797.107 and 1797.170, Health and Safety Code.  
Reference: Sections 1797.8, 1797.52, 1797.58, 1797.90, 1797.170, 1797.173, 1797.175, 1797.176, 1797.202, 1797.208, 1797.212, 1798, 1798.2, 1798.100, 1798.102 and 1798.104, Health and Safety Code.

#### **§ 100064.1. EMT Trial Studies.**

An EMT may perform any prehospital emergency medical care treatment procedure(s) or administer any medication(s) on a trial basis when approved by the medical director of the LEMSA and the director of the Authority. The medical director of the LEMSA shall review the medical literature on the procedure or medication and determine in his/her professional judgment whether a trial study is needed.

(a) The medical director of the LEMSA shall review a trial study plan which, at a minimum, shall include the following:

(1) A description of the procedure(s) or medication(s) proposed, the medical conditions for which they can be utilized, and the patient population that will benefit.

(2) A compendium of relevant studies and material from the medical literature.

(3) A description of the proposed study design, including the scope of study and method of evaluating the effectiveness of the procedure(s) or medication(s), and expected outcome.

(4) Recommended policies and procedures to be instituted by the LEMSA regarding the use and medical control of the procedure(s) or medication(s) used in the study.

(5) A description of the training and competency testing required to implement the study. Training on subject matter shall be consistent with the related topic(s) and skill(s) specified in Section 100159, Chapter 4 (Paramedic regulations), Division 9, Title 22, California Code of Regulations.

(b) The medical director of the LEMSA shall appoint a local medical advisory committee to assist with the evaluation and approval of trial studies. The membership of the committee shall be determined by the medical director of the LEMSA, but shall include individuals with knowledge and experience in research and the effect of the proposed study on the EMS system.

(c) The medical director of the LEMSA shall submit the proposed study and a copy of the proposed trial study plan at least forty-five (45) calendar days prior to the proposed initiation of the study to the director of the Authority for approval in accordance with the provisions of Section 1797.221 of the Health and Safety Code. The Authority shall inform the Commission on EMS of studies being initiated.

(d) The Authority shall notify the medical director of the LEMSA submitting its request for approval of a trial study within fourteen (14) working days of receiving the request that the request has been received.

(e) The Director of the Authority shall render the decision to approve or disapprove the trial study within forty-five (45) calendar days of receipt of all materials specified in subsections (a) and (b) of this section.

(f) Within eighteen (18) months of the initiation of the procedure(s) or medication(s), the medical director of the LEMSA shall submit to the Commission on EMS a written report which includes at a minimum the progress of the study, number of patients studied, beneficial effects, adverse reactions or complications, appropriate statistical evaluation, and general conclusion.

(g) The Commission on EMS shall review the above report within two (2) meetings and advise the Authority to do one of the following:

(1) Recommend termination of the study if there are adverse effects or if no benefit from the study is shown.

(2) Recommend continuation of the study for a maximum of eighteen (18) additional months if potential but inconclusive benefit is shown.

(3) Recommend the procedure or medication be added to the EMT scope of practice.

(h) If option (g)(2) is selected, the Commission on EMS may advise continuation of the study as structured or alteration of the study to increase the validity of the results.

(i) At the end of the additional eighteen (18) month period, a final report shall be submitted to the Commission on EMS with the same format as described in (f) above.

(j) The Commission on EMS shall review the final report and advise the Authority to do one of the following:

- (1) Recommend termination or further extension of the study.
- (2) Accept the study recommendations.
- (3) Recommend the procedure or medication be added to the EMT scope of practice.

(k) The Authority may require a trial study(ies) to cease after thirty-six (36) months.

Note: Authority cited: Section 1797.107 and 1797.170, Health and Safety Code.  
Reference: Sections 1797.170 and 1797.221, Health and Safety Code.

### **ARTICLE 3. PROGRAM REQUIREMENTS FOR EMT TRAINING PROGRAMS**

#### **§ 100065. Approved Training Programs.**

(a) The purpose of an EMT training program shall be to prepare individuals to render prehospital basic life support at the scene of an emergency, during transport of the sick and injured, or during interfacility transfer within an organized EMS system.

(b) EMT training may be offered only by approved training programs. Eligibility for program approval shall be limited to:

(1) Accredited universities and colleges including junior and community colleges, school districts, and private post-secondary schools as approved by the State of California, Department of Consumer Affairs, Bureau of Private Postsecondary and Vocational Education.

(2) Medical training units of a branch of the Armed Forces including the Coast Guard of the United States.

(3) Licensed general acute care hospitals which meet the following criteria:

(A) Hold a special permit to operate a Basic or Comprehensive Emergency Medical Service pursuant to the provisions of Division 5; and

(B) provide continuing education to other health care professionals.

(4) Agencies of government including public safety agencies.

(5) LEMSAs.

Note: Authority cited: Sections 1797.107, 1797.109, 1797.170 and 1797.173, Health and Safety Code. Reference: Sections 1797.170, 1797.173, 1797.208 and 1797.213 Health and Safety Code.

#### **§ 100066. Procedure for EMT Training Program Approval.**

(a) Eligible training programs may submit a written request for EMT program approval to an EMT approving authority.

(b) The EMT approving authority shall review and approve the following prior to approving an EMT training program:

(1) A statement verifying usage of the U.S. Department of Transportation (DOT) National EMS Education Standards (DOT HS 811 077A, January 2009).

(2) A statement verifying CPR training equivalent to the current American Heart Association's Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiovascular Care at the Healthcare Provider level is a prerequisite for admission to an EMT basic course.

(3) Samples of written and skills examinations used for periodic testing.

(4) A final skills competency examination.

(5) A final written examination.

(6) The name and qualifications of the program director, program clinical coordinator, and principal instructor(s).

(7) Provisions for clinical experience, as defined in Section 100068 of this Chapter.

(8) Provisions for course completion by challenge, including a challenge examination (if different from final examination).

(9) Provisions for a twenty-four (24) hour refresher course including subdivisions (1)-(6) above, required for recertification.

(A) A statement verifying usage of the United States Department of Transportation's EMT-Basic Refresher National Standard Curriculum, DOT HS 808 624, September 1996. The U.S. Department of Transportation's EMT-Basic Refresher National Standard Curriculum can be accessed through the U.S. Department of Transportation's website, <http://www.nhtsa.gov/people/injury/ems/pub/basicref.pdf>.

(10) The location at which the courses are to be offered and their proposed dates.

(11) Table of contents listing the required information listed in this subdivision, with corresponding page numbers.

(c) In addition to those items listed in subdivision (b) of this Section, the Authority shall assure that a statewide public safety agency meets the following criteria in order to approve that agency as qualified to conduct a statewide EMT training program:

(1) Has a statewide role and responsibility in matters affecting public safety.

(2) Has a centralized authority over its EMT training program instruction which can correct any elements of the program found to be in conflict with this Chapter.

- (3) Has a management structure which monitors all of its EMT training programs.
- (4) Has designated a liaison to the Authority who shall respond to problems or conflicts identified in the operation of its EMT training program.
- (5) In addition, these agencies shall meet the following additional requirements:
  - (A) Designate the principal instructor as a liaison to the EMT approving authority for the county in which the training is conducted; and
  - (B) Consult with the EMT approving authority for the county in which the training is located in developing the EMS System Orientation portion of the EMT course.
- (d) The EMT approving authority shall make available to the Authority, upon request, any or all materials submitted pursuant to this Section by an approved EMT training program in order to allow the Authority to make the determination required by Section 1797.173 of the Health and Safety Code.

Note: Authority cited: Sections 1797.107, 1797.109 and 1797.170, Health and Safety Code. Reference: Sections 1797.170, 1797.173, 1797.208 and 1797.213, Health and Safety Code.

#### **§ 100067. Didactic and Skills Laboratory.**

An approved EMT training program shall assure that no more than ten (10) students are assigned to one (1) principal instructor/teaching assistant during skills practice/laboratory sessions.

Note: Authority cited: Sections 1797.107, 1797.109, 1797.170 and 1797.173, Health and Safety Code. Reference: Sections 1797.170, 1797.173 and 1797.208, Health and Safety Code.

#### **§ 100068. Clinical Experience for EMT.**

Each approved EMT training program shall have written agreement(s) with one or more general acute care hospital(s) and/or operational ambulance provider(s) or rescue vehicle provider(s) for the clinical portion of the EMT training course. The written agreement(s) shall specify the roles and responsibilities of the training program and the clinical provider(s) for supplying the supervised clinical experience for the EMT student(s). Supervision for the clinical experience shall be provided by an individual who meets the qualifications of a principal instructor or teaching assistant. No more than three (3) students will be assigned to one (1) qualified supervisor during the supervised clinical experience.

Note: Authority cited: Sections 1797.107, 1797.109, 1797.170 and 1797.173, Health and Safety Code. Reference: Sections 1797.170, 1797.173 and 1797.208, Health and Safety Code.

#### **§ 100069. EMT Training Program Notification.**

(a) In accordance with Section 100057 the EMT Approving Authority shall notify the training program submitting its request for training program approval within seven (7) working days of receiving the request that:

(1) The request has been received,

(2) The request contains or does not contain the information requested in Section 100066 of this Chapter and,

(3) What information, if any, is missing from the request.

(b) Program approval or disapproval shall be made in writing by the EMT approving authority to the requesting training program within a reasonable period of time after receipt of all required documentation. This time period shall not exceed three (3) months.

(c) The EMT approving authority shall establish the effective date of program approval in writing upon the satisfactory documentation of compliance with all program requirements.

(d) Program approval shall be for four (4) years following the effective date of program approval and may be renewed every four (4) years subject to the procedure for program approval specified in this section.

(e) Approved EMT training programs shall also receive approval as a continuing education CE provider effective the same date as the EMT training program approval. The CE program expiration date shall be the same expiration date as the EMT training program. The CE provider shall comply with all of the requirements contained in Chapter 11 of this Division.

(f) The LEMSA shall notify the Authority concurrently with the training program of approval, renewal of approval, or disapproval of the training program, and include the effective date. This notification is in addition to the name and address of training program, name of the program director, phone number of the contact person, frequency and cost for both basic and refresher courses, student eligibility, and program approval/ expiration date of program approval.

Note: Authority cited: Sections 1797.107, 1797.109 and 1797.170, Health and Safety Code. Reference: Sections 1797.109, 1797.170, 1797.173 and 1797.208, Health and Safety Code.

### **§ 100070. Teaching Staff.**

Each EMT training program shall provide for the functions of administrative direction, medical quality coordination, and actual program instruction. Nothing in this section precludes the same individual from being responsible for more than one of the following functions if so qualified by the provisions of this section:

(a) Each EMT training program shall have an approved program director who shall be qualified by education and experience in methods, materials, and evaluation of instruction which shall be documented by at least forty (40) hours in teaching methodology. The courses include but are not limited to the following examples:

(1) State Fire Marshall Instructor 1A and 1B,

(2) National Fire Academy's Instructional Methodology,

(3) Training programs that meet the United States Department of Transportation/National Highway Traffic Safety Administration 2002 Guidelines for Educating EMS Instructors such as the National Association of EMS Educators Course.

(b) Duties of the program director, in coordination with the program clinical coordinator, shall include but not be limited to:

(1) Administering the training program.

(2) Approving course content.

(3) Approving all written examinations and the final skills examination.

(4) Coordinating all clinical and field activities related to the course.

(5) Approving the principal instructor(s) and teaching assistants.

(6) Signing all course completion records.

(7) Assuring that all aspects of the EMT training program are in compliance with this Chapter and other related laws.

(c) Each training program shall have an approved program clinical coordinator who shall be either a Physician, Registered Nurse, Physician Assistant, or a Paramedic currently licensed in California, and who shall have two (2) years of academic or clinical experience in emergency medicine or prehospital care in the last five (5) years. Duties of the program clinical coordinator shall include, but not be limited to:

(1) Responsibility for the overall quality of medical content of the program;

(2) Approval of the qualifications of the principal instructor(s) and teaching assistant(s).

(d) Each training program shall have a principal instructor(s), who may also be the program clinical coordinator or program director, who shall be qualified by education and experience in methods, materials, and evaluation of instruction, which shall be documented by at least forty hours in teaching methodology. The courses include but are not limited to the following examples:

(1) State Fire Marshal Instructor 1A and 1B,

(2) National Fire Academy's Instructional Methodology,

(3) Training programs that meet the United States Department of Transportation/National Highway Traffic Safety Administration 2002 Guidelines for Educating EMS Instructor such as the National Association of EMS Educators Course. and who shall:

(A) Be a Physician, Registered Nurse, Physician Assistant, or Paramedic currently licensed in California; or,

(B) Be an Advanced EMT or EMT who is currently certified in California.

(C) Have at least two (2) years of academic or clinical experience in the practice of emergency medicine or prehospital care in the last five (5) years.

(D) Be approved by the program director in coordination with the program clinical coordinator as qualified to teach the topics to which s/he is assigned. All principal instructors from approved EMT Training Programs shall meet the minimum qualifications as specified in subsection (d) of this Section.

(e) Each training program may have teaching assistant(s) who shall be qualified by training and experience to assist with teaching of the course and shall be approved by the program director in coordination with the program clinical coordinator as qualified to assist in teaching the topics to which the assistant is to be assigned. A teaching assistant shall be supervised by a principal instructor, the program director and/or the program clinical coordinator.

Note: Authority cited: Sections 1797.107, 1797.109 and 1797.170, Health and Safety Code. Reference: Sections 1797.109, 1797.170 and 1797.208, Health and Safety Code.

#### **§ 100071. EMT Training Program Review and Reporting.**

(a) All program materials specified in this Chapter shall be subject to periodic review by the EMT approving authority.

(b) All programs shall be subject to periodic on-site evaluation by the EMT approving authority.

(c) Any person or agency conducting a training program shall notify the EMT approving authority in writing, in advance when possible, and in all cases within thirty (30) calendar days of any change in program director, program clinical coordinator, principal instructor, change of address, phone number, and contact person.

(d) For the purposes of this Chapter, student records shall be kept for a period of not less than four (4) years.

Note: Authority cited: Sections 1797.107, 1797.109 and 1797.170, Health and Safety Code. Reference: Sections 1797.109, 1797.170 and 1797.208, Health and Safety Code.

#### **§ 100072. Withdrawal of EMT Training Program Approval.**

(a) Noncompliance with any criterion required for program approval, use of any unqualified teaching personnel, or noncompliance with any other applicable provision of this Chapter

may result in denial, probation, suspension or revocation of program approval by the EMT training program approving authority.

Notification of noncompliance and action to place on probation, suspend, or revoke shall be done as follows:

(1) An EMT training program approving authority shall notify the approved EMT training program course director in writing, by registered mail, of the provisions of this Chapter with which the EMT training program is not in compliance.

(2) Within fifteen (15) working days of receipt of the notification of noncompliance, the approved EMT training program shall submit in writing, by registered mail, to the EMT training program approving authority one of the following:

(A) Evidence of compliance with the provisions of this Chapter, or

(B) A plan for meeting compliance with the provisions of this Chapter within sixty (60) calendar days from the day of receipt of the notification of noncompliance.

(3) Within fifteen (15) working days of receipt of the response from the approved EMT training program, or within thirty (30) calendar days from the mailing date of the noncompliance notification if no response is received from the approved EMT training program, the EMT training program approving authority shall notify the Authority and the approved EMT training program in writing, by registered mail, of the decision to accept the evidence of compliance, accept the plan for meeting compliance, place on probation, suspend or revoke the EMT training program approval.

(4) If the EMT training program approving authority decides to suspend, revoke, or place an EMT training program on probation the notification specified in subsection (a)(3) of this section shall include the beginning and ending dates of the probation or suspension and the terms and conditions for lifting of the probation or suspension or the effective date of the revocation, which may not be less than sixty (60) calendar days from the date of the EMT training program approving authority's letter of decision to the Authority and the EMT training program.

Note: Authority cited: Sections 1797.107, 1797.109 and 1797.170, Health and Safety Code. Reference: Sections 1797.109, 1797.170 and 1797.208, Health and Safety Code; and Section 11505, Government Code.

### **§ 100073. Components of an Approved Program.**

(a) An approved EMT training program shall consist of all of the following:

(1) The EMT course, including clinical experience;

(2) Periodic and a final written and skill competency examinations;

(3) A challenge examination; and

(4) A refresher course required for recertification.

(b) The LEMSA may approve a training program that offers only refresher course(s).

Note: Authority cited: Sections 1797.107, 1797.109, 1797.170 and 1797.175, Health and Safety Code. Reference: Sections 1797.109, 1797.170 and 1797.208, Health and Safety Code.

**§ 100074. EMT Training Program Required Course Hours.**

(a) The EMT course shall consist of not less than one hundred sixty (160) hours. These training hours shall be divided into:

(1) A minimum of one hundred thirty-six (136) hours of didactic instruction and skills laboratory; and

(2) A minimum of twenty-four (24) hours of supervised clinical experience. The clinical experience shall include a minimum of ten (10) documented patient contacts wherein a patient assessment and other EMT skills are performed and evaluated.

(3) Existing EMT training programs approved prior to the effective date of this chapter shall have a maximum of twelve (12) months from the date that this provision becomes effective to meet the minimum hourly requirements specified in this Section.

(b) The minimum hours shall not include the examinations for EMT certification.

Note: Authority cited: Sections 1797.107, 1797.109 and 1797.170, Health and Safety Code. Reference: Sections 1797.170 and 1797.208, Health and Safety Code.

**§ 100075. Required Course Content.**

(a) The content of an EMT course shall meet the objectives contained in the U.S. Department of Transportation (DOT) National EMS Education Standards (DOT HS 811 077A, January 2009), incorporated herein by reference, to result in the EMT being competent in the EMT basic scope of practice specified in Section 100063 of this Chapter. The U.S. DOT National EMS Education Standards (DOT HS 811 077A, January 2009) can be accessed through the U.S. DOT National Highway Traffic Safety Administration at the following website address: <http://ems.gov/pdf/811077a.pdf>

(b) Training in the use of hemostatic dressings shall consist of not less than one (1) hour to result in the EMT being competent in the use of the dressing. Included in the training shall be the following topics and skills:

(1) Review of basic methods of bleeding control to include but not be limited to direct pressure, pressure bandages, tourniquets, and hemostatic dressings;

(2) Review treatment of open chest wall injuries;

(3) Types of hemostatic dressings; and

(4) Importance of maintaining normal body temperature.

(c) At the completion of initial training, a student shall complete a competency-based written and skills examination for controlling bleeding and the use of hemostatic dressings.

Note: Authority cited: Sections 1797.107, 1797.109 and 1797.170, Health and Safety Code.  
Reference: Sections 1797.170 and 1797.173, Health and Safety Code.

#### **§ 100076. Required Testing.**

Each component of an approved program shall include periodic and final competency-based examinations to test the knowledge and skills specified in this Chapter. Satisfactory performance in these written and skills examinations shall be demonstrated for successful completion of the course. Satisfactory performance shall be determined by pre-established standards, developed and/or approved by the EMT approving authority pursuant to Section 100066 of this Chapter.

Note: Authority cited: Sections 1797.107, 1797.109 and 1797.170, Health and Safety Code.  
Reference: Sections 1797.109, 1797.170, 1797.208 and 1797.210, Health and Safety Code.

#### **§ 100077. EMT Training Program Course Completion Record.**

(a) An approved EMT training program provider shall issue a tamper resistant course completion record to each person who has successfully completed the EMT course, refresher course, or challenge examination.

(b) The course completion record shall contain the following:

(1) The name of the individual.

(2) The date of course completion.

(3) Type of EMT course completed (i.e., EMT, refresher, or challenge), and the number of hours completed.

(4) The EMT approving authority.

(5) The signature of the program director.

(6) The name and location of the training program issuing the record.

(7) The following statement in bold print. "This is not an EMT certificate".

(c) This course completion record is valid to apply for certification for a maximum of two (2) years from the course completion date and shall be recognized statewide.

(d) The name and address of each person receiving a course completion record and the date of course completion shall be reported in writing to the appropriate EMT certifying authority within fifteen (15) days of course completion.

(e) Approved EMT training programs which are also approved EMT Certifying Entities need not issue a Course Completion record to those students who will receive certification from the same agency.

Note: Authority cited: Sections 1797.107, 1797.109 and 1797.170, Health and Safety Code. Reference: Sections 1797.109, 1797.170 and 1797.208, Health and Safety Code.

**§ 100078. EMT Training Program Course Completion Challenge Process.**

(a) An individual may obtain an EMT course completion record from an approved EMT training program by successfully passing by pre-established standards, developed and/or approved by the EMT approving authority pursuant to Section 100066 of this Chapter, a course challenge examination if s/he meets one of the following eligibility requirements:

(1) The individual is currently licensed in the United States as a Physician, Registered Nurse, Physician Assistant, Vocational Nurse, or Licensed Practical Nurse.

(2) The individual provides documented evidence of having successfully completed an emergency medical service training program of the Armed Forces of the United States within the preceding two (2) years that meets the U.S. DOT National EMS Education Standards (DOT HS 811 077A, January 2009). Upon review of documentation, the EMT certifying entity may also allow an individual to challenge if the individual was active in the last two (2) years in a prehospital emergency medical classification of the Armed Services of the United States, which does not have formal recertification requirements. These individuals may be required to take a refresher course or complete CE courses as a condition of certification.

(b) The course challenge examination shall consist of a competency-based written and skills examination to test knowledge of the topics and skills as prescribed in this Chapter.

(c) An approved EMT training program shall offer an EMT challenge examination no less than once each time the EMT course is given (unless otherwise specified by the program's EMT approving authority).

(d) An eligible individual shall be permitted to take the EMT course challenge examination only one (1) time.

(e) An individual who fails to achieve a passing score on the EMT course challenge examination shall successfully complete an EMT course to receive an EMT course completion record.

Note: Authority cited: Sections 1797.107, 1797.109 and 1797.170, Health and Safety Code. Reference: Sections 1797.109, 1797.170, 1797.208 and 1797.210, Health and Safety Code.

## ARTICLE 4. EMT CERTIFICATION

### **§ 100079. EMT Initial Certification Requirements.**

(a) An individual who meets one of the following criteria shall be eligible for initial certification upon fulfilling the requirements of subdivision (b) of this Section:

(1) Pass the written examination and skills examination specified in Sections 100059 and 100059.1 of this Chapter and have either:

(A) A valid EMT course completion record or other documented proof of successful completion of any initial EMT course approved pursuant to Section 100066 of this Chapter dated within the last two (2) years,

(B) Documentation of successful completion of an approved out-of-state initial EMT training course, within the last two (2) years, that meets the requirements of this Chapter, or

(C) A current and valid out-of-state EMT certificate.

(2) Possess a current and valid National Registry EMT-Basic registration certificate.

(3) Possess a current and valid out-of-state or National Registry EMT-Intermediate or Paramedic certificate.

(4) Possess a current and valid California Advanced EMT or EMT-II certification or a current and valid California Paramedic license.

(b) In addition to meeting one of the criteria listed in subdivision (a), to be eligible for initial certification, an individual shall:

(1) Be eighteen (18) years of age or older;

(2) Complete the criminal history background check requirement as specified in Article 4, Chapter 10 of this Division;

(3) Complete an application form that contains this statement: "I hereby certify **under penalty of perjury** that all information on this application is true and correct to the best of my knowledge and belief, and I understand that any falsification or omission of material facts may cause forfeiture on my part of all rights to EMT certification in the state of California. I understand all information on this application is subject to verification, and I hereby give my express permission for this certifying entity to contact any person or agency for information related to my role and function as an EMT in California.";

(4) Disclose any certification or licensure action:

(A) Against an EMT, Advanced EMT, or EMT-II certificate, or any denial of certification by a LEMSA, including any active investigations;

(B) Against a Paramedic license, or any denial of licensure by the Authority, including any active investigations;

(C) Against any EMS-related certification or license of another state or other issuing entity, including any active investigations; or

(D) Against any health-related license.

(5) Pay the established fee.

(c) The EMT certifying entity shall issue a wallet-sized certificate card, pursuant to Section 100344, subdivisions (c) and (d), of Chapter 10 of this Division, within forty-five (45) days to eligible individuals who apply for an EMT certificate and successfully complete the requirements of this Chapter.

(d) The effective date of initial certification shall be the day the certificate is issued.

(e) The expiration date for an initial EMT certificate shall be as follows:

(1) For an individual who meets the criteria listed in subdivisions (a)(1)(A) or (a)(1)(B) of this Section, the expiration date shall be the last day of the month two (2) years from the effective date of the initial certification.

(2) For an individual who meets the criteria listed in subdivisions (a)(1)(C), (a)(2), (a)(3) or (a)(4) of this Section, the expiration date shall be the lesser of the following:

(A) The last day of the month two (2) years from the effective date of the initial certification; or

(B) The expiration date of the certificate or license used to establish eligibility under subdivision (a) of this Section.

(f) The EMT shall be responsible for notifying the certifying entity of her/his proper and current mailing address and shall notify the certifying entity in writing within thirty (30) calendar days of any and all changes of the mailing address, giving both the old and the new address, and EMT registry number.

(g) An EMT shall only be certified by one (1) certifying entity during a certification period.

Note: Authority cited: Sections 1797.107, 1797.109, 1797.170 and 1797.175, Health and Safety Code. Reference: Sections 1797.61, 1797.62, 1797.63, 1797.109, 1797.118, 1797.175, 1797.177, 1797.185, 1797.210 and 1797.216, Health and Safety Code.

## **ARTICLE 5. MAINTAINING EMT CERTIFICATION AND RECERTIFICATION**

### **§ 100080. EMT Recertification.**

(a) In order to recertify, an EMT shall:

(1) Possess a current EMT Certification issued in California.

(2) Obtain at least twenty-four (24) hours of continuing education hours (CEH) from an approved CE provider in accordance with the provisions contained in Chapter 11 of this Division, or successfully complete a twenty-four (24) hour refresher course from an approved EMT training program. An individual who is currently licensed in California as a Paramedic or certified as an Advanced EMT or EMT-II, or who has been certified within six (6) months of the date of application, may be given credit for CEH earned as a Paramedic, Advanced EMT or EMT-II to satisfy the CE requirement for EMT recertification as specified in this Chapter.

(3) Complete an application form and other processes as specified in Section 100079, subdivisions (b)(3)-(b)(5), of this Chapter.

(4) Complete the criminal history background check requirements as specified in Article 4, Chapter 10 of this Division.

(5) Submit a completed skills competency verification form, EMSA-SCV (08/10). Form EMSA-SCV (08/10) is herein incorporated by reference. Skills competency shall be verified by direct observation of an actual or simulated patient contact. Skills competency shall be verified by an individual who is currently certified or licensed as an EMT, AEMT, Paramedic, Registered Nurse, Physician's Assistant, or Physician and who shall be designated by an EMS approved training program (EMT training program, AEMT training program, Paramedic training program or CE provider) or an EMS service provider. EMS service providers include, but are not limited to, public safety agencies, private ambulance providers and other EMS providers. Verification of skills competency shall be valid for a maximum of two (2) years for the purpose of applying for recertification.

(b) The EMT certifying entity shall issue a wallet-sized certificate card, pursuant to Section 100344, subdivisions (c) and (d), of Chapter 10 of this Division, within forty-five (45) days to eligible individuals who apply for EMT recertification and successfully complete the requirements of this Chapter.

(c) If the EMT recertification requirements are met within six (6) months prior to the current certification expiration date, the EMT Certifying entity shall make the effective date of recertification the date immediately following the expiration date of the current certificate. The certification will expire two (2) years from the day prior to the effective date.

(d) If the EMT recertification requirements are met greater than six (6) months prior to the expiration date, the EMT Certifying entity shall make the effective date of recertification the date the individual satisfactorily completes all certification requirements and has applied for recertification. The certification expiration date will be the last day of the month two (2) years from the effective date.

(e) A California certified EMT who is a member of the Armed Forces of the United States and whose certification expires while deployed on active duty, or whose certification expires less than six (6) months from the date they return from active duty deployment, with the Armed Forces of the United States shall have six (6) months from the date they return from active duty deployment to complete the requirements of Section 100080, subdivisions (a)(2)-(a)(5). In order to qualify for this exception, the individual shall submit proof of their membership in

the Armed Forces of the United States and documentation of their deployment starting and ending dates. Continuing education credit may be given for documented training that meets the requirements of Chapter 11 of this Division while the individual was deployed on active duty. The documentation shall include verification from the individual's Commanding Officer attesting to the training attended.

Note: Authority cited: Sections 1797.107, 1797.109, 1797.170 and 1797.175, Health and Safety Code. Reference: Sections 1797.61, 1797.62, 1797.109, 1797.118, 1797.170, 1797.184, 1797.210 and 1797.216, Health and Safety Code; and United States Code, Title 10, Subtitle A, Chapter 1, Section 101.

**§ 100081. Recertification of an Expired California EMT Certificate.**

(a) The following requirements apply to individuals who wish to be eligible for recertification after their California EMT Certificates have expired:

(1) For a lapse of less than six (6) months, the individual shall complete the requirements of Section 100080, subdivisions (a)(2)-(a)(5).

(2) For a lapse of six (6) months or more, but less than twelve (12) months, the individual shall:

(A) Complete the requirements of Section 100080, subdivisions (a)(2)-(a)(5), and

(B) Complete an additional twelve (12) hours of continuing education.

(3) For a lapse of twelve (12) months or more, but less than twenty-four (24) months, the individual shall:

(A) Complete the requirements of Section 100080, subdivisions (a)(2)-(a)(5), and

(B) Complete an additional twenty-four (24) hours of continuing education, and

(C) Pass the written and skills certification exams as specified in Sections 100059 and 100059.1.

(4) For a lapse of greater than twenty-four (24) months the individual shall meet the requirements of Section 100079, subdivisions (a) and (b).

(b) For individuals who meet the requirements of Section 100081, subdivision (a)(1), (a)(2), or (a)(3), the EMT certifying entity shall make the effective date of recertification the day the certificate is issued. The certification expiration date will be the last day of the month two (2) years from the effective date. For individuals who meet the requirements of Section 100081, subdivision (a)(4), the EMT certifying entity shall make the certification effective and expiration dates consistent with Section 100079, subdivisions (d) and (e).

(c) The EMT certifying entity shall issue a wallet-sized certificate card, pursuant to Section 100344, subdivisions (c) and (d), of Chapter 10 of this Division, within forty-five (45) days to

eligible individuals who apply for EMT recertification and successfully complete the requirements of this Chapter.

Note: Authority cited: Sections 1797.107, 1797.109, 1797.170 and 1797.175, Health and Safety Code. Reference: Sections 1797.61, 1797.62, 1797.109, 1797.118, 1797.170, 1797.175, 1797.184, 1797.210 and 1797.216, Health and Safety Code; and United States Code, Title 10, Subtitle A, Chapter 1, Section 101.

## **ARTICLE 6. RECORD KEEPING AND FEES**

### **§ 100082. Record Keeping.**

- (a) Each EMT approving authority shall maintain a list of approved training programs within its jurisdiction and provide the Authority with a copy. The Authority shall be notified of any changes in the list of approved training programs as such occur.
- (b) Each EMT approving authority shall maintain a list of current EMT program directors, clinical coordinators and principal instructors within its jurisdiction.
- (c) The Authority shall maintain a record of approved EMT training programs.
- (d) A LEMSA may develop policies and procedures which require basic life support services to make available the records of calls maintained in accordance with Section 1100.7, Title 13 of the California Code of Regulations.

Note: Authority cited: Sections 1797.107, 1797.109, 1797.170 and 1797.175, Health and Safety Code. Reference: Sections 1797.61, 1797.62, 1797.109, 1797.170, 1797.173, 1797.200, 1797.202, 1797.204, 1797.208, 1797.211 and 1797.220, Health and Safety Code.

### **§ 100083. Fees.**

A LEMSA may establish a schedule of fees for EMT training program review approval, EMT certification and EMT recertification in an amount sufficient to cover the reasonable cost of complying with the provisions of this Chapter.

Note: Authority cited: Sections 1797.107, 1797.109 and 1797.170, Health and Safety Code. Reference: Sections 1797.61, 1797.62, 1797.118, 1797.170, 1797.212, 1797.213 and 1798.217, Health and Safety Code.

### **§ 100084. Recertification. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.109, 1797.170 and 1797.175, Health and Safety Code. Reference: Sections 1797.109, 1797.170, 1797.175, 1797.210 and 1797.216, Health and Safety Code.

### **§ 100085. Record Keeping. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.109, 1797.170 and 1797.175, Health and Safety Code. Reference: Sections 1797.109, 1797.170, 1797.173, 1797.200, 1797.202, 1797.204 and 1797.208, Health and Safety Code.

#### **§ 100086. Fees. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.109 and 1797.170, Health and Safety Code. Reference: Sections 1797.170, 1797.212 and 1797.213, Health and Safety Code.

### **CHAPTER 3. ADVANCED EMERGENCY MEDICAL TECHNICIAN**

#### **ARTICLE 1. DEFINITIONS**

#### **§ 100101. Advanced Emergency Medical Technician Approving Authority.**

“Advanced Emergency Medical Technician (Advanced EMT) Approving Authority” means the local Emergency Medical Services Agency (LEMSA).

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code. Reference: Sections 1797.82, 1797.171, 1797.200, 1797.208 and 1797.218, Health and Safety Code.

#### **§ 100102. Advanced EMT Certifying Entity.**

“Advanced EMT Certifying Entity” means the medical director of the LEMSAs.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code. Reference: Sections 1797.62, 1797.82, 1797.118, 1797.171, 1797.210 and 1797.218, Health and Safety Code.

#### **§ 100102.1. Emergency Medical Services Quality Improvement Program.**

“Emergency Medical Services Quality Improvement Program” or “EMSQIP” means methods of evaluation that are composed of structure, process, and outcome evaluations which focus on improvement efforts to identify root causes of problems, intervene to reduce or eliminate these causes, and take steps to correct the process, and recognize excellence in performance and delivery of care, pursuant to the provisions of Chapter 12 of this Division. This is a model program which will develop over time and is to be tailored to the individual organization's quality improvement needs and is to be based on available resources for the EMSQIP.

Note: Authority cited: Sections 1797.103, 1797.107 and 1797.171, Health and Safety Code. Reference: Sections 1797.204 and 1797.220, Health and Safety Code.

#### **§ 100103. Advanced Emergency Medical Technician.**

“Advanced Emergency Medical Technician” or “Advanced EMT” means:

(a) a California certified EMT with additional training in limited advanced life support (LALS) according to the standards prescribed by this Chapter, and who has a valid Advanced EMT wallet-sized certificate card issued pursuant to this Chapter, or

(b) an individual who was certified as an EMT-II prior to the effective date of this chapter, whose scope of practice includes the LEMSAs approved Advanced EMT Scope of Practice as well as the Local Optional Scope of Practice, and who was part of an EMT-II program in effect on January 1, 1994.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.82 and 1797.171, Health and Safety Code.

### **§ 100103.1. Authority.**

“Authority” means the Emergency Medical Services Authority.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.54, 1797.82 and 1797.171, Health and Safety Code.

### **§ 100103.2. Limited Advanced Life Support Service Provider**

A “limited advanced life support service” or “LALS service” means a service provider approved by a LEMSAs or state statute that utilizes Advanced EMT and/or EMT-II personnel.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.82, 1797.92 and 1797.171, Health and Safety Code.

### **§ 100104. Advanced EMT Certifying Examination.**

“Advanced EMT Certifying Examination,” as used in this Chapter, means an examination, developed by the Advanced EMT Certifying Entity and selected by the Authority, given to an individual applying for certification as an Advanced EMT. The examination shall include both written and skills testing portions designed to determine an individual's competence for certification as an Advanced EMT. Effective September 12, 2012, the National Registry of Emergency Medical Technicians Advanced EMT written and skills examination shall be the AEMT certifying examinations for AEMT certification.

Note: Authority cited: Sections 1797.107, 1797.171 and 1797.175, Health and Safety Code. Reference: Sections 1797.171, 1797.175 and 1797.210, Health and Safety Code.

## **ARTICLE 2. GENERAL PROVISIONS**

### **§ 100105. Application of Chapter; Displacement of Services.**

(a) Any LEMSAs may approve an advanced life support (ALS), meaning Paramedic or LALS, meaning Advanced EMT program which provides services utilizing Advanced EMTs, or Paramedics, or any combination thereof.

(b) Prior to considering and initiating a reduction of existing Paramedic services, or of existing services that utilize Advanced EMTs that are accredited in the local optional scope of practice, within the LEMSA's jurisdiction, the LEMSA shall prepare an impact evaluation report. The impact evaluation report shall indicate why the continuation of Paramedic services, or of services utilizing Advanced EMTs accredited in the local optional scope of practice, is not feasible or appropriate within that LEMSA's jurisdiction. The impact evaluation report shall only be required when existing Paramedic services, or services utilizing Advanced EMTs accredited in the local optional scope of practice, are displaced by initiating new Advanced EMT services. The impact evaluation report shall include, but not be limited to:

(1) An evaluation describing why the geography, population density, and resources would not make the continuation of Paramedic services, or of services utilizing Advanced EMTs accredited in the local optional scope of practice, more appropriate or feasible.

(2) The LEMSA shall hold a public hearing regarding the Paramedic services, or services utilizing Advanced EMTs accredited in the local optional scope of practice, that may be displaced by the new Advanced EMT services. The public hearing shall be for the purpose of allowing the public an opportunity to provide the LEMSA with written and/or verbal input regarding the displacement of Paramedic services, or of services utilizing Advanced EMTs accredited in the local optional scope of practice. The LEMSA may waive the public hearing if a public hearing was previously held that allowed the public an opportunity to provide written and/or verbal input regarding the displacement of Paramedic services, or of services utilizing Advanced EMTs accredited in the local optional scope of practice.

(c) The governing body of a public safety agency that operates in the jurisdiction of a LEMSA and that may displace Paramedic services, or services utilizing Advanced EMTs accredited in the local optional scope of practice, by initiating new Advanced EMT services, shall meet the requirements of this subsection (c). The governing body of the public safety agency shall hold a public hearing prior to considering the displacement of Paramedic services, or of services utilizing Advanced EMTs accredited in the local optional scope of practice, by initiating Advanced EMT services. The public safety agency shall:

(1) Provide the LEMSA in the jurisdiction in which it operates with written notice no less than six (6) months prior to the implementation date of the reduction of Paramedic services, or of services utilizing Advanced EMTs accredited in the local optional scope of practice; and

(2) Provide the LEMSA in the jurisdiction in which it operates with an evaluation report no less than three (3) months prior to the implementation date of the reduction of Paramedic services, or of services utilizing Advanced EMTs accredited in the local optional scope of practice. The public safety agency's evaluation report shall contain, at a minimum, an evaluation describing why the geography, population density, and resources would not make the continuation of Paramedic services, or of services utilizing Advanced EMTs accredited in the local optional scope of practice, more appropriate or feasible.

Upon receipt of the evaluation report from the public safety agency, the LEMSA may, but is not required to, prepare a separate evaluation report with the contents specified in subsection (b)(1).

(d) If the LEMSA determines, pursuant to the impact evaluations from subsections (b) and/or (c) of this section, that the displacement of Paramedic services, or of services utilizing Advanced EMTs accredited in the local optional scope of practice, is not justified or feasible, the new Advanced EMT services shall not be approved. If the LEMSA determines, pursuant to the impact evaluations from subsections (b) and/or (c) of this section, that the displacement of Paramedic services, or of services utilizing Advanced EMT's accredited in the local optional scope of practice, is justified and feasible, then the new Advanced EMT services may be approved by the LEMSA. This approval by the LEMSA shall occur after the Advanced EMT service provider has met the requirements of Section 100126 of this Chapter.

(e) Any LEMSA which approves an Advanced EMT training program, or a LALS service which provides services utilizing Advanced EMT personnel, shall be responsible for approving Advanced EMT training programs, Advanced EMT service providers, Advanced EMT base hospitals, and for developing and enforcing standards, regulations, policies, and procedures in accordance with this Chapter so as to provide for quality assurance, appropriate medical control and coordination of the Advanced EMT personnel and training program(s) within an EMS system.

(f) No person or organization shall offer an Advanced EMT training program or hold themselves out as offering an Advanced EMT training program, or provide LALS services, or hold themselves out as providing LALS services utilizing Advanced EMTs unless that person or organization is authorized by a LEMSA.

Note: Authority cited: Sections 1797.2, 1797.107, 1797.171 and 1797.218, Health and Safety Code. Reference: Sections 1797.2, 1797.82, 1797.171, 1797.178, 1797.200, 1797.201, 1797.204, 1797.206, 1797.208, 1797.218, 1797.220, 1798 and 1798.100, Health and Safety Code.

#### **§ 100106. Advanced EMT Scope of Practice.**

(a) An Advanced EMT may perform any activity identified in the scope of practice of an EMT in Chapter 2 of this Division.

(b) A certified Advanced EMT or an Advanced EMT trainee, as part of an organized EMS system, while caring for patients in a hospital as part of their training or continuing education, under the direct supervision of a Physician or Registered Nurse, or while at the scene of a medical emergency or during transport, or during interfacility transfer is authorized to do all of the following according to the policies and procedures approved by the LEMSA:

(1) Perform pulmonary ventilation by use of a perilaryngeal airway adjunct.

(2) Perform tracheo-bronchial suctioning of an intubated patient.

(3) Institute intravenous (IV) catheters, saline locks, needle or other cannulae (IV lines), in peripheral veins.

(4) Administer the following intravenously:

- (A) Glucose solutions;
- (B) Isotonic balanced salt solutions (including Ringer's lactate solution);
- (C) Naloxone;
- (D) Intravenous administration of 50% dextrose for adult patients, and 10% or 25% dextrose for pediatric patients.
- (5) Establish and maintain intraosseous access in a pediatric patient.
- (6) Obtain venous and/or capillary blood samples for laboratory analysis.
- (7) Use blood glucose measuring device.
- (8) Administer the following drugs in a route other than intravenous:
  - (A) Sublingual nitroglycerine preparations;
  - (B) aspirin;
  - (C) glucagon;
  - (D) inhaled beta-2 agonists (bronchodilators);
  - (E) activated charcoal;
  - (F) naloxone;
  - (G) epinephrine.
- (c) During a mutual aid response into another jurisdiction, an Advanced EMT may utilize the scope of practice for which s/he is trained and certified according to the policies and procedures established by his/her certifying LEMSA.
- (d) The scope of practice of an Advanced EMT shall not exceed those activities authorized in this section except in those limited situations as approved in Section 100106.1.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 8615, 8617, 8631 and 8632, Government Code; and Sections 1797.82 and 1797.171, Health and Safety Code.

#### **§ 100106.1. Advanced EMT Local Optional Scope of Practice.**

- (a) Advanced EMTs who were not certified as EMT-IIs prior to the effective date of this Chapter are not eligible for accreditation in the scope of practice items listed in this Section.
- (b) In addition to the activities authorized by Section 100106 of this Chapter, a LEMSA with an EMT-II program in effect on January 1, 1994, may establish policies and procedures for

local accreditation of an individual previously certified, as an EMT-II, to perform any or all of the following optional skills specified in this section.

(1) Administer the Following Medications:

(A) Lidocaine hydrochloride

(B) Atropine sulfate

(C) Sodium bicarbonate

(D) Furosemide

(E) Epinephrine

(F) Morphine sulfate

(G) Benzodiazepines (midazolam)

(2) Perform synchronized cardioversion and defibrillation.

(3) Utilize electrocardiographic devices and monitor electrocardiograms.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.171 and 1797.214, Health and Safety Code.

#### **§ 100106.2. Advanced EMT Trial Studies.**

An Advanced EMT may perform any prehospital emergency medical care treatment procedure(s) or administer any medication(s) on a trial basis when approved by the medical director of the LEMSA and the Director of the Authority.

(a) The medical director of the LEMSA shall review a trial study plan, which at a minimum shall include the following:

(1) A description of the procedure(s) or medication(s) proposed, the medical conditions for which they can be utilized, and the patient population that will benefit.

(2) A compendium of relevant studies and material from the medical literature.

(3) A description of the proposed study design including the scope of the study and method of evaluating the effectiveness of the procedure(s) or medication(s), and expected outcome.

(4) Recommended policies and procedures to be instituted by the LEMSA regarding the use and medical control of the procedure(s) or medication(s) used in the study.

(5) A description of the training and competency testing required to implement the study.

- (b) The medical director of the LEMSA shall appoint a local medical advisory committee to assist with the evaluation and approval of trial studies. The membership of the committee shall be determined by the medical director of the LEMSA, but shall include individuals with knowledge and experience in research and the effect of the proposed study on the EMS system.
- (c) The medical director of the LEMSA shall submit the proposed study and send a copy of the proposed trial study plan at least forty-five (45) calendar days prior to the proposed initiation of the study to the Director of the Authority for approval in accordance with the provisions of section 1797.221 of the Health and Safety Code. The Authority shall inform the Commission on EMS of studies being initiated.
- (d) The Authority shall notify, within fourteen (14) working days of receiving the request, the medical director of the LEMSA submitting its request for approval of a trial study that the request has been received, and shall specify what information, if any, is missing.
- (e) The Director of the Authority shall render the decision to approve or disapprove the trial study within forty-five (45) calendar days of receipt of all materials specified in subsections (a) and (b) of this section.
- (f) The medical director of the LEMSA within eighteen (18) months of initiation of the procedure(s) or medication(s), shall submit a written report to the Commission on EMS which includes at a minimum the progress of the study, number of patients studied, beneficial effects, adverse reactions or complications, appropriate statistical evaluation, and general conclusion.
- (g) The Commission on EMS shall review the above report within two meetings and advise the Authority to do one of the following:
- (1) Recommend termination of the study if there are adverse effects or no benefit from the study is shown.
  - (2) Recommend continuation of the study for a maximum of eighteen (18) additional months if potential, but inconclusive benefit is shown.
  - (3) Recommend the procedure or medication be added to the Advanced EMT local optional scope of practice. Additions to the local optional scope of practice are only for those EMT-II programs that were in effect on January 1, 1994.
- (h) If option (g)(2) is selected, the Commission on EMS may advise continuation of the study as structured or alteration of the study to increase the validity of the results.
- (i) At the end of the additional eighteen (18) month period, a final report shall be submitted to the Commission on EMS with the same format as described in (f) above.
- (j) The Commission on EMS shall review the final report and advise the Authority to do one of the following:
- (1) Recommend termination or further extension of the study.

(2) Recommend the procedure or medication be added to the Advanced EMT local optional scope of practice. Additions to the local optional scope of practice are only for those EMT-II programs that were in effect on January 1, 1994.

(k) The Authority may require the trial study(ies) to cease after thirty-six (36) months.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.3, 1797.82, 1797.171 and 1797.221, Health and Safety Code.

### **§ 100107. Responsibility of the LEMSA.**

The LEMSA, which approves a LALS service provider, shall develop and maintain policies and procedures that comply with guidelines established by the Authority for training and maintenance of knowledge, skills and abilities contained in this Chapter which shall include, but not be limited to, the following:

(a) Development or approval, monitoring, and enforcement of standards, policies, and procedures for the EMS system which relates to the Advanced EMT.

(b) Approval, denial, revocation of approval, and suspension of training programs, Advanced EMT base and alternative base stations, and Advanced EMT service providers.

(c) Assurance of compliance of the Advanced EMT training program and the EMS system with the provisions of this Chapter.

(d) Submission annually to the Authority the names of approved Advanced EMT training programs.

(e) Monitoring and evaluation of the EMS system as it applies to Advanced EMT personnel.

(f) Development or approval, implementation and enforcement of policies for medical control and medical accountability for the Advanced EMT including:

(1) General treatment and triage protocols.

(2) Patient care record and reporting requirements.

(3) Field medical care protocols.

(4) Medical care audit system.

(5) Role and responsibility of the Advanced EMT base and alternative base stations and Advanced EMT service provider.

(g) System data collection and evaluation.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.82, 1797.171, 1797.178, 1797.200, 1797.202, 1797.204,

1797.206, 1797.208, 1797.210, 1797.211, 1797.220, 1798 and 1798.100, Health and Safety Code.

**§ 100107.1. Advanced EMT Quality Improvement Program.**

(a) The LEMSA shall establish a system-wide quality improvement program (EMSQIP) as defined in Section 100102.1 of this Chapter.

(b) Each Advanced EMT service provider, as defined in Section 100126 and each Advanced EMT base hospital as defined in Section 100127, of this Chapter, shall have an EMSQIP approved by the LEMSA.

(c) If, through the EMSQIP, the employer or medical director of the LEMSA determines that an Advanced EMT needs additional training, observation or testing, the employer and the medical director may create a specific and targeted program of remediation based upon the identified need of the Advanced EMT related to medical and patient care. If there is disagreement between the employer and the medical director, the decision of the medical director shall prevail.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.82, 1797.171, 1797.178, 1797.200, 1797.202, 1797.204, 1797.206, 1797.208, 1797.210, 1797.220, 1798 and 1798.100, Health and Safety Code.

**ARTICLE 3. PROGRAM REQUIREMENTS FOR ADVANCED EMT TRAINING PROGRAMS**

**§ 100108. Advanced EMT Approved Training Programs.**

(a) The purpose of an Advanced EMT training program shall be to prepare eligible EMTs to render prehospital LALS within an organized EMS system.

(b) Advanced EMT training shall be offered only by approved training programs. Eligibility for training program approval shall be limited to the following institutions:

(1) Accredited universities and colleges, including junior and community colleges, and private post-secondary schools as approved by the State of California, Department of Consumer Affairs, Bureau for Private Postsecondary Education.

(2) Medical training units of a branch of the Armed Forces or Coast Guard of the United States.

(3) Licensed general acute care hospitals which meet the following criteria:

(A) Hold a special permit to operate a Basic or Comprehensive Emergency Medical Service pursuant to the provisions of Division 5; and

(B) Provide continuing education to other health care professionals.

(4) Agencies of government.

Note: Authority cited: Sections 1797.107, 1797.171 and 1797.173, Health and Safety Code. Reference: Sections 1797.82, 1797.171, 1797.173 and 1797.208, Health and Safety Code.

**§ 100109. Advanced EMT Training Program Teaching Staff.**

(a) Each program shall have an approved program medical director who shall be a physician currently licensed in the State of California, who has two (2) years academic or clinical experience in emergency medicine in the last five (5) years, and who is qualified by education or experience in methods of instruction. Duties of the program medical director shall include, but not be limited to:

- (1) Approval of all course content.
- (2) Approval of content of all written and skills examinations.
- (3) Approval of provision for hospital clinical and field internship experiences.
- (4) Approval of principal instructor(s) qualifications.

(b) Each program shall have an approved course director who shall be a Physician, Registered Nurse, or Paramedic currently licensed in the State of California, or an individual who holds a baccalaureate degree or equivalent in a related health field or equivalent. The course director shall have a minimum of one (1) year experience in an administrative or management level position and have a minimum of two (2) years academic or clinical experience in prehospital care education within the last five (5) years. The approved course director shall be qualified by education and experience in methods, materials, and evaluation of instruction which shall be documented by at least forty (40) hours in teaching methodology. The courses include, but are not limited to the following examples:

- (1) State Fire Marshal Instructor 1A and 1B,
- (2) National Fire Academy's Instructional Methodology,
- (3) Training programs that meet the United States Department of Transportation/National Highway Traffic Safety Administration 2002 Guidelines for Educating EMS Instructors such as the National Association of EMS Educators Course. Duties of the course director shall include, but not be limited to:
  - (1) Administration of the training program.
  - (2) In coordination with the program medical director, approve the principal instructor, teaching assistants, field preceptors, clinical and internship assignments, and coordinate the development of curriculum.
  - (3) Ensure training program compliance with this Chapter and other related laws.
  - (4) Sign all course completion records.

(c) Each program shall have principal instructor(s) who may also be the program medical director or course director, who shall:

(1) Be a Physician, Registered Nurse, or a Physician Assistant currently licensed in the State of California; or

(2) Be a Paramedic or an Advanced EMT and/or EMT-II currently licensed or certified in the State of California.

(3) Have two (2) years academic or clinical experience in emergency medicine within the last five (5) years.

(4) Be approved by the course director in coordination with the program medical director as qualified to teach those sections of the course to which s/he is assigned.

(5) Be responsible for areas including, but not limited to, curriculum development, course coordination, and instruction.

(6) Be qualified by education and experience in methods, materials, and evaluation of instruction, which shall be documented by at least forty (40) hours in teaching methodology. The courses include, but are not limited to the following examples:

(A) State Fire Marshal Instructor 1A and 1B,

(B) National Fire Academy's Instructional Methodology,

(C) Training programs that meet the United States Department of Transportation/National Highway Traffic Safety Administration 2002 Guidelines for Educating EMS Instructors such as the National Association of EMS Educators Course.

(d) Each program may have a teaching assistant'(s) who shall be an individual(s) qualified by training and experience to assist with teaching of the course and shall be approved by the course director in coordination with the program medical director as qualified to assist in teaching the topics to which the assistant is to be assigned. A teaching assistant shall be directly supervised by a principal instructor, the course director, and/or the program medical director.

(e) Each program shall have a field preceptor(s) who shall:

(1) Be a Physician, Registered Nurse, or Physician Assistant currently licensed in the State of California; or

(2) Be a Paramedic or an Advanced EMT currently licensed or certified in the State of California; and

(3) Have two (2) years academic or clinical experience in emergency medicine within the last five (5) years.

(4) Be approved by the course director in coordination with the program medical director to provide training and evaluation of an Advanced EMT trainee during field internship with an authorized service provider.

(5) Be under the supervision of a principal instructor, the course director and/or program medical director.

(f) Each program shall have a hospital clinical preceptor(s) who shall:

(1) Be a Physician, Registered Nurse, or Physician Assistant who is currently licensed in the State of California.

(2) Have two (2) years academic or clinical experience in emergency medicine within the last five (5) years.

(3) Be approved by the course director in coordination with the program medical director to provide evaluation of an Advanced EMT trainee during the clinical training.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.82, 1797.171 and 1797.208, Health and Safety Code.

#### **§ 100110. Advanced EMT Training Program Didactic and Skills Laboratory.**

An approved Advanced EMT training program shall assure that no more than six (6) trainees are assigned to one (1) instructor/teaching assistant during the skills practice/laboratory sessions.

Note: Authority cited: Sections 1797.107, 1797.171 and 1797.173, Health and Safety Code. Reference: Sections 1797.82, 1797.171, 1797.173 and 1797.208, Health and Safety Code.

#### **§ 100111. Advanced EMT Training Program Hospital Clinical Training.**

(a) An approved Advanced EMT training program shall provide for and monitor a supervised clinical experience at a hospital(s) which is licensed as a general acute care hospital. The clinical setting may be expanded to include areas commensurate with the skills experience needed. Such settings may include surgicenters, clinics, jails or any other areas deemed appropriate by the LEMSA.

(b) Training programs in nonhospital institutions shall enter into a written agreement(s) with a licensed general acute care hospital(s) which holds a permit to operate a Basic or Comprehensive Emergency Medical Service for the purpose of providing this supervised clinical experience as well as a clinical preceptor(s) to instruct and evaluate the student.

(c) Advanced EMT clinical training hospital(s) shall provide clinical experience, supervised by a clinical preceptor(s) approved by the training program medical director. Hospitals providing clinical training and experience shall be approved by the program medical director, and shall provide for continuous assessment of student performance. No more than two (2) trainees will be assigned to one (1) preceptor during the supervised hospital clinical experience at

any one time. The clinical preceptor may assign the trainee to another health professional for selected clinical experience. Clinical experience shall be monitored by the training program staff and shall include direct patient care responsibilities including the administration of additional drugs which are designed to result in the competencies specified in this Chapter. Clinical assignments shall include, but not be limited to: emergency, surgical, cardiac, obstetric, and pediatric patients.

(d) The Advanced EMT training program shall establish criteria to be used by clinical preceptors to evaluate trainees. Verification of successful performance in the prehospital setting shall be required prior to course completion or certification.

Note: Authority cited: Sections 1797.107, 1797.171 and 1797.173, Health and Safety Code. Reference: Sections 1797.82, 1797.171, 1797.173 and 1797.208, Health and Safety Code.

#### **§ 100112. Advanced EMT Training Program Field Internship.**

(a) An approved Advanced EMT training program shall provide for and monitor a field internship with a designated Advanced EMT or Paramedic service provider(s) approved by the training program medical director.

(b) After obtaining the approval of the LEMSA, the Advanced EMT training program shall enter into a written agreement with an Advanced EMT or Paramedic service provider(s) to provide for this field internship, as well as for a field preceptor(s) to directly supervise, instruct and evaluate students. The field internship shall include direct patient care responsibilities which, when combined with the other parts of the training program, shall result in the Advanced EMT competencies specified in this Chapter.

(c) The field internship shall be medically supervised and monitored in accordance with the policies of the LEMSA.

(d) No more than one (1) Advanced EMT trainee shall be assigned to an Advanced EMT response vehicle during the field internship.

(e) The Advanced EMT training program shall establish evaluation criteria to be used by field preceptors to evaluate trainees.

Note: Authority cited: Sections 1797.107, 1797.171 and 1797.173, Health and Safety Code. Reference: Sections 1797.82, 1797.171, 1797.173 and 1797.208, Health and Safety Code.

#### **§ 100113. Advanced EMT Training Program Approval.**

(a) Eligible training programs as defined in Section 100108 of this Chapter, shall submit a written request for Advanced EMT program approval to the Advanced EMT Approving Authority.

(b) The Advanced EMT Approving Authority shall receive and review the following prior to program approval:

(1) A statement verifying that the course content is equivalent to the U.S. Department of Transportation (DOT) National EMS Education Standards (DOT HS 811 077A, January 2009).

(2) A course outline.

(3) Performance objectives for each skill.

(4) The name and qualifications of the training program course director, program medical director, and principal instructors.

(5) Provisions for supervised hospital clinical training, including standardized forms for evaluating Advanced EMT trainees.

(6) Provisions for supervised field internship, including standardized forms for evaluating Advanced EMT trainees.

(7) The location at which the course(s) are to be offered and their proposed dates.

(8) Provisions for course completion by challenge, including a challenge examination (if different from the final examination).

(c) The Advanced EMT Approving Authority shall review the following prior to program approval:

(1) Samples of written and skills examinations used for periodic testing.

(2) A final skills competency examination.

(3) A final written examination.

(4) Evidence that the program provides adequate facilities, equipment, examination security, student record keeping, clinical training and field internship training.

(d) The Advanced EMT Approving Authority shall make available to the Authority, upon request, any or all materials submitted pursuant to this Section by an approved Advanced EMT training program in order to allow the Authority to make the determinations required by Section 1797.173 of the Health and Safety Code.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.82, 1797.171, 1797.173 and 1797.208, Health and Safety Code.

#### **§ 100114. Advanced EMT Training Program Approval Notification.**

(a) Program approval or disapproval shall be made in writing by the Advanced EMT Approving Authority to the requesting training program within a reasonable period of time after receipt of all required documentation. This time period shall not exceed three (3) months.

(b) The Advanced EMT Approving Authority shall establish the effective date of program approval in writing upon the satisfactory documentation of compliance with all program requirements.

(c) Program approval shall be for four (4) years following the effective date of program approval and may be renewed every four (4) years subject to the procedure for program approval specified in this Chapter.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.82, 1797.171, 1797.173 and 1797.208, Health and Safety Code.

#### **§ 100115. Application of Regulations to Existing AEMT Training Programs.**

All AEMT training programs in operation prior to the effective date of these regulations shall submit evidence of compliance with this Chapter to the Advanced EMT Approving Authority for the county in which they are located within six (6) months after the effective date of these regulations. AEMT training programs that do not submit the information, as required by this section, shall not be approved as an Advanced EMT Training Program.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.82 and 1797.171, Health and Safety Code.

#### **§ 100116. Advanced EMT Training Program Review and Reporting.**

(a) All program materials specified in this Chapter shall be subject to periodic review by the Advanced EMT Approving Authority.

(b) All programs shall be subject to periodic on-site evaluation by the Advanced EMT Approving Authority.

(c) Any person or agency conducting a training program shall notify the Advanced EMT Approving Authority in writing, in advance when possible, and in all cases within thirty (30) calendar days of any change in course content, hours of instruction, course director, program medical director, principal instructor(s), course locations and proposed dates, provisions for hospital clinical experience, or field internship.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.82, 1797.171 and 1797.208, Health and Safety Code.

#### **§ 100117. Advanced EMT Denial or Withdrawal of Training Program Approval.**

(a) Noncompliance with any criterion required for program approval, use of any unqualified teaching personnel, or noncompliance with any other applicable provision of this Chapter may result in denial, probation, suspension or revocation of program approval by the Advanced EMT Approving Authority. Notification of noncompliance and action to place on probation, suspend or revoke shall be done as follows:

(1) An Advanced EMT Approving Authority shall notify the approved Advanced EMT training program course director in writing, by registered mail, of the provisions of this Chapter with which the Advanced EMT training program is not in compliance.

(2) Within fifteen (15) working days of receipt of the notification of noncompliance, the approved Advanced EMT training program shall submit in writing, by registered mail, to the Advanced EMT Approving Authority one of the following:

(A) Evidence of compliance with the provisions of this Chapter, or

(B) A plan for meeting compliance with the provisions of this Chapter within sixty (60) calendar days from the day of receipt of the notification of noncompliance.

(3) Within fifteen (15) working days of receipt of the response from the approved Advanced EMT training program, or within thirty (30) calendar days from the mailing date of the noncompliance notification if no response is received from the approved Advanced EMT training program, the Advanced EMT Approving Authority shall notify the Authority and the approved Advanced EMT training program in writing, by registered mail, of the decision to accept the evidence of compliance, accept the plan for meeting compliance, place on probation, suspend or revoke the Advanced EMT training program approval.

(4) If the Advanced EMT Approving Authority decides to suspend or revoke the Advanced EMT training program approval or place the Advanced EMT training program on probation, the notification specified in subsection (a)(3) of this section shall include the beginning and ending dates of the probation or suspension and the terms and conditions for lifting of the probation or suspension or the effective date of the revocation, which may not be less than sixty (60) calendar days from the date of the Advanced EMT Approving Authority's letter of decision to the Authority and the Advanced EMT training program.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.82, 1797.171, 1797.208 and 1798.209, Health and Safety Code.

#### **§ 100118. Advanced EMT Student Eligibility.**

(a) To be eligible to enter an Advanced EMT training program, an individual shall meet the following requirements:

(1) Possess a high school diploma or general education equivalent; and

(2) Possess a current EMT certificate in the State of California; and

(3) Possess a current Basic Life Support (CPR) card according to the American Heart Association 2005 Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiovascular Care at the healthcare provider level.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.82, 1797.171 and 1797.208, Health and Safety Code.

#### **§ 100119. Advanced EMT Training Program Required Course Hours.**

(a) The Advanced EMT training program shall consist of not less than one-hundred and sixty (160) hours. These training hours shall be divided into:

(1) A minimum of eighty (80) hours of didactic instruction and skills laboratory;

(2) The hospital clinical training shall consist of no less than forty (40) hours and field internship shall consist of no less than forty (40) hours.

(b) The trainee shall have a minimum of fifteen (15) ALS patient contacts during the field internship. An ALS patient contact shall be defined as the performance of one or more of the skills specified in Section 100106(b) of this Chapter. Each ALS patient contact by an Advanced EMT student shall be documented in writing on a standard form and shall be signed by the training program medical director as verification of the fact that the ALS contact met the criteria set forth in this section.

(c) The trainee shall demonstrate competency in all skills listed in Section 100106(b) of this Chapter.

(d) During the field internship, the student shall demonstrate competency as the team leader while on-scene delivering patient care at least five (5) times.

(e) Competency and success in the skills listed in subsections (c) and (d) of this section shall be evaluated and documented by the field preceptor.

(f) The minimum hours shall not include the following:

(1) Course material designed to teach or test exclusively EMT knowledge or skills including CPR.

(2) Examination for student eligibility.

(3) The teaching of any material not prescribed in Section 100120 of this Chapter.

(4) Examination for Advanced EMT certification.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.82 and 1797.171, Health and Safety Code.

#### **§ 100120. Advanced EMT Training Program Required Course Content.**

The content of an Advanced EMT course shall meet the objectives contained in the U.S. Department of Transportation (DOT) National EMS Education Standards (DOT HS 811 077A, January 2009), incorporated herein by reference, to result in the Advanced EMT being competent in the Advanced EMT basic scope of practice specified in section 100106 of this Chapter. The U.S. Department of Transportation (DOT) National EMS Education Standards (DOT HS 811 077A, January 2009) can be accessed through the U.S. DOT National Highway Traffic Safety Administration at the following website address:  
<http://ems.gov/pdf/811077a.pdf>

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.82, 1797.171 and 1797.173, Health and Safety Code.

**§ 100121. Advanced EMT Training Program Required Testing.**

(a) An approved Advanced EMT training program shall include periodic examinations and final comprehensive competency-based examinations to test the knowledge and skills specified in this Chapter.

(b) Successful performance in the clinical and field setting shall be required prior to course completion.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.63, 1797.82, 1797.171, 1797.208 and 1797.210, Health and Safety Code.

**§ 100122. Advanced EMT Training Program Course Completion Record.**

(a) An approved Advanced EMT training program shall issue a course completion record to each person who has successfully completed the Advanced EMT training program.

(b) The course completion record shall contain the following:

(1) The name of the individual.

(2) The date of course completion.

(3) The type of course completed (i.e., Advanced EMT) and the number of hours completed.

(4) The following statement from an approved Advanced EMT training program: "The individual named on this record has successfully completed an approved Advanced EMT course", to indicate the appropriate type of course completed.

(5) The name of the Advanced EMT Approving Authority.

(6) The signature of the course director.

(7) The name and location of the training program issuing the record.

(8) The following statement in bold print: "This is not an Advanced EMT certificate."

(9) The following statement: "This course completion record is valid to apply for certification for a maximum of two (2) years from the course completion date and shall be recognized statewide."

(c) The name and address of each person receiving a course completion record and the date on which the record was issued shall be reported in writing to the appropriate Advanced EMT Certifying Entity within fifteen (15) working days of course completion.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Section 1797.82, 1797.171, 1797.208 and 1797.210, Health and Safety Code.

#### ARTICLE 4. CERTIFICATION

##### **§ 100123. Advanced EMT Initial Certification Requirements.**

(a) In order to be eligible for initial certification an individual shall:

(1) Possess a current EMT certificate issued in the State of California.

(2) Have an Advanced EMT course completion record or other documented proof of successful completion of the topics contained in an approved Advanced EMT training program.

(3) Pass, by pre-established standards a competency based written and skills Advanced EMT certifying examination pursuant to Section 100104 of this Chapter.

(4) Beginning July 1, 2010, complete the criminal history background check requirements as specified in Article 4, Chapter 10 of this Division.

(5) Comply with other reasonable requirements, as may be established by the local Advanced EMT Certifying Entity, such as:

(A) Pay the established fee.

(B) Furnish a photograph for identification purposes.

(6) Complete an application that contains this statement, "I hereby certify **under penalty of perjury** that all information on this application is true and correct to the best of my knowledge and belief, and I understand that any falsification or omission of material facts may cause forfeiture on my part of all rights to Advanced EMT certification in the state of California. I understand all information on this application is subject to verification, and I hereby give my express permission for this certifying entity to contact any person or agency for information related to my role and function as an Advanced EMT in California."

(7) Disclose any certification or licensure action:

(A) Against any EMT-related certification or license in California, and/or entity per statutes and/or regulations of that state or other issuing entity, including active investigations, or

(B) Against an EMT certificate, Advanced EMT certificate or a Paramedic license, or health related license, or

(C) Any denial of certification by a LEMSA or in the case of paramedic licensure a denial by the Authority.

(8) Complete a precertification field evaluation.

(9) Complete the additional training specified in Section 100106.1 if applicable, of this Chapter.

(b) An individual who possesses a current California Advanced EMT certificate in one or more counties in California, shall be eligible for certification upon fulfilling the requirements of subsections (a)(2), (a)(3), (a)(4), (a)(5), (a)(6), (a)(7), and (a)(8) of this section and meets the following requirements.

(1) Provides satisfactory evidence that his/her training included the required course content as specified in Section 100120 of this Chapter.

(2) Successfully completes training and demonstrates competency in any additional prehospital emergency medical care treatment practice(s) required by the local Advanced EMT Certifying Entity pursuant to subsection 100106.1 of this Chapter.

(c) An individual currently licensed in California as a Paramedic is deemed to be certified as an Advanced EMT, except when the Paramedic license is under suspension, with no further testing required. In the case of a Paramedic license under suspension, the Paramedic shall apply to a LEMSA for Advanced EMT certification.

(d) In order for an individual, whose National Registry EMT-Intermediate or Paramedic or out-of-state EMT-Intermediate certification or Paramedic license/certification has lapsed, to be eligible for certification in California as an Advanced EMT the individual shall:

(1) For a lapse of less than six (6) months, the individual shall comply with the requirements contained in Section 100124(b), (c), (d), (e) and (f) of this Chapter.

(2) For a lapse of six (6) months or more, but less than twelve (12) months, the individual shall comply with the requirements of Section 100125(a)(2) of this Chapter.

(3) For a lapse of twelve (12) months or more, but less than twenty-four (24) months, the individual shall comply with the requirements of Section 100125(a)(3) of this Chapter.

(4) For a lapse of twenty-four (24) months or more, the individual shall complete an entire Advanced EMT course and comply with the requirements of subsection (a) of this Section.

(e) An individual who possesses a current and valid out-of-state or National Registry EMT-Intermediate certification or Paramedic license/certification shall be eligible for certification upon fulfilling the requirements of subsections (a)(3), (a)(4), (a)(5), (a)(6), (a)(7), and (a)(8) of this section.

(f) A Physician, Registered Nurse, or a Physician Assistant currently licensed by the State of California shall be eligible for Advanced EMT certification upon:

(1) providing documentation of instruction in topics and skills equivalent to those listed in Section 100120.

(2) Successfully complete five (5) documented ALS contacts in a prehospital field internship as specified in Section 100119 (b).

(3) Fulfilling the requirements of Subsections (a)(3), (a)(4), (a)(5), (a)(6), (a)(7), and (a)(8) of this Section.

(g) Each Advanced EMT Certifying Entity shall provide for adequate certification tests to accommodate the eligible individuals requesting certification within their area of jurisdiction, but in no case less than once per year, unless otherwise specified by their Advanced EMT Approving Authority.

(h) The Advanced EMT Certifying Entity may waive portions of, or all of, the certifying examination for individuals who are currently certified as an Advanced EMT in California. In such situations, the Advanced EMT Certifying Entity shall issue a certificate, which shall have as its expiration date, a date not to exceed the expiration date on the individual's current certificate.

(i) An individual currently accredited by a California LEMSA in the EMT Optional Skills contained in Section 100064 of Chapter 2 of this Division may be given credit for training and experience for those topics and scope of practice items contained in Section 100106 of this Chapter. The LEMSA shall evaluate prior training and competence in the EMT Optional Skills and determine what, if any, supplemental training and certification testing is required for an individual to be certified as an Advanced EMT. This provision will sunset twelve (12) months after this Chapter becomes effective.

(j) The Advanced EMT Certifying Entity shall issue a wallet-sized certificate card to eligible individuals, using the single Authority approved wallet-sized certificate card format. The wallet-sized certificate card shall contain the information contained in Section 100344(c) of Chapter 10 of this Division.

(k) All California issued EMT and Advanced EMT wallet-sized certificate cards shall be printed by the Advanced EMT Certifying Entity using the central registry criteria, pursuant to Chapter 10 of this Division. Upon the written request of an Advanced EMT Certifying Entity, the Authority shall print and issue an EMT or Advanced EMT wallet-sized certificate card for the Advanced EMT Certifying Entity.

(l) The effective date of certification, shall be the date the individual satisfactorily completes all certification requirements and has applied for certification. Certification as an Advanced EMT shall be valid for a maximum of two (2) years from the effective date of certification. The certification expiration date shall be the final day of the month of the two (2) year period.

(m) An individual currently certified as an Advanced EMT by the provisions of this section is deemed to be certified as an EMT with no further testing required.

(n) The Advanced EMT shall be responsible for notifying the Advanced EMT Certifying Entity of her/his proper and current mailing address and shall notify the Advanced EMT Certifying Entity in writing within thirty (30) calendar days of any and all changes of the mailing address, giving both the old and the new address, and Advanced EMT registry number.

(o) The Advanced EMT Certifying Entity shall issue, within forty-five (45) calendar days of receipt of a complete application as specified in Section 100123(j), a wallet-sized Advanced

EMT certificate card to eligible individuals who apply for an Advanced EMT certificate and successfully complete the Advanced EMT certification requirements.

(p) An Advanced EMT shall only be certified by one (1) Advanced EMT Certifying Entity during a certification period.

Note: Authority cited: Sections 1797.107, 1797.171 and 1797.175, Health and Safety Code. Reference: Sections 1797.61, 1797.82, 1797.118, 1797.171, 1797.175, 1797.177, 1797.184 1797.210 and 1797.212, Health and Safety Code.

#### **§ 100124. Advanced EMT Recertification.**

In order to recertify, an Advanced EMT shall:

- (a) Possess a current Advanced EMT Certification issued in California.
- (b) Obtain at least thirty-six (36) hours of continuing education hours (CEH) from an approved continuing education (CE) provider in accordance with the provisions contained in the Prehospital Continuing Education Chapter, Chapter 11 of this Division.
- (c) Complete an application form that contains this statement, "I hereby certify under penalty of perjury that all information on this application is true and correct to the best of my knowledge and belief, and I understand that any falsification or omission of material facts may cause forfeiture on my part of all rights to Advanced EMT certification in the state of California. I understand all information on this application is subject to verification, and I hereby give my express permission for this certifying entity to contact any person or agency for information related to my role and function as an Advanced EMT in California."
- (d) Disclose any certification or licensure action against an EMT, Advanced EMT, EMT-II certificate or a Paramedic license or any denial of certification by a LEMSA or in the case of Paramedic licensure, a denial by the Authority.
- (e) Starting July 1, 2010, complete the criminal history background check requirements as specified in Article 4, Chapter 10 of this Division.
- (f) Submit a completed Advanced EMT Skills Competency Verification Form, EMSA-AEMT SCVF (01/07) incorporated herein by reference. Skills competency shall be verified by direct observation of an actual or simulated patient contact. Skills competency shall be verified by an individual who is currently certified or licensed as an Advanced EMT, Paramedic, Registered Nurse, Physician Assistant, or Physician and who shall be designated as part of a skills competency verification process approved by the LEMSA. The skills requiring verification of competency are:
  - (1) Injection (IM or SQ)
  - (2) Peripheral IV
  - (3) IV Push Medication

(4) Inhaled medications

(5) Blood Glucose Determination

(6) Perilaryngeal Airway Adjunct

(g) If the Advanced EMT recertification requirements are met within six (6) months prior to the expiration date, the Advanced EMT Certifying Entity shall make the effective date of certification the date immediately following the expiration date of the current certificate. The certification expiration date will be the final day of the final month of the two (2) year period.

(h) If the Advanced EMT recertification requirements are met greater than six (6) months prior to the expiration date, the Advanced EMT Certifying Entity shall make the effective date of certification the date the individual satisfactorily completes all certification requirements and has applied for certification. The certification expiration date shall not exceed two (2) years and shall be the final day of the final month of the two (2) year period.

(i) An individual who is deployed for active duty with a branch of the Armed Forces of the United States, whose Advanced EMT or EMT-II certificate expires during the time the individual is on active duty or less than six (6) months from the date the individual is deactivated/released from active duty, may be given an extension of the expiration date of his/her Advanced EMT certificate for up to six (6) months from the date of the individual's deactivation/release from active duty in order to meet the renewal requirements for his/her Advanced EMT certificate upon compliance with the following provisions:

(1) Provide documentation from the respective branch of the Armed Forces of the United States verifying the individual's dates of activation and deactivation/release from active duty.

(2) If there is no lapse in certification, meet the requirements of subsection (a) through (f) of this Section. If there is a lapse in certification, meet the requirements of Section 100125 of this Chapter.

(3) Provide documentation showing that the CE activities submitted for the certification renewal period were taken not earlier than thirty (30) days prior to the effective date of the individual's Advanced EMT or EMT-II certificate that was valid when he/she was activated for duty and not later than six (6) months from the date of deactivation/release from active duty.

(A) For an individual whose active duty required him/her to use his/her Advanced EMT or EMT-II skills, credit may be given for documented training that meets the requirements of Chapter 11, EMS CE Regulations (Division 9, Title 22, California Code of Regulations) while the individual was on active duty. The documentation shall include verification from the individual's Commanding Officer attesting to the classes attended.

(j) The Advanced EMT Certifying Entity shall issue a wallet-sized certificate card to eligible individuals who apply for Advanced EMT recertification. The wallet-sized certificate card shall contain the information specified in Section 100123(j).

Note: Authority cited: Sections 1797.107, 1797.171 and 1797.175, Health and Safety Code. Reference: Sections 1797.61, 1797.62, 1797.82, 1797.118, 1797.171, 1797.175,

1797.184, 1797.210, 1797.212 and 1797.214, Health and Safety Code; and United States Code, Title 10, Subtitle A, Chapter 1, Section 101.

**§ 100125. Advanced EMT Recertification After Lapse in Certification.**

(a) In order to be eligible for recertification, for an individual whose Advanced EMT Certification has lapsed, the following requirements shall apply:

(1) For a lapse of less than six (6) months, the individual shall comply with the requirements contained in Section 100124 (b), (c), (d), (e) and (f) of this Chapter.

(2) For a lapse of six (6) months or more, but less than twelve (12) months, the individual shall comply with the requirements of Section 100124(b), (c), (d), (e) and (f) of this Chapter, and complete an additional twelve (12) hours of continuing education for a total of forty-eight (48) hours of training.

(3) For a lapse of twelve (12) months or more, but less than twenty-four (24) months, the individual shall comply with the requirements of Section 100124(b), (c), (d), (e) and (f) of this Chapter and complete an additional twenty-four (24) hours of continuing education for a total of sixty (60) hours of training and the individual shall pass the written and skills certification exam as specified in Section 100123(a)(3).

(4) For a lapse of greater than twenty-four (24) months, the individual shall complete an entire Advanced EMT course and comply with the requirements of Section 100123(a).

(5) Individuals who are a member of the reserves and are deployed for active duty with a branch of the Armed Forces of the United States, whose Advanced EMT or EMT-II certificate expires during the time they are on active duty may be given an extension of the expiration date of their Advanced EMT or EMT-II certificate for up to six (6) months from the date of their deactivation/release from active duty in order to meet the renewal requirements for their Advanced EMT certificate upon compliance with the provisions of Section 100124(i) of this Chapter and the requirements of subsection (a) of this section.

(b) The effective date of recertification shall be the date the individual satisfactorily completes all certification requirements and has applied for recertification. The certification expiration date shall be the final day of the final month of the two (2) year period.

(c) The Advanced EMT Certifying Entity shall issue a wallet-sized certificate card to eligible individuals who apply for recertification and successfully complete the recertification requirements. The certificate shall contain the information specified in Section 100344(c) of Chapter 10 of this Division.

Note: Authority cited: Sections 1797.107, 1797.171 and 1797.175, Health and Safety Code. Reference: Sections 1797.61, 1797.62, 1797.82, 1797.118, 1797.171, 1797.175, 1797.184, 1797.210 and 1797.212, Health and Safety Code; and United States Code, Title 10, Subtitle A, Chapter 1, Section 101.

**ARTICLE 5. OPERATIONAL REQUIREMENTS**

**§ 100126. Advanced EMT Service Provider.**

(a) A LEMSA with a LALS system, shall establish policies and procedures for the approval, designation and evaluation through its EMSQIP of Advanced EMT service provider(s). These policies and procedures shall include provisions requiring an Advanced EMT to be affiliated with an approved Advanced EMT service provider in order to perform the scope of practice specified in this Chapter.

(b) An approved Advanced EMT service provider shall:

(1) Provide emergency medical service response on a continuous twenty-four (24) hours per day basis unless otherwise specified by the LEMSA, in which case there shall be adequate justification for the exemption (e.g., lifeguards, ski patrol personnel, etc.).

(2) Have and agree to utilize and maintain telecommunications as specified by the LEMSA.

(3) Maintain a drug and solution inventory, basic and LALS medical equipment and supplies as specified by the LEMSA.

(4) Have a written agreement with the LEMSA to participate in the LALS program and to comply with all applicable State regulations, and local policies and procedures, including participation in the LEMSA's EMSQIP as specified in Section 100107.1.

(5) Be responsible for assessing the current knowledge of their Advanced EMTs in local policies, procedures, and protocols and for assessing their Advanced EMTs skills competency.

(c) No Advanced EMT service provider shall advertise itself as providing ALS or Paramedic services unless it does, in fact, routinely provide ALS or Paramedic services on a continuous twenty-four (24) hours per day basis and meets the requirements of subsection (b) of this section.

(d) For Advanced EMT service providers, no responding unit shall advertise itself as providing ALS services unless it does, in fact, provide ALS services and meets the requirements of subsection (b) of this section.

(e) The LEMSA may deny, suspend, or revoke the approval of an Advanced EMT service provider for failure to comply with applicable policies, procedures, and regulations.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.2, 1797.82, 1797.171, 1797.178, 1797.180, 1797.204 and 1797.218, Health and Safety Code.

**§ 100127. Advanced EMT and/or EMT-II Base Hospital.**

(a) A LEMSA with a LALS system shall designate an Advanced EMT and/or EMT-II base hospital(s) or alternative base stations to provide medical direction and supervision of Advanced EMT personnel. A Paramedic base hospital may serve as an Advanced EMT and/or EMT-II base hospital.

(b) A designated Advanced EMT and/or EMT-II base hospital shall:

(1) Be licensed by the California Department of Public Health as a general acute care hospital.

(2) Have a special permit for Basic or Comprehensive Emergency Medical Service pursuant to the provisions of Division 5, or have been granted approval by the Authority for utilization as a base hospital pursuant to the provisions of Section 1798.101 of the Health and Safety Code.

(3) Be accredited by a Centers for Medicare and Medicaid Services approved deeming authority.

(4) Have and agree to utilize and maintain two-way telecommunications as specified by the LEMSA, capable of direct two-way voice communication with the Advanced EMT field units assigned to the hospital.

(5) Have a written agreement with the LEMSA indicating the concurrence of hospital administration, medical staff and emergency department staff to meet the requirements for program participation as specified in this Chapter and by the LEMSA's policies and procedures.

(6) Assure that a Physician, licensed in the State of California, experienced in emergency medical care, is assigned to the emergency department, and is available at all times to provide immediate medical direction to the Mobile Intensive Care Nurse, or Advanced EMT personnel. This Physician shall have experience in and knowledge of base hospital radio operations and LEMSA policies, procedures and protocols.

(7) Assure that nurses giving radio direction to Advanced EMT personnel are trained and certified as Mobile Intensive Care Nurses by the medical director of the LEMSA.

(8) Designate an Advanced EMT base hospital medical director who shall be a Physician on the hospital staff, licensed in the State of California who is certified or prepared for certification by the American Board of Emergency Medicine. The requirement of board certification or prepared for certification may be waived by the medical director of the LEMSA. This Physician shall be regularly assigned to the emergency department, have experience in and knowledge of base hospital telecommunications and LEMSA policies and procedures and shall be responsible for functions of the base hospital including quality improvement as designated by the medical director of the LEMSA.

(9) Identify a base hospital coordinator who is a California licensed Registered Nurse with experience in and knowledge of base hospital operations and LEMSA policies and procedures and is a prehospital liaison to the LEMSA.

(10) Ensure that a mechanism exists for replacing medical supplies and equipment used by LALS personnel during treatment of patients according to policies and procedures established by the LEMSA.

(11) Ensure a mechanism exists for initial supply and replacement of controlled substances administered by LALS personnel during treatment of patients according to policies and procedures established by the LEMSA.

(12) Provide for CE in accordance with the policies and procedures of the LEMSA.

(13) Agree to participate in the LEMSA's EMSQIP, which may include making available all relevant records for program monitoring and evaluation.

(c) If no qualified base hospital is available to provide medical direction, the medical director of the LEMSA may approve an alternative base station pursuant to Health and Safety Code Section 1798.105.

(d) The LEMSA may deny, suspend, or revoke the approval of a base hospital for failure to comply with any applicable policies, procedures, and regulations.

Note: Authority cited: Sections 1797.107 and 1797.171, Health and Safety Code.  
Reference: Sections 1797.53, 1797.58, 1797.82, 1797.101, 1797.171, 1797.178, 1798, 1798.2, 1798.3, 1798.100, 1798.102, 1798.104 and 1798.105, Health and Safety Code.

#### **§ 100128. Medical Control.**

The medical director of a LEMSA shall establish and maintain medical control in the following manner:

(a) Prospectively, by assuring the development of written medical policies and procedures, to include at a minimum:

(1) Treatment protocols that encompass the Advanced EMT scope of practice.

(2) Local medical control policies and procedures as they pertain to the Advanced EMT base hospitals, alternative base stations, patient destination, and the LEMSA.

(3) Criteria for initiating specified emergency treatments on standing orders, which are consistent with this Chapter.

(4) Requirements to be followed when it is determined that the patient will not require transport to the hospital by ambulance or when the patient refuses transport.

(5) Requirements for initiating, completing, reviewing and retaining patient care records as specified in this Chapter. These requirements shall address, but not be limited to:

(A) Initiation of a record for every patient contact.

(B) Responsibilities for record completion.

(C) Responsibilities for record review and evaluation.

(D) Responsibilities for record retention.

(E) Record distribution to include the LEMSA, receiving hospital, Advanced EMT and/or EMT-II base hospital, alternative base station, and Advanced EMT and/or EMT-II service provider.

(b) Establish policies which provide for direct voice communication between an Advanced EMT and/or EMT-II and base hospital Physician or Mobile Intensive Care Nurse, as needed.

(c) Retrospectively, by providing for organized evaluation and CE for Advanced EMT and/or EMT-II personnel. This shall include, but need not be limited to:

(1) Review by a base hospital Physician or Mobile Intensive Care Nurse of the appropriateness and adequacy of ALS procedures initiated and decisions regarding transport.

(2) Maintenance of records of communications between the service provider(s) and the base hospital through audio recordings and through emergency department communication logs sufficient to allow for medical control and continuing education of the Advanced EMT and/or EMT-II.

(3) Organized field care audit(s).

(4) Organized opportunities for CE including maintenance and proficiency of skills as specified in this Chapter.

(d) In circumstances where use of a base hospital as defined in Section 100127 is precluded, alternative arrangements for complying with the requirements of this Section may be instituted by the medical director of the LEMSA if approved by the Authority.

Note: Authority cited: Sections 1797.107, 1797.171 and 1797.176, Health and Safety Code. Reference: Sections 1797.82, 1797.90, 1797.171, 1797.202, 1797.220, 1798, 1798.2, 1798.3, 1798.101 and 1798.105, Health and Safety Code.

## **ARTICLE 6. RECORD KEEPING AND FEES**

### **§ 100129. Record Keeping.**

(a) Each Advanced EMT Approving Authority shall maintain a list of approved training programs within its jurisdiction and provide the Authority annually with the names, addresses, phone number, course director, frequency of classes, student eligibility requirements and cost of each class and date of expiration for each approved program. The Authority shall be notified of any changes in the list of approved training programs as such occurs.

(b) Each Advanced EMT Approving Authority shall maintain a list of current Advanced EMT program medical directors, course directors and principal instructors within its jurisdiction.

(c) The Authority shall maintain a record of approved Advanced EMT training programs.

(d) The Advanced EMT is responsible for accurately completing the patient care record referenced in 100128(a)(5) which shall contain, but not be limited to, the following information when such information is available to the Advanced EMT:

- (1) The date and estimated time of incident.
- (2) The time of receipt of the call (available through dispatch records).
- (3) The time of dispatch to the scene.
- (4) Time of unit en route.
- (5) Time of arrival at the scene.
- (6) The location of the incident.
- (7) The patient's:
  - (A) Name;
  - (B) age;
  - (C) gender;
  - (D) weight, if necessary for treatment;
  - (E) address;
  - (F) chief complaint; and
  - (G) vital signs.
- (8) Appropriate physical assessment.
- (9) The emergency care rendered and the patient's response to such treatment.
- (10) Name of designated Physician and/or authorized Registered Nurse issuing orders.
- (11) Patient disposition.
- (12) The time of departure from scene.
- (13) The time of arrival at receiving hospital (if transported).
- (14) The name of receiving facility (if transported).
- (15) The name(s) and unique identifier number(s) of the Advanced EMT(s).
- (16) Signature(s) of Advanced EMT(s).

(e) A LEMSA utilizing computer or other electronic means of collecting and storing the information specified in subsection (d) of this section shall, in consultation with EMS providers, establish policies for the collection, utilization and storage of such data.

Note: Authority cited: Sections 1797.107, 1797.171 and 1797.175, Health and Safety Code. Reference: Sections 1797.82, 1797.171, 1797.173, 1797.200, 1797.202, 1797.204 and 1797.208, Health and Safety Code.

#### **§ 100130. Fees.**

A LEMSA may establish a schedule of fees for Advanced EMT training program review and approval, Advanced EMT certification, and the Advanced EMT recertification in an amount sufficient to cover the reasonable cost of complying with the provisions of this Chapter.

Note: Authority cited: Sections 1797.107, 1797.171 and 1797.212, Health and Safety Code. Reference: Sections 1797.61, 1797.82, 1797.171, 1797.184 and 1797.212, Health and Safety Code.

### **CHAPTER 4. EMERGENCY MEDICAL TECHNICIAN-PARAMEDIC**

#### **ARTICLE 1. DEFINITIONS**

#### **§ 100135. Approved Testing Agency.**

“Approved Testing Agency” means an agency approved by the Emergency Medical Services Authority (Authority) to administer the licensure examination.

Note: Authority cited: Sections 1797.107, 1797.172 and 1797.185, Health and Safety Code. Reference: Sections 1797.172 and 1797.185, Health and Safety Code.

#### **§ 100136. Emergency Medical Services System Quality Improvement Program.**

“Emergency Medical Services System Quality Improvement Program” or “EMSQIP” means methods of evaluation that are composed of structure, process, and outcome evaluations which focus on improvement efforts to identify root causes of problems, intervene to reduce or eliminate these causes, and take steps to correct the process and recognize excellence in performance and delivery of care, pursuant to the provisions of Chapter 12 of this Division. This is a model program which will develop over time and is to be tailored to the individual organization’s quality improvement needs and is to be based on available resources for the EMSQIP.

Note: Authority cited: Sections 1797.107, 1797.172 and 1797.185, Health and Safety Code. Reference: Sections 1797.172 and 1797.204, Health and Safety Code.

#### **§ 100137. Paramedic Training Program Approving Authority.**

“Paramedic training program approving authority” means an agency or person authorized by this Chapter to approve a Paramedic training program and/or a Critical Care Paramedic (CCP) training program, as follows:

(a) The approving authority for a Paramedic training program and/or a Critical Care Paramedic (CCP) training program conducted by a qualified statewide public safety agency shall be the director of the Authority.

(b) The approving authority for any other Paramedic training program and/or a Critical Care Paramedic (CCP) training program not included in subsection (a) shall be the local EMS agency (LEMSA) which has jurisdiction in the area in which the training program is headquartered.

Note: Authority cited: Sections 1797.107 and 1797.172, Health and Safety Code.  
Reference: Sections 1797.172, 1797.200 and 1797.208, Health and Safety Code.

#### **§ 100138. Paramedic Licensing Authority.**

“Paramedic Licensing Authority” means the director of the Authority.

Note: Authority cited: Sections 1797.107, 1797.172 and 1797.194, Health and Safety Code. Reference: Sections 1797.172, 1797.194 and 1797.210, Health and Safety Code.

#### **§ 100139. Paramedic.**

“Paramedic” or “EMT-P” or “mobile intensive care paramedic” means an individual who is educated and trained in all elements of prehospital advanced life support (ALS); whose scope of practice to provide ALS is in accordance with the standards prescribed by this Chapter, and who has a valid license issued pursuant to this Chapter.

Note: Authority cited: Sections 1797.107, 1797.172 and 1797.194, Health and Safety Code. Reference: Sections 1797.84, 1797.172 and 1797.194, Health and Safety Code.

#### **§ 100140. Licensure Skills Examination.**

“Skills or practical examination” means the National Registry of Emergency Medical Technicians (NREMT) EMT-Paramedic Practical Examination to test the skills of an individual applying for licensure as a paramedic. Examination results shall be valid for application purposes for two (2) years from the date of examination.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.172, 1797.175, 1797.185 and 1797.194, Health and Safety Code.

#### **§ 100141. Licensure Written Examination.**

“Licensure Written Examination” means the NREMT EMT-Paramedic Written Examination to test an individual applying for licensure as a paramedic. Examination results shall be valid for application purposes for two (2) years from date of examination.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.63, 1797.172, 1797.175, 1797.185, 1797.194 and 1797.210, Health and Safety Code.

**§ 100141.2. Quality Assurance. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.172 and 1797.185, Health and Safety Code. Reference: Sections 1797.172 and 1797.204, Health and Safety Code.

**§ 100141.5. State EMT-P Application. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.172, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.63, 1797.172, 1797.185 and 1797.194, Health and Safety Code.

**§ 100142. Local Accreditation.**

“Local Accreditation” or “accreditation” or “accreditation to practice” means authorization by the LEMSA to practice as a paramedic within that jurisdiction. Such authorization indicates that the paramedic has completed the requirements of Section 100165 of this Chapter.

Note: Authority cited: Sections 1797.7, 1797.107, 1797.172 and 1797.185, Health and Safety Code. Reference: Sections 1797.172, 1797.178, 1797.185, 1797.194 and 1797.210, Health and Safety Code.

**§ 100142.5. State Written Examination. [Repealed]**

**§ 100143. State Paramedic Application.**

“State Paramedic Application” or “state application” means an application form provided by the Authority to be completed by an individual applying for a license or renewal of license, as identified in Section 100163.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.63, 1797.172, 1797.185 and 1797.194, Health and Safety Code.

**§ 100144. Critical Care Paramedic.**

A “Critical Care Paramedic” (CCP) is an individual who is educated and trained in critical care transport, whose scope of practice is in accordance to the standards prescribed by this Chapter, holds a current certification as a CCP by the Board for Critical Care Transport Paramedic Certification (BCCTPC), who has a valid license issued pursuant to this Chapter, and is accredited by a LEMSA.

Note: Authority cited: Sections 1797.107, 1797.172 and 1797.194, Health and Safety Code. Reference: Sections 1797.84, 1797.172 and 1797.194, Health and Safety Code.

**ARTICLE 2. GENERAL PROVISIONS**

**§ 100145. Application of Chapter.**

(a) Any LEMSA that authorizes a paramedic training program or an ALS service that provides services utilizing paramedic personnel as part of an organized EMS system, shall be responsible for approving paramedic training programs, paramedic service providers, paramedic base hospitals, and for developing and enforcing standards, regulations, policies and procedures in accordance with this chapter to provide an EMS system quality improvement program, appropriate medical control, and coordination of paramedic personnel and training program(s) within an EMS system.

(b) No person or organization shall offer a paramedic training program, or hold themselves out as offering a paramedic training program, or hold themselves out as providing ALS services utilizing paramedics for the delivery of emergency medical care unless that person or organization is authorized by the LEMSA.

(c) A paramedic who is not licensed in California may temporarily perform his/her scope of practice in California on a mutual aid response, on routine patient transports from out of state into California, or during a special event, when approved by the medical director of the LEMSA, if the following conditions are met:

(1) The paramedic is licensed or certified in another state/country or under the jurisdiction of the federal government.

(2) The paramedic restricts his/her scope of practice to that for which s/he is licensed or certified.

(3) Medical control as specified in Section 1798 of the Health and Safety Code is maintained in accordance with policies and procedures established by the medical director of the LEMSA.

Note: Authority cited: Sections 1797.107, 1797.172 and 1797.195, Health and Safety Code. Reference: Sections 1797.172, 1797.178, 1797.185, 1797.195, 1797.200, 1797.204, 1797.206, 1797.208, 1797.218, 1797.220, 1798 and 1798.100, Health and Safety Code.

**§ 100146. Scope of Practice of Paramedic.**

(a) A paramedic may perform any activity identified in the scope of practice of an EMT in Chapter 2 of this Division, or any activity identified in the scope of practice of an Advanced EMT (AEMT) in Chapter 3 of this Division.

(b) A paramedic shall be affiliated with an approved paramedic service provider in order to perform the scope of practice specified in this Chapter.

(c) A paramedic student or a licensed paramedic, as part of an organized EMS system, while caring for patients in a hospital as part of his/her training or continuing education (CE) under the direct supervision of a physician, registered nurse, or physician assistant, or while at the scene of a medical emergency or during transport, or during interfacility transfer, or while working in a small and rural hospital pursuant to Section 1797.195 of the Health and Safety Code, may perform the following procedures or administer the following medications when

such are approved by the medical director of the LEMSA and are included in the written policies and procedures of the LEMSA.

(1) Basic Scope of Practice:

(A) Utilize electrocardiographic devices and monitor electrocardiograms, including 12-lead electrocardiograms (ECG).

(B) Perform defibrillation, synchronized cardioversion, and external cardiac pacing.

(C) Visualize the airway by use of the laryngoscope and remove foreign body(ies) with Magill forceps.

(D) Perform pulmonary ventilation by use of lower airway multi-lumen adjuncts, the esophageal airway, perilaryngeal airways, stomal intubation, and adult oral endotracheal intubation.

(E) Utilize mechanical ventilation devices for continuous positive airway pressure (CPAP)/bi-level positive airway pressure (BPAP) and positive end expiratory pressure (PEEP) in the spontaneously breathing patient.

(F) Institute intravenous (IV) catheters, saline locks, needles, or other cannulae (IV lines), in peripheral veins and monitor and administer medications through pre-existing vascular access.

(G) Institute intraosseous (IO) needles or catheters.

(H) Administer IV or IO glucose solutions or isotonic balanced salt solutions, including Ringer's lactate solution.

(I) Obtain venous blood samples.

(J) Use laboratory devices, including point of care testing, for pre-hospital screening use to measure lab values including, but not limited to: glucose, capnometry, capnography, and carbon monoxide when appropriate authorization is obtained from State and Federal agencies, including from the Centers for Medicare and Medicaid Services pursuant to the Clinical Laboratory Improvement Amendments (CLIA).

(K) Utilize Valsalva maneuver.

(L) Perform percutaneous needle cricothyroidotomy.

(M) Perform needle thoracostomy.

(N) Perform nasogastric and orogastric tube insertion and suction.

(O) Monitor thoracostomy tubes.

(P) Monitor and adjust IV solutions containing potassium, equal to or less than 40 mEq/L.

(Q) Administer approved medications by the following routes: IV, IO, intramuscular, subcutaneous, inhalation, transcutaneous, rectal, sublingual, endotracheal, intranasal, oral or topical.

(R) Administer, using prepackaged products when available, the following medications:

1. 10%, 25% and 50% dextrose;
2. activated charcoal;
3. adenosine;
4. aerosolized or nebulized beta-2 specific bronchodilators;
5. amiodarone;
6. aspirin;
7. atropine sulfate;
8. pralidoxime chloride;
9. calcium chloride;
10. diazepam;
11. diphenhydramine hydrochloride;
12. dopamine hydrochloride;
13. epinephrine;
14. fentanyl;
15. glucagon;
16. ipratropium bromide;
17. lorazepam;
18. midazolam;
19. lidocaine hydrochloride;
20. magnesium sulfate;
21. morphine sulfate;

- 22. naloxone hydrochloride;
- 23. nitroglycerine preparations, except IV, unless permitted under (c)(2)(A) of this section;
- 24. ondansetron;
- 25. sodium bicarbonate.

(S) In addition to the approved paramedic scope of practice, the CCP may perform the following procedures and administer medications, as part of the basic scope of practice for interfacility transports, when a licensed and accredited paramedic has completed a Critical Care Paramedic (CCP) training program as specified in Section 100160(b) and successfully completed competency testing, holds a current certification as a CCP from the BCCTPC, and other requirements as determined by the medical director of the LEMSA.

- 1. set up and maintain thoracic drainage systems;
- 2. set up and maintain mechanical ventilators;
- 3. set up and maintain IV fluid delivery pumps and devices;
- 4. blood and blood products;
- 5. glycoprotein IIB/IIIA inhibitors;
- 6. heparin IV;
- 7. nitroglycerin IV;
- 8. norepinephrine;
- 9. thrombolytic agents;
- 10. maintain total parenteral nutrition;

(2) Local Optional Scope of Practice:

(A) Perform or monitor other procedure(s) or administer any other medication(s) determined to be appropriate for paramedic use, in the professional judgment of the medical director of the LEMSA, that have been approved by the Director of the Authority when the paramedic has been trained and tested to demonstrate competence in performing the additional procedures and administering the additional medications.

(B) The medical director of the LEMSA shall submit Form #EMSA-0391, Revised 03/18/03 to, and obtain approval from, the Director of the Authority in accordance with Section 1797.172(b) of the Health and Safety Code for any procedures or medications proposed for use pursuant to this subsection prior to implementation of these medication(s) and or procedure(s).

(C) The Authority shall, within fourteen (14) days of receiving the request, notify the medical director of the LEMSA submitting request Form #EMSA-0391 that the request form has been received, and shall specify what information, if any, is missing.

(D) The Director of the Authority, in consultation with the Emergency Medical Directors Association of California's Scope of Practice Committee, shall approve or disapprove the request for additional procedures and/or medications and notify the LEMSA medical director of the decision within ninety (90) days of receipt of the completed request. Approval is for a three (3) year period and may be renewed for another three (3) year period, based on evidence from a written request that includes at a minimum the utilization of the procedure(s) or medication(s), beneficial effects, adverse reactions or complications, appropriate statistical evaluation, and general conclusion.

(E) The Director of the Authority, in consultation with a committee of the LEMSA medical directors named by the Emergency Medical Directors Association of California, may suspend or revoke approval of any previously approved additional procedure(s) or medication(s) for cause.

(d) The medical director of the LEMSA may develop policies and procedures or establish standing orders allowing the paramedic to initiate any paramedic activity in the approved scope of practice without voice contact for medical direction from a physician or mobile intensive care nurse (MICN), provided that an EMSQIP, as specified in Chapter 12 of this Division, is in place.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.185, 1797.192, 1797.195 and 1797.214, Health and Safety Code. Reference: Sections 1797.172 and 1797.185, Health and Safety Code.

#### **§ 100147. Paramedic Trial Studies.**

A paramedic may perform any prehospital emergency medical care treatment procedures(s) or administer any medication(s) on a trial basis when approved by the medical director of the LEMSA and the Director of the Authority.

(a) The medical director of the LEMSA shall review a trial study plan, which at a minimum shall include the following:

(1) A description of the procedure(s) or medication(s) proposed, the medical conditions for which they can be utilized, and the patient population that will benefit.

(2) A compendium of relevant studies and material from the medical literature.

(3) A description of the proposed study design including the scope of the study and method of evaluating the effectiveness of the procedure(s) or medication(s), and expected outcome.

(4) Recommended policies and procedures to be instituted by the LEMSA regarding the use and medical control of the procedure(s) or medication(s) used in the study.

(5) A description of the training and competency testing required to implement the study.

(b) The medical director of the LEMSA shall appoint a local medical advisory committee to assist with the evaluation and approval of trial studies. The membership of the committee shall be determined by the medical director of the LEMSA, but shall include individuals with knowledge and experience in research and the effect of the proposed study on the EMS system.

(c) The medical director of the LEMSA shall submit the proposed study and send a copy of the proposed trial study plan at least forty-five (45) days prior to the proposed initiation of the study to the Director of the Authority for approval in accordance with the provisions of section 1797.172 of the Health & Safety Code. The Authority shall inform the Commission on EMS (Commission) of studies being initiated.

(d) The Authority shall notify, within fourteen (14) days of receiving the request, the medical director of the LEMSA submitting its request for approval of a trial study that the request has been received, and shall specify what information, if any, is missing.

(e) The Director of the Authority shall render the decision to approve or disapprove the trial study within forty-five (45) days of receipt of all materials specified in subsections (a) and (b) of this section.

(f) The medical director of the LEMSA within eighteen (18) months of initiation of the procedure(s) or medication(s), shall submit a written report to the Commission which includes at a minimum the progress of the study, number of patients studied, beneficial effects, adverse reactions or complications, appropriate statistical evaluation, and general conclusion.

(g) The Commission shall review the above report within two (2) meetings and advise the Authority to do one of the following:

(1) Recommend termination of the study if there are adverse effects or no benefit from the study is shown.

(2) Recommend continuation of the study for a maximum of eighteen (18) additional months if potential but inconclusive benefit is shown.

(3) Recommend the procedure, or medication, be added to the paramedic basic or local optional scope of practice.

(h) If option (g)(2) is selected, the Commission may advise continuation of the study as structured or alteration of the study to increase the validity of the results.

(i) At the end of the additional eighteen (18) month period, a final report shall be submitted to the Commission with the same format as described in (f) above.

(j) The Commission shall review the final report and advise the Authority to do one of the following:

(1) Recommend termination or further extension of the study.

(2) Recommend the procedure or medication be added to the paramedic basic or local optional scope of practice.

(k) The Authority may require the trial study(ies) to cease after thirty-six (36) months.

Note: Authority cited: Sections 1797.107 and 1797.172, Health and Safety Code.  
Reference: Sections 1797.3, 1797.172 and 1797.221, Health and Safety Code.

#### **§ 100148. Responsibility of the LEMSA.**

The LEMSA that authorizes an ALS program shall establish policies and procedures approved by the medical director of the LEMSA that shall include:

(a) Approval, denial, revocation of approval, suspension, and monitoring of training programs, base hospitals or alternative base stations, and paramedic service providers.

(b) Assurance of compliance with provisions of this Chapter by the paramedic program and the EMS system.

(c) Submission to the Authority, as changes occur, of the following information on the approved paramedic training programs:

(1) Name of program director and/or program contact;

(2) Address, phone number, and facsimile number;

(3) Date of approval, date classes will initially begin, and date of expiration.

(d) Development or approval, implementation and enforcement of policies for medical control, medical accountability, and an EMSQIP of the paramedic services, including:

(1) Treatment and triage protocols.

(2) Patient care record and reporting requirements.

(3) Medical care audit system.

(4) Role and responsibility of the base hospital and paramedic service provider.

(e) System data collection and evaluation.

Note: Authority cited: Sections 1797.107 and 1797.172, Health and Safety Code.  
Reference: Sections 1797.172, 1797.178, 1797.200, 1797.202, 1797.204, 1797.208, 1797.220, 1798 and 1798.100, Health and Safety Code.

### **ARTICLE 3. PROGRAM REQUIREMENTS FOR PARAMEDIC TRAINING PROGRAMS**

#### **§ 100149. Approved Training Programs.**

(a) An approved paramedic training program or an institution eligible for paramedic training program approval, as defined in Section 100149(i) of this Chapter, may provide CCP training upon approval by the paramedic training program approving authority. The purpose of a paramedic training program shall be:

The purpose of a paramedic training program shall be:

(1) to prepare individuals to render prehospital ALS within an organized EMS system; and

(2) to prepare individuals to render critical care transport within an organized EMS system

(b) By January 1, 2004, all paramedic training programs approved by a paramedic training program approving authority prior to January 1, 2000, shall be accredited and maintain current accreditation by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP), in order to continue to operate as an approved paramedic training program.

(c) All paramedic training programs approved by a paramedic training program approving authority January 1, 2000, or thereafter shall submit their application, fee, and self-study to CoAEMSP for accreditation within twelve (12) months of the startup of classes and receive and maintain CAAHEP accreditation no later than two (2) years from the date of application to CoAEMSP for accreditation in order to continue to operate as an approved paramedic training program.

(d) Paramedic training programs approved according to the provisions of this Chapter shall provide the following information to all their paramedic training program applicants prior to the applicants' enrollment in the paramedic training program:

(1) The date by which the paramedic training program must submit their application and self-study for initial accreditation or their application for accreditation renewal to CoAEMSP.

(2) The date by which the paramedic training program must be initially accredited or have their accreditation renewed by CAAHEP.

(3) Failure of the paramedic training program to submit their application and self-study or their accreditation renewal to CoAEMSP by the date specified will result in closure of the paramedic training program by their respective paramedic training program approving authority, unless the paramedic training program approving authority has approved a plan for meeting compliance as provided in Section 100157 of this Chapter. When a paramedic training program approval is revoked under this provision, the paramedic training program course director must demonstrate to the satisfaction of their respective paramedic training program approving authority that the deficiency for which the paramedic training program approval was revoked has been rectified before submitting a new application for paramedic training program approval.

(4) Failure of the paramedic training program to obtain or maintain CAAHEP accreditation by the required date will result in closure of the paramedic training program by their respective paramedic training program approving authority, unless the paramedic training program

approving authority has approved a plan for meeting compliance as provided in Section 100157 of this Chapter. When a paramedic training program approval has been revoked under this provision, the paramedic training program course director must demonstrate to the satisfaction of their respective paramedic training program approving authority that the deficiency for which the paramedic training program approval was revoked has been rectified before submitting a new application for paramedic training program approval.

(5) Students graduating from a paramedic training program that fails to apply for accreditation with, receive accreditation from, or maintain accreditation with, CAAHEP by the dates required will not be eligible for state licensure as a paramedic.

(e) Paramedic training programs shall submit to their respective paramedic training program approving authority all documents submitted to, and received from, CoAEMSP and CAAHEP for accreditation, including but not limited to, the initial application and self-study for accreditation and the documents required for maintaining accreditation.

(f) Paramedic training programs shall submit to the Authority the date their initial application was submitted to CoAEMSP and copies of documentation from CoAEMSP and/or CAAHEP verifying accreditation.

(g) Paramedic training program approving authorities shall revoke approval, in accordance with Section 100157 of this Chapter, of any paramedic training program which fails to comply with subsections (b) through (e) of this Section.

(h) Approved paramedic training programs shall participate in the EMSQIP of their respective paramedic training program approving authority. In addition, an approved paramedic training program, which is conducting a paramedic training program outside the jurisdiction of their approving authority, shall also agree to participate in the EMSQIP of the LEMSA which has jurisdiction where the paramedic training program is being conducted.

(i) Eligibility for program approval shall be limited to the following institutions:

(1) Accredited universities, colleges, including junior and community colleges, and private post-secondary schools as approved by the State of California, Department of Consumer Affairs, Bureau of Private Postsecondary Education.

(2) Medical training units of a branch of the Armed Forces or Coast Guard of the United States.

(3) Licensed general acute care hospitals which meet the following criteria:

(A) Hold a special permit to operate a basic or comprehensive emergency medical service pursuant to the provisions of Division 5;

(B) Provide continuing education (CE) to other health care professionals; and

(C) are accredited by a Centers for Medicare and Medicaid Services approved deeming authority.

(4) Agencies of government.

Note: Authority cited: Sections 1797.107, 1797.172 and 1797.173, Health and Safety Code. Reference: Sections 1797.172, 1797.173, 1797.208 and 1797.213, Health and Safety Code.

**§ 100150. Teaching Staff.**

(a) Each training program shall have an approved program medical director who shall be a physician currently licensed in the State of California, who has two (2) years experience in prehospital care in the last five (5) years, and who is qualified by education or experience in methods of instruction. Duties of the program medical director shall include, but not be limited to:

(1) Review and approve educational content of the program curriculum, including training objectives for the clinical and field instruction, to certify its ongoing appropriateness and medical accuracy.

(2) Review and approve the quality of medical instruction, supervision, and evaluation of the students in all areas of the program.

(3) Approval of provision for hospital clinical and field internship experiences.

(4) Approval of principal instructor(s).

(b) Each training program shall have an approved course director who shall be licensed in California as a physician, a registered nurse who has a baccalaureate degree or a paramedic who has a baccalaureate degree, or shall be an individual who holds a baccalaureate degree in a related health field or in education. The course director shall be qualified by education and experience in methods, materials, and evaluation of instruction, and shall have a minimum of one (1) year experience in an administrative or management level position and have a minimum of three (3) years academic or clinical experience in prehospital care education within the last five (5) years. Duties of the course director shall include, but not be limited to:

(1) Administration, organization and supervision of the educational program.

(2) In coordination with the program medical director, approve the principal instructor, teaching assistants, field and hospital clinical preceptors, clinical and internship assignments, and coordinate the development of curriculum, including instructional objectives, and approve all methods of evaluation.

(3) Ensure training program compliance with this chapter and other related laws.

(4) Sign all course completion records.

(5) Ensure that the preceptor(s) are trained according to the curriculum in subsection (e)(4).

(c) Each training program shall have a principal instructor(s), who may also be the program medical director or course director if the qualifications in subsections (a) and (b) are met, who shall:

(1) Be a physician, registered nurse, physician assistant, or paramedic, currently certified or licensed in the State of California.

(2) Be knowledgeable in the course content of the United States Department of Transportation (U.S. DOT) National Emergency Medical Services Education Standards DOT HS 811 077A, January 2009, herein incorporated by reference; and

(3) Have six (6) years experience in an allied health field and an associate degree or two (2) years experience in an allied health field and a baccalaureate degree.

(4) Be responsible for areas including, but not limited to, curriculum development, course coordination, and instruction.

(5) Be qualified by education and experience in methods, materials, and evaluation of instruction, which shall be documented by at least forty (40) hours of instruction in teaching methodology. Following, but not limited to, are examples of courses that meet the required instruction in teaching methodology:

(A) California State Fire Marshal (CSFM) "Training Instructor 1A, 1B, and 1C",

(B) National Fire Academy (NFA) "Fire Service Instructional Methodology" course, and

(C) A course that meets the U. S. Department of Transportation/National Highway Traffic Safety Administration 2002 Guidelines for Educating EMS Instructors, such as the National Association of EMS Educators' EMS Educator Course.

(d) Each CCP training program shall have a principal instructor(s) who shall be licensed in California as a physician and knowledgeable in the subject matter, a registered nurse knowledgeable in the subject matter, or a paramedic with current CCP certification or FP certification from the BCCTPC.

(e) Each training program may have a teaching assistant(s) who shall be an individual(s) qualified by training and experience to assist with teaching of the course. A teaching assistant shall be supervised by a principal instructor, the course director and/or the program medical director.

(f) Each paramedic training program shall have a field preceptor(s) who shall:

(1) Be a certified or licensed paramedic; and

(2) Be working in the field as a certified or licensed paramedic for the last two (2) years; and

(3) Be under the supervision of a principal instructor, the course director and/or the program medical director.

(4) Have completed field preceptor training approved by the LEMSA and/or comply with the field preceptor guidelines approved by the LEMSA. Training shall include a curriculum that will result in the preceptor being competent to evaluate the paramedic student during the internship phase of the training program, and how to do the following in cooperation with the paramedic training program:

- (A) Conduct a daily field evaluation of students.
  - (B) Conduct cumulative and final field evaluations of all students.
  - (C) Rate students for evaluation using written field criteria.
  - (D) Identify ALS contacts and requirements for graduation.
  - (E) Identify the importance of documenting student performance.
  - (F) Review field preceptor requirements contained in this Chapter.
  - (G) Assess student behaviors using cognitive, psychomotor, and affective domains.
  - (H) Create a positive and supportive learning environment.
  - (I) Measure students against the standard of entry level paramedics.
  - (J) Identify appropriate student progress.
  - (K) Counsel the student who is not progressing.
  - (L) Identify training program support services available to the student and the preceptor.
  - (M) Provide guidance and applicable procedures for dealing with an injured student or student who has had an exposure to illness, communicable disease or hazardous material.
- (g) Each training program shall have a hospital clinical preceptor(s) who shall:
- (1) Be a physician, registered nurse or physician assistant currently licensed in the State of California.
  - (2) Have worked in emergency medical care for the last two (2) years.
  - (3) Be under the supervision of a principal instructor, the course director, and/or the program medical director.
  - (4) Receive instruction in evaluating paramedic students in the clinical setting. Means of instruction may include, but need not be limited to, educational brochures, orientation, training programs, or training videos, and shall include how to do the following in cooperation with the paramedic training program:
    - (A) Evaluate a student's ability to safely administer medications and perform assessments.

- (B) Document a student's performance.
- (C) Review clinical preceptor requirements contained in this Chapter.
- (D) Assess student behaviors using cognitive, psychomotor, and affective domains.
- (E) Create a positive and supportive learning environment.
- (F) Identify appropriate student progress.
- (G) Counsel the student who is not progressing.
- (H) Provide guidance and applicable procedures for dealing with an injured student or student who has had an exposure to illness, communicable disease or hazardous material.

Note: Authority cited: Sections 1797.107 and 1797.172, Health and Safety Code.  
Reference: Sections 1797.172 and 1797.208, Health and Safety Code.

#### **§ 100151. Didactic and Skills Laboratory.**

An approved paramedic training program and/or CCP training program shall assure that no more than six (6) students are assigned to one instructor/teaching assistant during skills practice/laboratory.

Note: Authority cited: Sections 1797.107, 1797.172 and 1797.173, Health and Safety Code. Reference: Sections 1797.172, 1797.173 and 1797.208, Health and Safety Code.

#### **§ 100152. Hospital Clinical Education and Training for Paramedic.**

(a) An approved paramedic training program shall provide for and monitor a supervised clinical experience at a hospital(s) that is licensed as a general acute care hospital and holds a permit to operate a basic or comprehensive emergency medical service. The clinical setting may be expanded to include areas commensurate with the skills experience needed. Such settings may include surgicenters, clinics, jails or any other areas deemed appropriate by the LEMSA. The maximum number of hours in the expanded clinical setting shall not exceed forty (40) hours of the total clinical hours specified in Section 100159(a)(2).

(b) Hospital clinical training, for an approved CCP training program, should consist of no less than ninety-four hours (94) in the following areas:

- (1) Labor & Delivery (8 hours),
- (2) Neonatal Intensive Care (16 hours),
- (3) Pediatric Intensive Care (16 hours),
- (4) Adult Cardiac Care (16 hours),

- (5) Adult Intensive Care (24 hours),
- (6) Adult Respiratory Care (6 hours), and
- (7) Emergency/ Trauma Care (8 hours).

(c) An approved paramedic training program and/or CCP training program shall not enroll any more students than the training program can commit to providing a clinical internship to begin no later than thirty (30) days after a student's completion of the didactic and skills instruction portion of the training program. The paramedic training program course director and/or CCP training program course director and a student may mutually agree to a later date for the clinical internship to begin in the event of special circumstances (e.g., student or preceptor illness or injury, student's military duty, etc.).

(d) Training programs, both paramedic and CCP, in nonhospital institutions shall enter into a written agreement(s) with a licensed general acute care hospital(s) that holds a permit to operate a basic or comprehensive emergency medical service for the purpose of providing this supervised clinical experience.

(e) Paramedic clinical training hospital(s) and other expanded settings shall provide clinical experience, supervised by a clinical preceptor(s). The clinical preceptor may assign the student to another health professional for selected clinical experience. No more than two (2) students shall be assigned to one preceptor or health professional during the supervised clinical experience at any one time. Clinical experience shall be monitored by the training program staff and shall include direct patient care responsibilities, which may include the administration of any additional medications, approved by the LEMSA medical director and the director of the Authority, to result in competency. Clinical assignments shall include, but are not to be limited to, emergency, cardiac, surgical, obstetric, and pediatric patients.

Note: Authority cited: Sections 1797.107, 1797.172 and 1797.173, Health and Safety Code. Reference: Sections 1797.172, 1797.173 and 1797.208, Health and Safety Code.

### **§ 100153. Field Internship.**

(a) A field internship shall provide emergency medical care experience supervised at all times by an authorized field preceptor to result in the paramedic student being competent to provide the medical procedures, techniques, and medications specified in Section 100146, in the prehospital emergency setting within an organized EMS system.

(b) An approved paramedic training program shall enter into a written agreement with a paramedic service provider(s) to provide for field internship, as well as for a field preceptor(s) to directly supervise, instruct, and evaluate the students. The assignment of a student to a field preceptor shall be a collaborative effort between the training program and the provider agency. If the paramedic service provider is located outside the jurisdiction of the paramedic training program approving authority, then the training program shall do the following:

(1) in collaboration with the LEMSA in which the field internship will occur, ensure that the student has been oriented to that LEMSA, including local policies and procedures and treatment protocols,

(2) contact the LEMSA where the paramedic service provider is located and report to that LEMSA the name of the paramedic intern in their jurisdiction, the name of the EMS provider, and the name of the preceptor. The paramedic intern shall be under the medical control of the medical director of the LEMSA in which the internship occurs.

(c) The training program shall be responsible for ensuring that the filed preceptor has the experience and training as required in Section 100150(g)(1)-(4).

(d) The paramedic training program shall not enroll any more students than the training program can commit to providing a filed internship to begin no later than ninety (90) days after a student's completion of the hospital clinical education and training portion of the training program. The training program director and a student may mutually agree to a later date for the filed internship to begin in the event of special circumstances (e.g., student or preceptor illness or injury, student's military duty, etc.).

(e) For at least half of the ALS patient contacts specified in Section 100159(b), the paramedic student shall be required to provide the full continuum of care of the patient beginning with the initial contact with the patient upon arrival at the scene through release of the patient to a receiving hospital or medical care facility.

(f) All interns shall be continuously monitored by the training program, in collaboration with the assigned field preceptor, regardless of the location of the internship, as described in written agreements between the training program and the internship provider. The training program shall document a student's progress, based on the assigned field preceptor's input, and identify specific weaknesses of the student, if any, and/or problems encountered by, or with, the student. Documentation of the student's progress, including any identified weaknesses or problems, shall be provided to the student at least twice during the student's field internship.

(g) No more than one (1) EMT trainee, of any level, shall be assigned to a response vehicle at any one time during the paramedic student's field internship.

Note: Authority cited: Sections 1797.107, 1797.172 and 1797.173, Health and Safety Code. Reference: Sections 1797.172, 1797.173 and 1797.208, Health and Safety Code.

#### **§ 100154. Procedure for Training Program Approval.**

(a) Eligible training institutions shall submit a written request for training program approval to the paramedic training program approving authority. A paramedic training program approving authority may deem a training program approved that has been accredited by the CAAHEP upon submission of proof of such accreditation, without requiring the paramedic training program to submit for review the information required in subsections (b) and (c) of this section.

(b) The paramedic training program approving authority shall receive and review the following prior to program approval:

(1) A statement verifying that the course content meets the requirements contained in the U.S. DOT National Education Standards DOT HS 811 077A January 2009.

(2) A statement verifying that the CCP training program course content meets the requirements contained in Section 100160(b) of this Chapter. The CCP training program must also verify compliance with Subsections (b)(3)-(b)(6) and (b)(8)-(b)(9) of this Section.

(3) An outline of course objectives.

(4) Performance objectives for each skill.

(5) The names and qualifications of the training program course director, program medical director, and principal instructors.

(6) Provisions for supervised hospital clinical training including student evaluation criteria and standardized forms for evaluating paramedic students; and monitoring of preceptors by the training program.

(7) Provisions for supervised field internship including student evaluation criteria and standardized forms for evaluating paramedic students; and monitoring of preceptors by the training program.

(8) The location at which the courses are to be offered and their proposed dates.

(9) Written agreements between the paramedic training program and a hospital(s) and other clinical setting(s), if applicable, for student placement for clinical education and training.

(10) Written contracts or agreements between the paramedic training program and a provider agency(ies) for student placement for field internship training.

(c) The paramedic training program approving authority shall review the following prior to program approval:

(1) Samples of written and skills examinations administered by the training program for periodic testing.

(2) A final written examination administered by the training program.

(3) Evidence that the training program provides adequate facilities, equipment, examination security, and student record keeping.

(d) The paramedic training program approving authority shall submit to the Authority an outline of program objectives and eligibility on each training program being proposed for approval in order to allow the Authority to make the determination required by section 1797.173 of the Health and Safety Code. Upon request by the Authority, any or all materials submitted by the training program shall be submitted to the Authority.

Note: Authority cited: Sections 1797.107 and 1797.172, Health and Safety Code.  
Reference: Sections 1797.172, 1797.173 and 1797.208, Health and Safety Code.

### **§ 100155. Paramedic Training Program Approval.**

- (a) The paramedic training program approving authority shall, within thirty (30) working days of receiving a request for training program approval, notify the requesting training program that the request has been received, and shall specify what information, if any, is missing.
- (b) Paramedic training program approval or disapproval shall be made in writing by the paramedic training program approving authority to the requesting training program after receipt of all required documentation. This time period shall not exceed three (3) months.
- (c) The paramedic training program approving authority shall establish the effective date of program approval in writing upon the satisfactory documentation of compliance with all program requirements.
- (d) Paramedic training program approval shall be for four (4) years following the effective date of approval and may be renewed every four (4) years subject to the procedure for program approval specified in this chapter.

Note: Authority cited: Sections 1797.107 and 1797.172, Health and Safety Code.  
Reference: Sections 1797.172, 1797.173 and 1797.208, Health and Safety Code; and Section 15376, Government Code.

### **§ 100156. Program Review and Reporting.**

- (a) All program materials specified in this Chapter shall be subject to periodic review by the paramedic training program approving authority and may also be reviewed upon request by the Authority.
- (b) All programs shall be subject to periodic on-site evaluation by the paramedic approving authority and may also be evaluated by the Authority.
- (c) Any person or agency conducting a training program shall notify the paramedic training program approving authority in writing, in advance when possible, and in all cases within thirty (30) days of any change in course objectives, hours of instruction, course director, program medical director, principal instructor, provisions for hospital clinical experience, or field internship.

Note: Authority cited: Sections 1797.107 and 1797.172, Health and Safety Code.  
Reference: Sections 1797.172 and 1797.208, Health and Safety Code.

### **§ 100157. Withdrawal of Program Approval.**

- (a) Noncompliance with any criterion required for program approval, use of any unqualified teaching personnel, or noncompliance with any other applicable provision of this Chapter may result in denial, probation, suspension or revocation of program approval by the paramedic training program approving authority. Notification of noncompliance and action to place on probation, suspend or revoke shall be done as follows:

(1) A paramedic training program approving authority shall notify the approved training program course director in writing, by certified mail, of the provisions of this Chapter with which the paramedic training program is not in compliance.

(2) Within fifteen (15) days of receipt of the notification of noncompliance, the approved training program shall submit in writing, by certified mail, to the paramedic training program approving authority one of the following:

(A) Evidence of compliance with the provisions of this Chapter, or

(B) A plan for meeting compliance with the provisions of this Chapter within sixty (60) days from the day of receipt of the notification of noncompliance.

(3) Within fifteen (15) days of receipt of the response from the approved training program, or within thirty (30) days from the mailing date of the noncompliance notification if no response is received from the approved training program, the paramedic training program approving authority shall notify the Authority and the approved training program in writing, by certified mail, of the decision to accept the evidence of compliance, accept the plan for meeting compliance, place on probation, suspend or revoke the training program approval.

(4) If the paramedic training program approving authority decides to suspend or revoke the training program approval, the notification specified in subsection (a)(3) of this section shall include the beginning and ending dates of the probation or suspension and the terms and conditions for lifting of the probation or suspension or the effective date of the revocation, which may not be less than sixty (60) days from the date of the paramedic training program approving authority's letter of decision to the Authority and the training program.

Note: Authority cited: Sections 1797.107 and 1797.172, Health and Safety Code.  
Reference: Sections 1797.172, 1797.208 and 1798.202, Health and Safety Code.

#### **§ 100158. Student Eligibility.**

(a) To be eligible to enter a paramedic training program an individual shall meet the following requirements:

(1) Possess a high school diploma or general education equivalent; and

(2) possess a current basic cardiac life support (CPR) card equivalent to the current American Heart Association's Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiovascular Care at the healthcare provider level; and

(3) possess a current EMT certificate or NREMT-Basic registration; or

(4) possess a current AEMT certificate in the State of California; or

(5) be currently registered as an EMT-Intermediate with the NREMT.

(b) To be eligible to enter a CCP training program an individual shall be currently licensed, and accredited, in California as a paramedic with three (3) years of basic paramedic practice.

Note: Authority cited: Sections 1797.107 and 1797.172, Health and Safety Code.  
Reference: Sections 1797.172 and 1797.208, Health and Safety Code.

**§ 100159. Required Course Hours.**

(a) The total paramedic training program shall consist of not less than one thousand and ninety (1090) hours. These training hours shall be divided into:

(1) A minimum of four-hundred and fifty (450) hours of didactic instruction and skills laboratories;

(2) The hospital clinical training shall consist of no less than one-hundred and sixty (160) hours and the field internship shall consist of no less than four-hundred and eighty (480) hours.

(b) The student shall have a minimum of forty (40) ALS patient contacts during the field internship as specified in Section 100153. An ALS patient contact shall be defined as the student performance of one or more ALS skills, except cardiac monitoring and CPR, on a patient.

(c) The minimum hours shall not include the following:

(1) Course material designed to teach or test exclusively EMT knowledge or skills including CPR.

(2) Examination for student eligibility.

(3) The teaching of any material not prescribed in section 100160 of this Chapter.

(4) Examination for paramedic licensure.

(d) The total CCP training program shall consist of not less than two-hundred and two (202) hours. These training hours shall be divided into:

(1) A minimum of one-hundred and eight (108) hours of didactic and skills laboratories; and

(2) No less than ninety-four (94) hours of hospital clinical training as prescribed in Section 100152(b) of this Chapter.

Note: Authority cited: Sections 1797.107 and 1797.172, Health and Safety Code.  
Reference: Section 1797.172, Health and Safety Code.

**§ 100160. Required Course Content.**

(a) The content of a paramedic course shall meet the objectives contained in the U.S. Department of Transportation (DOT) National Emergency Medical Services Education Standards, DOT HS 811 077A, January 2009, to result in the paramedic being competent in the paramedic basic scope of practice specified in Section 100146(a) of this Chapter. The

DOT HS 811 077A can be accessed through the U.S. DOT National Highway Traffic Safety Administration at the following website address:

<http://www.ems.gov/education/nationalstandardandnocs.html>

(b) The content of the CCP course shall include:

1. Role of interfacility transport paramedic:

(A) Healthcare system

(B) Critical care vs. 9-1-1 system

(C) Integration and cooperation with other health professionals

(D) Hospital documentation and charts

(E) Physician orders vs. ALS protocols

2. Medical - legal issues:

(A) Emergency Medical Treatment and Active Labor Act (EMTALA)

(B) Health Insurance Portability and Accountability Act (HIPAA)

(C) Review of California paramedic scope of practice

(D) Consent issues

(E) Do Not Resuscitate (DNR) and Physicians Orders for Life-Sustaining Treatment (POLST)

3. Transport Fundamentals, Safety and Survival

(A) Safety of the work environment

(B) Transport vehicle integrity checks

(C) Equipment functionality checks

(D) Transport mode evaluation, indications for critical care transport and policies

(E) Aircraft Fundamentals and Safety

(F) Flight Physiology

(G) Mission safety decisions

(H) Scene Safety and Post-accident duties at a crash site

- (I) Patient Packaging for transport
- (J) Crew Resource Management (CRM) & Air Medical Resource Management (AMRM)
- (K) Use of safety equipment while in transport
- (L) Passenger safety procedures (e.g., specialty teams, family, law enforcement, observer)
- (M) Hazard observation and correction during transport vehicle operation
- (N) Stressors related to transport (e.g., thermal, humidity, noise, vibration, or fatigue related conditions)
- (O) Corrective actions for patient stressors related to transport
- (P) Operational procedures:
  - (1) Dispatching and deployment
  - (2) Recognition of patients who require a higher level of care
    - a. What to do if you are not comfortable with a transport/ patient.
    - b. When a patient's needs exceed the staffing available on the unit.
  - (3) Review of specific county policies
  - (4) Obtaining and receiving reports from sending/ receiving facilities
  - (5) Re-calculating hanging dose prior to accepting patient
  - (6) Notification to receiving hospital while en route (cell phone)
    - a. Patient status
    - b. Estimated time of arrival (ETA)
  - (7) What to do if the patient deteriorates
  - (8) Diversion issues
  - (9) Wait and return calls - continuity of care issues
  - (10) Documentation
    - a. Patient consent forms
    - b. Physician order sheets

c. Critical care flow sheets

4. Shock and multi-system organ failure

(A) Pathophysiology of shock

(B) Types of shock

(C) Shock management

(D) Multi-system organ failure

1. Recognition and management of sepsis

2. Recognition and management of disseminated intravascular coagulation (DIC)

5. Basic Physiology for Critical Care Transport and Laboratory and Diagnostic Analysis

Laboratory values:

(A) Arterial blood gases

1. The potential hydrogen (pH) scale

2. Bodily regulation of acid-base balance

3. Practical evaluation of arterial blood gas results

(B) Review of the following to include normal and abnormal values and implications

1. Urinalysis

a. Normal output

b. Specific gravity

c. pH range

2. Complete blood count (CBC)

a. Hematocrit and Hemoglobin (H&H)

b. Red blood cell (RBC)

c. White blood cell (WBC) with differential

d. Platelets

3. Other

- a. Albumin
  - b. Alkaline phosphate
  - c. Alanine transaminase (ALT)
  - d. Aspartate transaminase (AST)
  - e. Bilirubin
  - f. Calcium
  - g. Chloride
  - h. Creatine Kinase (CK) (total and fractions)
  - i. Creatinine
  - j. Glucose
  - k. Lactate
  - l. Lactic dehydrogenase (LDH)
  - m. Lipase
  - 4. Magnesium
  - 5. Phosphate
  - 6. Potassium
  - 7. Procalcitonin
  - 8. Protein, total
  - 9. Prothrombin Time (PT) and Activated Partial Thromboplastin Time (PTT)
  - 10. Sodium
  - 11. Troponin
  - 12. Urea nitrogen
- (C) Practical application of laboratory values to patient presentations
- (D) Use of laboratory devices for point of care testing (eg: ISTAT)

(E) Radiographic Interpretation

(F) Wherever appropriate, the above education should include information regarding radiographic findings, pertinent laboratory and bedside testing, and pharmacological interventions

6. Critical Care Pharmacology and Infusion Therapy

Pharmacology and infusion therapies:

(A) Review of common medications encountered in the critical care environment to include those in the following categories:

1. Analgesics
2. Antianginals
3. Antiarrhythmics
4. Antibiotics
5. Anticoagulants
6. Antiemetics
7. Anti-inflammatory agents
8. Antihypertensives
9. Antiplatelets
10. Antitoxins
11. Benzodiazepines
12. Bronchodilators
13. Glucocorticoids
14. Glycoprotein IIb/IIIa inhibitors
15. Histamine Blockers (1 and 2)
16. Induction agents
17. Neuroleptics
18. Osmotic diuretics

19. Paralytics

20. Proton Pump Inhibitors

21. Sedatives

22. Thrombolytics

23. Total Parenteral Nutrition

24. Vasopressors

25. Volume expanders

(B) Review of drug calculation mathematics

1. IV bolus medication

2. IV infusion rates

a. By volume

b. By rate

(C) Detailed instruction (drug action and indications, dosages, IV calculation, adverse reactions, contraindications and precautions) on following medications:

1. IV nitroglycerin (NTG)

2. Heparin

3. Potassium chloride (KCl) infusion

4. Lidocaine

(D) Blood and blood products

1. Blood components and their uses in therapy

2. Administrative procedures

3. Administration of blood products

4. Transfusion reactions - recognition, management

(E) Infusion pumps:

1. Set up and maintain IV fluid and medication delivery pumps and devices

2. Discussion of various pumps that may be encountered
3. Discussion of prevention of “run-away” IV lines while transitioning
4. Practical application of transfer of IV infusions, setting drip rates and troubleshooting

(F) Procedures to be used when re-establishing IV lines

1. Hemodynamic monitoring and invasive lines:

a. Non-invasive monitoring

- 1) Non-invasive blood pressure (NIBP)
- 2) Pulse oximetry
- 3) Capnography
- 4) Heart and bowel sound auscultation

b. Intraosseous (IO) access and infusion - the student must demonstrate competency in the skill of IO infusion

c. Central Venous Access

- 1) Subclavian - the student must demonstrate competency in the skill of subclavian access.
- 2). Internal jugular - the student must demonstrate competency in the skill of internal jugular access.
- 3) Femoral approach - the student must demonstrate competency in the skill of femoral access.

6. Respiratory Patient Management

(A) Pulmonary anatomy and physiology

1. Upper and lower airway anatomy
2. Mechanics of ventilation and oxygenation
3. Gas Exchange
4. Oxyhemoglobin dissociation

(B) Detailed assessment of the respiratory patient

1. Obtaining a relevant history

2. Physical exam

3. Breath sounds

4. Percussion

(C) Causes, pathophysiology, and stages of respiratory failure

(D) Assessment and management of patients with respiratory compromise

1. Respiratory failure

2. Atelectasis

3. Pneumonia

4. Pulmonary embolism

5. Pneumothorax

6. Spontaneous pneumothorax

7. Hemothorax

6. Pleural effusion

7. Pulmonary edema

8. Chronic obstructive pulmonary disease

9. Adult respiratory distress syndrome (ARDS)

(E) Differential diagnosis of acute and chronic conditions

(F) Management of patient status using

1. Laboratory values, to include but not limited to,

a. Blood gas values,

b. Use of ISTAT

2. Diagnostic equipment

a. Pulse oximetry,

b. Capnography

c. Chest radiography

d. CO-Oximetry (carbon monoxide measurement)

(G) Application of pharmacologic agents for the respiratory patient

(H) Management of complications during transport of the respiratory patient

## 7. Advanced Airway and Breathing Management Techniques

(A) Indications for basic and advanced airway management

1. Crash airway assessment and management

2. Deteriorating airway assessment and management

(B) Indications, contraindications, complications, and management for specific airway and breathing interventions

1. Needle Cricothyroidotomy

2. Surgical Cricothyroidotomy - the student must demonstrate competency in the skill of surgical cricothyroidotomy.

3. Tracheostomies

a. Types of tracheostomies

b. Tracheostomy care

4. Endotracheal intubation - adult, pediatric, and neonatal

a. Nasotracheal intubation

b. Rapid Sequence Intubation (RSI) - the student must demonstrate competency in the skill of RSI.

c. Perilaryngeal airway devices

1) Combitube

2) King Airway

3) Supraglottic airway devices

4) Laryngeal mask airway devices

5. Pleural decompression

6. Chest tubes

- a. Set up and maintain thoracic drainage systems
- b. Operation of and troubleshooting
- c. Indications for and positioning of dependent tubing
- d. Varieties available
- e. Gravity drainage
- f. Suction drainage
- g. On-going assessments of drainage amount and color
- 7. Portable ventilators
  - a. Principles of ventilator operation
  - b. Set-up and maintain mechanical ventilation devices
  - c. Procedures for transferring ventilator patients
  - d. Complications of ventilator management
  - e. Troubleshooting and practical application
- C. Perform advanced airway and breathing management techniques
  - 1. Endotracheal intubation - adult, pediatric, and neonatal
  - 2. Nasotracheal intubation
  - 3. Rapid Sequence Intubation (RSI)
  - 4. Pleural decompression
- D. Failed airway management and algorithms
- E. Perform alternative airway management techniques
  - 1. Needle Cricothyroidotomy
  - 2. Surgical Cricothyroidotomy
  - 3. Retrograde intubation
  - 4. Perilaryngeal airway devices
  - 5. Supraglottic airway devices

6. Laryngeal mask airway devices

F. Airway management and ventilation monitoring techniques during transport

G. Use of mechanical ventilation

H. Administer pharmacology agent for continued airway management

8. Cardiac Patient Management

(A) Cardiac Anatomy and Physiology and Pathophysiology

(B) Detailed Assessment of the Cardiac Patient

(C) Assessment and Management of patients with cardiac events

1. Acute coronary syndromes,

2. Heart failure,

3. Cardiogenic shock,

4. Primary arrhythmias,

5. Hemodynamic instability

6. Vascular Emergencies

(D) Invasive monitoring (use, care, and complication management)

1. Arterial

2. Central venous pressure (CVP)

(E) Vascular access devices usage and maintenance

(F) Dressing and site care

(G) Management of complications

(H) Manage patient's status using

1. laboratory values (e.g., blood gas values, ISTAT)

2. diagnostic equipment (e.g., pulse oximetry, chest radiography, capnography)

3. 12-lead EKG interpretation:

- a. Essential 12-lead interpretation
- b. Acquisition and transmission
- c. Acute coronary syndromes
- d. The high acuity patient
- e. Bundle branch block and the imitators of acute coronary syndrome (ACS)
- f. Theory and Use of cardiopulmonary support devices as part of patient management
  - 1) Ventricular assist devices,
  - 2) Transvenous pacer,
  - 3) Intra-aortic balloon pump
- g. Application of Pharmacologic agents in Cardiac Emergencies
- h. Management of complications of cardiac patients
- i. Implanted cardioverter defibrillators:
  - 1) Eligible populations
  - 2) Mechanism
  - 3) Complications and patient management
- j. Cardiac pacemakers
  - 1) Normal operations, troubleshooting and loss of capture
- a). Implanted devices
- b). Unipolar and bipolar
  - (2) Temporary pacemakers
  - (3) Transcutaneous pacing
- 9. Trauma Patient Management
  - (A) Differentiate injury patterns associated with specific mechanisms of injury
  - (B) Rate a trauma victim using the Trauma Score, to include but not be limited to glasgow coma score, injury severity score, and revised trauma score

(C) Identify patients who meet trauma center criteria

(D) Perform a comprehensive assessment of the trauma patient

(E) Initiate the critical interventions for the management of the trauma patient

1. Manage the patient with life-threatening thoracic injuries

a. Tension pneumothorax,

b. Pneumothorax,

c. Hemothorax,

d. Flail chest,

e. Cardiac tamponade,

f. Myocardial rupture

2. Manage the patient with abdominal injuries

a. diaphragm,

b. liver,

c. spleen

3. Manage the patient with orthopedic injuries (e.g. pelvic, femur, spinal)

4. Manage the patient with neurologic injuries

a. Subdural,

b. Epidural,

c. Increased ICP

(F) Manage patient's status using

1. laboratory values (e.g., blood gas values, ISTAT)

2. diagnostic equipment (e.g., pulse oximetry, chest radiography, capnography)

(G) Application of pharmacologic agents for trauma management

(H) Manage trauma patient emergencies and complications

1. the student must demonstrate competency in the skill of chest tube thoracostomy.

2. The student must demonstrate competency in the skill of pericardiocentesis,

(I) Administer blood and blood products

(J) Trauma considerations:

1. Trauma assessment,

2. Adult thoracic & abdominal trauma,

3. Vascular trauma,

4. Musculoskeletal trauma,

5. Burns,

6. Ocular trauma,

7. Maxillofacial trauma,

8. Penetrating & blunt trauma,

9. Distributive & hypovolemic shock states,

10 Trauma Systems & Trauma Scoring, and

11. Kinematics of trauma & injury patterns.

10. Neurologic Patient Management

(A) Perform an assessment of the patient

(B) Conduct differential diagnosis of patients with coma

(C) Manage patients with seizures

(D) Manage patients with cerebral ischemia

(E) Initiate the critical interventions for the management of a patient with a neurologic emergency

(F) Provide care for a patient with a neurologic emergency

1. Trauma neurological emergencies

2. Medical neurological emergencies

3. Cerebrovascular Accidents,

#### 4. Neurological shock states

(G) Assess a patient using the Glasgow coma scale

(H) Manage patients with head injuries

(I) Manage patients with spinal cord injuries

(J). Manage patient's status using

1. laboratory values (e.g., blood gas values, ISTAT)

2. diagnostic equipment (e.g., pulse oximetry, chest radiography, capnography)

(K) Intracranial Pressure monitoring.

(L) Application of pharmacologic agents for neurologic patients

(M). Manage neurologic patient complications

#### 11. Toxic Exposure and Environmental Patient Management

(A) Toxic Exposure Patient

1. Perform a detailed assessment of the patient

2. Decontaminate toxicological patients (e.g., chemical/biological/radiological exposure)

3. Administer poison antidotes

4. Provide care for victims of envenomation

a. Snake bite,

b. Scorpion sting,

c. Spider bite

5. Manage patient's status using

a. Laboratory values (e.g., blood gas values, ISTAT)

b. Diagnostic equipment (e.g., pulse oximetry, chest radiography, capnography)

6. Administer pharmacologic agents

7. Manage toxicological patients

- a. Medication overdose,
- b. Chemical/biological/radiological exposure
- 8. Manage toxicological patient complications

(B) Environmental Patient

- 1. Perform an assessment of the patient
- 2. Manage the patient experiencing a cold-related illness
  - a. Frostbite,
  - b. Hypothermia,
  - c. Cold water submersion
- 3. Manage the patient experiencing a heat-related illness
  - a. Heat stroke,
  - b. Heat exhaustion,
  - c. Heat cramps
- 4. Manage the patient experiencing a diving-related illness
  - a. Decompression sickness,
  - b. Arterial gas emboli,
  - c. Near drowning
- 5. Manage the patient experiencing altitude-related illness
- 6. Manage patient's status using
  - a. laboratory values (e.g., blood gas values, ISTAT)
  - b. diagnostic equipment (e.g., pulse oximetry, chest radiography, capnography)
- 7. Application for pharmacologic agents for toxic exposure and environmental patients
- 8. Treat patient with environmental complications

(C) Toxicology:

- 1. Toxic exposures,

2. Poisonings,
3. Overdoses,
4. Envenomations,
5. Anaphylactic shock, and
6. Infectious diseases.

## 12. Obstetrical Patient Management

(A) Perform a detailed assessment of the patient

(B) Assess and Manage fetal distress

(C) Manage obstetrical patients

(D) Assess uterine contraction pattern

(E) Conduct interventions for obstetrical emergencies and complications

1. Pregnancy induced hypertension,
2. Hypertonic or titanic contractions,
3. Cord prolapse,
4. Placental abruption
5. Severe preeclampsia involving hemolysis, elevated liver function, and low platelets (HELLP) syndrome.

(F) Determine if transport can safely be attempted or if delivery should be accomplished at the referring facility

(G) Manage patient's status using

1. laboratory values (e.g., blood gas values, ISTAT)
2. diagnostic equipment (e.g., pulse oximetry, chest radiography, capnography)

(H) Application of pharmacologic agents for obstetrical patient management

(I) Manage emergent delivery and post-partum complications

(J) Special Considerations in Obstetrics (OB)/ Gynecology (GYN) Patients

1. Trauma in pregnancy,
2. Renal disorders,
3. Reproductive system disorders

### 13. Neonatal and Pediatric Patient Management

#### (A) Neonatal Patient

1. Perform a detailed assessment of the neonatal patient
  - a. Management & delivery of the full-term or pre-term newborn,
  - b. Management of the complications of delivery
2. Manage the resuscitation of the neonate, including
  - a. Umbilical artery catheterization - the student must demonstrate the skill of umbilical catheterization.
  - b. Neonatal Resuscitation Program & Pediatric Advanced Life Support.
3. Manage patient's status using diagnostic equipment (e.g., pulse oximetry, chest radiography, capnography)
4. Application of pharmacologic agents for neonatal patient management
5. Manage neonatal patient complications

#### (B) Pediatric Patient

1. Perform a detailed assessment of the pediatric patient
2. Manage the pediatric patient experiencing a medical event
  - a. Respiratory
  - b. Toxicity
  - c. Cardiac
  - d. Environmental
  - e. Gastrointestinal (GI)
  - f. Endocrine/Metabolic
  - f. Neurological

- g. Infectious processes
- 3. Manage the pediatric patient experiencing a traumatic event
  - a. Single vs. multiple system
  - b. Burns
  - c. Non-accidental trauma
- 4. Manage patient's status using
  - a. laboratory values (e.g., blood gas values, ISTAT)
  - b. diagnostic equipment (e.g., pulse oximetry, chest radiography, capnography)
  - c. Application of pharmacologic agents for pediatric patient management
  - d. Treat patient with pediatric complications
- 5. Considerations for Special needs children.

#### 14. Burn Patient Management

- (A) Perform a detailed assessment of the patient
- (B) Calculate the percentage of total body surface area burned
- (C) Manage fluid replacement therapy
- (D) Manage inhalation injuries in burn injury patients
- (E) Manage patient's status using
  - 1. laboratory values (e.g., blood gas values, ISTAT)
  - 2. diagnostic equipment (e.g., pulse oximetry, chest radiography, capnography)
- (F) Application of pharmacologic agents for burn patient management
- (G) Provide treatment of burn complications - the student must demonstrate competency in the skill of escharotomy.

#### 15. General Medical Patient Management

- (A) Perform an assessment of the patient
- (B). Manage patients experiencing a medical condition

1. Abdominal aortic aneurysm (AAA),
2. GI bleed,
3. Bowel obstruction,
4. Hyperosmolar Hyperglycemic Non-Ketotic Coma (HHNC)
5. Septic shock,
6. Neurologic emergencies
7. Hypertensive emergencies,
8. Environmental emergencies,
9. Coagulopathies,
10. Endocrine emergencies,

(C) Use of invasive monitoring for the purpose of clinical management

(D) Manage patient's status using

1. laboratory values (e.g., blood gas values, ISTAT)
2. diagnostic equipment (e.g., pulse oximetry, chest radiography, capnography)

(E) Application of pharmacologic agents for general medical patient management

(F) Treat patient with general medical complications

(G). Transport considerations of patients with renal or peritoneal dialysis

(H) Transport of Patients with Infection Diseases:

1 Pathogens

- a. Human immunodeficiency virus (HIV)
- b. Hepatitis
- c. Vancomycin resistant enterococcus (VRE)
- d. Multiple-antibiotic resistant bacteria (MRSA)
- e. Tuberculosis (TB)
- f. Immunocompromised

g. Others as appropriate

(l) Transport and Management of Patients with Indwelling tubes

1. Urinary

a. Foleys

b. Suprapubic

2. Nasogastric (NG)

3. Percutaneous endoscopic gastric (PEG)

4. Dobhoff tube

Note: Authority cited: Sections 1797.107 and 1797.172, Health and Safety Code.  
Reference: Sections 1797.172, 1797.173, 1797.185 and 1797.213, Health and Safety Code.

#### **§ 100161. Required Testing.**

(a) Approved paramedic and CCP training programs shall include periodic examinations and final comprehensive competency-based examinations to test the knowledge and skills specified in this Chapter.

(b) Successful performance in the clinical and field setting shall be required prior to course completion.

Note: Authority cited: Sections 1797.107, 1797.172 and 1797.185, Health and Safety Code. Reference: Sections 1797.172, 1797.185, 1797.208, 1797.210 and 1797.213, Health and Safety Code.

#### **§ 100161.1. Additional Documentation. [Repealed]**

Note: Authority cited: Sections 1797.107 and 1797.172, Health and Safety Code.  
Reference: Section 1797.172, Health and Safety Code.

### **ARTICLE 4. APPLICATIONS AND EXAMINATIONS**

#### **§ 100162. Course Completion Record.**

(a) Approved paramedic training program and/or CCP training program shall issue a tamper resistant course completion record to each person who has successfully completed the paramedic training program and/or CCP training program. The course completion record shall be issued no later than ten (10) working days from the date of the student's successful completion of the paramedic training program and/or CCP training program.

(b) The course completion record shall contain the following:

- (1) The name of the individual.
- (2) The date of completion.
- (3) The following statement:
  - (A) "The individual named on this record has successfully completed an approved paramedic training program", or
  - (B) "The individual named on this record has successfully completed an approved Critical Care Paramedic training program"
- (4) The name of the paramedic training program or CCP training program approving authority, depending on the training program being taught.
- (5) The signature of the course director.
- (6) The name and location of the training program issuing the record.
- (7) The following statement in bold print: "This is not a paramedic license."
- (8) For paramedic training, a list of optional scope of practice procedures and/or medications approved pursuant to subsection (c)(2)(A)-(D) of Section 100146 taught in the course.
- (9) For CCP training, a list of procedures and medications approved pursuant to subsection (c)(1)(S)(1-10) of Section 100146 taught in the course.

Note: Authority cited: Sections 1797.107 and 1797.172, Health and Safety Code.  
Reference: Section 1797.172, Health and Safety Code.

#### **§ 100163. Date and Filing of Applications.**

- (a) The Authority shall notify the applicant within thirty (30) days of receipt of the state application that the application was received and shall specify what information, if any, is missing. The types of applications which may be required to be submitted by the applicant are as follows:
- (1) Application for Initial License (California Graduate), Form #L-01, Revised 7/2011, herein incorporated by reference.
  - (2) Application for Initial License of Out-of-State Candidates who are registered with the National Registry of Emergency Medical Technicians, Form #L-01A, Revised 7/2011, herein incorporated by reference.
  - (3) Application for License Renewal, Form #RL-01, Revised 6/2011, herein incorporated by reference.
  - (4) Application for Lapsed License Reinstatement:

(A) Lapsed Less than One Year, Form #RLL-01A, Revised 06/2012, herein incorporated by reference.

(B) Lapse of One Year or More, Form #RLL-01B, Revised 06/2012, herein incorporated by reference.

(5) Application for Challenge, Form #C L-01A, Revised 06/2012, herein incorporated by reference.

(6) Applicant fingerprint card, FD-258 dated 5/11/99 or a Request for Live Scan Applicant Submission Form, BCII 8016 (Rev 06/09), submitted to the California Department of Justice (DOJ), for a state and federal criminal history summary provided by the Department of Justice in accordance with the provisions of section 11105 et seq. of the Penal Code.

(7) Statement of Citizenship, Alienage, and Immigration Status For State Paramedic License Application /Renewal Form IS-01 (8/11), herein incorporated by reference.

(b) Applications for renewal of license shall be postmarked, hand delivered, or otherwise received by the Authority at least thirty (30) calendar days prior to expiration of current license. Applications postmarked, hand delivered or otherwise received by the Authority less than thirty (30) days prior to the expiration date of the current license will not cause the license to lapse but will require the applicant to pay a \$50 late fee, as specified in Section 100172(b)(4) of this Chapter.

(c) Eligible out-of-state applicants defined in section 100165(b) and eligible applicants defined in section 100165(c) of this Chapter who have applied to challenge the paramedic licensure process shall be notified by the Authority within forty-five (45) working days of receiving the application. Notification shall advise the applicant that the application has been received, and shall specify what information, if any, is missing.

(d) An application shall be denied without prejudice when an applicant does not complete the application, furnish additional information or documents requested by the Authority or fails to pay any required fees. An applicant shall be deemed to have abandoned an application if the applicant does not complete the requirements for licensure within one (1) year from the date on which the application was filed. An application submitted subsequent to an abandoned application shall be treated as a new application.

(e) A complete state application is a signed application submitted to the Authority that provides the requested information and is accompanied by the appropriate application fee(s). All statements submitted by or on behalf of an applicant shall be made under penalty of perjury.

Note: Authority cited: Sections 1797.107 and 1797.172, Health and Safety Code.  
Reference: Section 1797.172, Health and Safety Code.

#### **§ 100164. Written and Skills Examination.**

(a) Applicants shall comply with the procedures for examination established by the Authority and the NREMT and shall not violate or breach the security of the examination. Applicants

found to have violated the security of the examination or examination process as specified in Section 1798.207 of the Health and Safety Code, shall be subject to the penalties specified therein.

(b) Students enrolled in an accredited paramedic training program, or a paramedic training program with a current Letter of Review on file with the NREMT, shall be eligible to take the practical examination specified in Section 100140 of this chapter upon successful completion of didactic and skills laboratory, and shall be eligible to take the written examination specified in Section 100141 when they have successfully completed the didactic, clinical, and field training and have met all the provisions of the approved paramedic training program.

Note: Authority cited: Sections 1797.7, 1797.107, 1797.172, 1797.174 and 1797.185, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.185, 1797.214 and 1798.207, Health and Safety Code.

## ARTICLE 5. LICENSURE

### **§ 100165. Licensure.**

(a) In order to be eligible for initial paramedic licensure an individual shall meet the following requirements.

(1) Have a paramedic training program course completion record as specified in Section 100162 of this Chapter or other documented proof of successful completion of an approved paramedic training program within the last two years from the date of application to the Authority for paramedic licensure.

(2) Complete and submit the appropriate state application forms as specified in Section 100163.

(3) Provide documentation of successful completion of the paramedic licensure written and practical examinations specified in sections 100140, 100141, and 100164.

(4) Pay the established fees pursuant to Section 100172.

(b) An individual who possesses a current paramedic registration issued by the NREMT, shall be eligible for licensure when that individual fulfills the requirements of subsection (a)(2) and (4) of this section and successfully completes a field internship as defined in Sections 100153 and 1001589(b).

(c) A physician, registered nurse or physician assistant currently licensed shall be eligible for paramedic licensure upon:

(1) providing documentation that their training is equivalent to the DOT HS 811 077A specified in Section 100160;

(2) successfully completing a field internship as defined in Sections 100153(a) and 100159(b); and,

(3) fulfilling the requirements of subsection (a)(2) through (a)(4) of this section.

(d) All documentation submitted in a language other than English shall be accompanied by a translation into English certified by a translator who is in the business of providing certified translations and who shall attest to the accuracy of such translation under penalty of perjury.

(e) The Authority shall issue within forty-five (45) calendar days of receipt of a complete application as specified in Section 100163(e) a wallet-sized license to eligible individuals who apply for a license and successfully complete the licensure requirements.

(f) The effective date of the initial license shall be the day the license is issued. The license shall be valid for two (2) years from the last day of the month in which it was issued.

(g) The paramedic shall be responsible for notifying the Authority of her/his proper and current mailing address and shall notify the Authority in writing within thirty (30) calendar days of any and all changes of the mailing address, giving both the old and the new address, and paramedic license number.

(h) A paramedic may request a duplicate license if the individual submits a request in writing certifying to the loss or destruction of the original license, or the individual has changed his/her name. If the request for a duplicate card is due to a name change, the request shall also include documentation of the name change. The duplicate license shall bear the same number and date of expiration as the replaced license.

(i) An individual currently licensed as a paramedic by the provision of this section is deemed to be certified as an EMT and an AEMT, except when the paramedic license is under suspension, with no further testing required. If certificates are issued, the expiration date of the EMT or AEMT certification shall be the same expiration date as the paramedic license, unless the individual follows the EMT, or AEMT certification/recertification process as specified in Chapters 2 and 3 of this Division.

(j) An individual currently licensed as a paramedic by the provisions of this section may voluntarily deactivate his/her paramedic license if the individual is not under investigation or disciplinary action by the Authority for violations of Health and Safety Code Section 1798.200. If a paramedic license is voluntarily deactivated, the individual shall not engage in any practice for which a paramedic license is required, shall return his/her paramedic license to the Authority, and shall notify any LEMSA with which he/she is accredited as a paramedic or with which he/she is certified as an EMT or AEMT that the paramedic license is no longer valid. Reactivation of the paramedic license shall be done in accordance with the provisions of Section 100167(b) of this Chapter.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.175, 1797.185, 1797.194, 1798.200 and 1798.202, Health and Safety Code. Reference: Sections 1797.63, 1797.172, 1797.175, 1797.177, 1797.185, 1797.194 and 1798.200, Health and Safety Code; and Section 15376, Government Code.

#### **§ 100165.1. EMT-P Continuing Education (CE) Records. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.175 and 1797.185, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.175, 1797.185 and 1797.214, Health and Safety Code.

**§ 100165.2. Approval of EMT-P Continuing Education (CE) Providers. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.175 and 1797.185, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.175, 1797.185 and 1797.214, Health and Safety Code.

**§ 100165.3. EMT-P Continuing Education (CE) Providers. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.175 and 1797.185, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.175, 1797.185 and 1797.214, Health and Safety Code.

**§ 100166. Accreditation to Practice.**

(a) In order to be accredited an individual shall:

(1) Possess a current California paramedic license.

(2) Apply to the LEMSA for accreditation.

(3) Successfully complete an orientation of the local EMS system as prescribed by the LEMSA which shall include policies and procedures, treatment protocols, radio communications, hospital/facility destination policies, and other unique system features. The orientation shall not exceed eight (8) classroom hours, except when additional hours are needed to accomplish subsection (a)(4) of this section, and shall not include any further testing of the paramedic basic scope of practice. Testing shall be limited to local policies and treatment protocols provided in the orientation.

(4) Successfully complete training in any basic and/or local optional scope of practice for which the paramedic has not been trained and tested.

(5) Pay the established local fee pursuant to Section 100172.

(6) In order for an individual to be eligible for accreditation, in the LEMSA's CCP scope of practice, the individual must obtain and maintain CCP certification from the BCCTPC by July 1, 2015.

(b) If the LEMSA requires a supervised field evaluation as part of the local accreditation process, the field evaluation shall consist of no more than ten (10) ALS patient contacts. The field evaluation shall only be used to determine if the paramedic is knowledgeable to begin functioning under the local policies and procedures.

(1) The paramedic accreditation applicant may practice in the basic scope of practice as a second paramedic until s/he is accredited.

(2) The paramedic accreditation applicant may only perform the local optional scope of practice while in the presence of the field evaluator who is ultimately responsible for patient care.

(c) The LEMSA medical director shall evaluate any candidate who fails to successfully complete the field evaluation and may recommend further evaluation or training as required to ensure the paramedic is competent. If, after several failed remediation attempts, the medical director has reason to believe that the paramedic's competency to practice is questionable, then the medical director shall notify the Authority.

(d) If the paramedic accreditation applicant does not complete accreditation requirements within thirty (30) calendar days, then the applicant may be required to complete a new application and pay a new fee to begin another thirty (30) day period.

(e) A LEMSA may limit the number of times that a paramedic applies for initial accreditation to no more than three (3) times per year.

(f) The LEMSA shall notify the individual applying for accreditation of the decision whether or not to grant accreditation within thirty (30) calendar days of submission of a complete application.

(g) Accreditation to practice shall be continuous as long as licensure is maintained and the paramedic continues to meet local requirements for updates in local policy, procedure, protocol and local optional scope of practice, and continues to meet requirements of the system-wide EMSQIP pursuant to Section 100168.

(h) An application and fee may only be required once for ongoing accreditation. An application and fee can only be required to renew accreditation when an accreditation has lapsed.

(i) The medical director of the LEMSA may suspend or revoke accreditation if the paramedic does not maintain current licensure or meet local accreditation requirements and the following requirements are met:

(1) The paramedic has been granted due process in accordance with local policies and procedures.

(2) The local policies and procedures provide a process for appeal or reconsideration.

(j) The LEMSA shall submit to the Authority the names and dates of accreditation for those individuals it accredits within twenty (20) working days of accreditation.

(k) During an interfacility transfer, a paramedic may utilize the scope of practice for which s/he is trained and accredited.

( l ) During a mutual aid response into another jurisdiction, a paramedic may utilize the scope of practice for which s/he is trained and accredited according to the policies and procedures established by his/her accrediting LEMSA.

Note: Authority cited: Sections 1797.7, 1797.107, 1797.172, 1797.185 and 1797.192, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.185 and 1797.214, Health and Safety Code.

## **ARTICLE 6. LICENSE RENEWAL**

### **§ 100167. License Renewal.**

(a) In order to be eligible for renewal of a non-lapsed paramedic license, an individual shall comply with the following requirements:

(1) Possess a current paramedic license issued in California.

(2) Complete forty-eight (48) hours of CE pursuant to the provisions of Chapter 11 of this Division.

(3) Complete and submit the state Paramedic Application for License Renewal, Form #RL-01, Revised 07/2011 including the Statement of Continuing Education located on the back of the license renewal application. EMSA will notify the paramedic, by mail, approximately six (6) months prior to their paramedic license expiration date on how to renew their license.

(4) Pay the appropriate fees as specified on the application in accordance with Section 100172 of this Chapter.

(b) In order for an individual whose license has lapsed to be eligible for license renewal, the following requirements shall apply:

(1) For a lapse of less than six (6) months, the individual shall comply with (a)(2), and (a)(4) of this section and complete and submit the state Paramedic Application specified in Section 100163(a)(4), including the Statement of Continuing Education located on the back of the lapsed license renewal application.

(2) For a lapse of six (6) months or more, but less than twelve (12) months, the individual shall comply with (a)(2), and (a)(4) of this section, complete an additional twelve (12) hours of CE, for a total of sixty (60) hours of CE, and complete and submit the state Paramedic Application specified in Section 100163(a)(4), including the Statement of Continuing Education located on the back of the lapsed license renewal application.

(3) For a lapse of twelve (12) months or more, but less than twenty-four (24) months, the individual shall pass the licensure examination specified in Sections 100140, 100141, and 100164 or possess a current paramedic registration issued by the NREMT, comply with (a)(2) and (a)(4) of this section, submit to the California DOJ an applicant fingerprint card, FD-258 dated 5/11/99 or a Request for Live Scan Service Applicant Submission Form, BCII 8016 (Rev 03/07), for a state summary criminal history provided by the DOJ in accordance with the provisions of Section 11105 et seq. of the Penal Code, complete an additional twenty-four (24) hours of CE, for a total of seventy-two (72) hours of CE and complete and submit a state Paramedic Application specified in Section 100163(a)(4), including the Statement of Continuing Education located on the back of the lapsed license renewal application.

(4) For a lapse of twenty-four (24) months or more, the individual shall comply with (a)(2) and (a)(4) and (b)(3) of this section. Documentation of the seventy-two (72) hours of CE shall include completion of the following courses, or their equivalent:

- (A) Advanced Cardiac Life Support,
- (B) Pediatric Advanced Life Support,
- (C) Prehospital Trauma Life Support or International Trauma Life Support,
- (D) CPR.

(c) Renewal of a license shall be for two (2) years. If the renewal requirements are met within six (6) months prior to the expiration date of the current license, the effective date of licensure shall be the first day after the expiration of the current license. This applies only to individuals who have not had a lapse in licensure.

(d) For individuals whose license has lapsed, the licensure cycle shall be for two (2) years from the last day of the month in which all licensure requirements are completed and the license was issued.

(e) The Authority shall notify the applicant for license renewal within thirty (30) working days of receiving the application, that the application has been received and shall specify what information, if any, is missing.

(f) An individual, who is a member of the reserves and is deployed for active duty with a branch of the Armed Forces of the United States, whose paramedic license expires during the time the individual is on active duty or less than six (6) months from the date the individual is deactivated/released from active duty, has an additional six (6) months to comply with the CE requirements and the late renewal fee is waived upon compliance with the following provisions:

(1) Provide documentation from the respective branch of the Armed Forces of the United States verifying the individual's dates of activation and deactivation/release from active duty.

(2) Meet the requirements of Section 100167(a)(2) through (a)(4) of this Chapter, except the individual will not be subject to the \$50 late renewal application fee specified in Section 100172(b)(4).

(3) Provide documentation showing that the CE activities submitted for the license renewal period were taken not earlier than 30 days prior to the effective date of the individual's paramedic license that was valid when the individual was activated for active duty and not later than six months from the date of deactivation/release from active duty.

(A) For an individual whose active duty required him/her to use his/her paramedic skills, credit may be given for documented training that meets the requirements of Chapter 11, EMS Continuing Education Regulations (California Code of Regulations, Title 22, Division 9). The documentation shall include verification from the individual's Commanding Officer attesting to the classes attended.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.63, 1797.172, 1797.175, 1797.185, 1797.194 and 1797.210, Health and Safety Code; and Section 101, Chapter 1, Part 1, Subtitle A, Title 10, United States Code.

## ARTICLE 7. SYSTEM REQUIREMENTS

### **§ 100168. Paramedic Service Provider.**

(a) A LEMSA with an ALS system shall establish policies and procedures for the approval, designation, and evaluation through its EMSQIP, of all paramedic service provider(s).

(b) An approved paramedic service provider shall:

(1) Provide emergency medical service response on a continuous twenty-four (24) hours per day basis, unless otherwise specified by the LEMSA, in which case there shall be adequate justification for the exemption (e.g., lifeguards, ski patrol personnel, etc.).

(2) Utilize and maintain telecommunications as specified by the LEMSA.

(3) Maintain a drug and solution inventory as specified by the LEMSA of equipment and supplies commensurate with the basic and local optional scope of practice of the paramedic.

(A) Ensure that security mechanisms and procedures are established for controlled substances, including, but not limited to:

1. controlled substance ordering and order tracking;
2. controlled substance receipt and accountability;
3. controlled substance master supply storage, security and documentation;
4. controlled substance labeling and tracking;
5. vehicle storage and security;
6. usage procedures and documentation;
7. reverse distribution;
8. disposal;
9. re-stocking procedures.

(B) Ensure that mechanisms for investigation and mitigation of suspected tampering or diversion are established, including, but not limited to;

10. controlled substance testing;

11. discrepancy reporting;

12. tampering, theft and diversion prevention and detection;

13. usage audits.

(4) Have a written agreement with the LEMSA to participate in the EMS system and to comply with all applicable State regulations and local policies and procedures, including participation in the LEMSA's EMSQIP as specified in Chapter 12 of this Division.

(5) Be responsible for assessing the current knowledge of their paramedics in local policies, procedures and protocols and for assessing their paramedics' skills competency.

(6) If, through the EMSQIP the employer or medical director of the LEMSA determines that a paramedic needs additional training, observation or testing, the employer and the medical director may create a specific and targeted program of remediation based upon the identified need of the paramedic. If there is disagreement between the employer and the medical director, the decision of the medical director shall prevail.

(c) No paramedic service provider shall advertise itself as providing paramedic services unless it does, in fact, routinely provide these services on a continuous twenty-four (24) hours per day basis and meets the requirements of subsection (b) of this section.

(d) No responding unit shall advertise itself as providing paramedic services unless it does, in fact, provide these services and meets the requirements of subsection (a) of this section.

(e) The LEMSA may deny, suspend, or revoke the approval of a paramedic service provider for failure to comply with applicable policies, procedures, and regulations.

Note: Authority cited: Sections 1797.107, 1797.172 and 1798, Health and Safety Code.  
Reference: Sections 1797.172, 1797.178, 1797.180, 1797.204 and 1797.218, Health and Safety Code.

#### **§ 100169. Paramedic Base Hospital.**

(a) A LEMSA with an ALS system shall designate a paramedic base hospital(s) or alternative base station, pursuant to Health and Safety Code Section 1798.105 if no qualified base hospital is available to provide medical direction, to provide medical direction and supervision of paramedic personnel.

(b) A designated paramedic base hospital shall be responsible for the provisions of subsections (b)(1) through (b)(13) of this section, and alternate base stations shall be responsible for the provisions of subsections (b)(4) through (b)(13) of this section.

(1) Be licensed by the California Department of Public Health as a general acute care hospital, or, for an out of state general acute care hospital, meet the relevant requirements for that license and the requirements of this section where applicable, as determined by the LEMSA which is utilizing the hospital in the local EMS system.

- (2) Be accredited by a Centers for Medicare and Medicaid Services approved deeming authority.
- (3) Have a special permit for basic or comprehensive emergency medical service pursuant to the provisions of Division 5, or have been granted approval by the Authority for utilization as a base hospital pursuant to the provisions of Section 1798.101 of the Health and Safety Code. Hospitals meeting requirements in this section shall be referenced in the EMS Plan of the approving LEMSA.
- (4) Have and agree to utilize and maintain two-way telecommunications equipment, as specified by the LEMSA, capable of direct two-way voice communication with the paramedic field units assigned to the hospital.
- (5) Both parties shall maintain a record of all online medical direction between the service provider and base hospital or alternative base station as specified by LEMSA policy.
- (6) Have a written agreement, which is reviewed every three (3) years, with the LEMSA indicating the concurrence of hospital administration, medical staff, and emergency department staff to meet the requirements for program participation as specified in this Chapter and by the local LEMSA's policies and procedures.
- (7) Have a physician licensed in the State of California, experienced in emergency medical care, assigned to the emergency department, available at all times to provide immediate medical direction to the MICN or paramedic personnel. This physician shall have experience in and knowledge of base hospital radio operations and LEMSA policies, procedures, and protocols.
- (8) Assure that nurses giving medical direction to paramedic personnel are trained and authorized as MICNs by the medical director of the LEMSA.
- (9) Designate a paramedic base hospital medical director who shall be a physician on the hospital staff, licensed in the State of California who is certified or prepared for certification by the American Board of Emergency Medicine. The requirement of board certification or prepared for certification may be waived by the medical director of the LEMSA when the medical director determines that an individual with these qualifications is not available. The base hospital medical director shall be regularly assigned to the emergency department, have experience in and knowledge of base hospital radio operations and LEMSA policies and procedures, and shall be responsible for functions of the base hospital including the EMSQIP.
- (10) Identify a base hospital coordinator who is a currently licensed in California registered nurse with experience in and knowledge of base hospital operations and LEMSA policies and procedures. The base hospital coordinator shall serve as a liaison to the local EMS system.
- (11) Ensure that a mechanism exists for prehospital providers to contract for the provision of medications, medical supplies and equipment used by paramedics according to policies and procedures established by the LEMSA.

(12) Provide for CE in accordance with the policies and procedures of the LEMSA.

(13) Agree to participate in the LEMSA's EMSQIP which may include making available all relevant records for program monitoring and evaluation.

(c) The LEMSA may deny, suspend, or revoke the approval of a base hospital or alternative base station for failure to comply with any applicable policies, procedures, and regulations.

Note: Authority cited: Sections 1797.107 and 1797.172, Health and Safety Code.  
Reference: Sections 1797.56, 1797.58, 1797.59, 1797.172, 1797.178, 1798, 1798.2, 1798.100, 1798.101, 1798.102 and 1798.104, Health and Safety Code.

### **§ 100170. Medical Control.**

The medical director of the LEMSA shall establish and maintain medical control in the following manner:

(a) Prospectively, by assuring the development of written medical policies and procedures, to include at a minimum:

(1) Treatment protocols that encompass the paramedic scope of practice.

(2) Local medical control policies and procedures as they pertain to the paramedic base hospitals, alternative base stations, paramedic service providers, paramedic personnel, patient destination, and the LEMSA.

(3) Criteria for initiating specified emergency treatments on standing orders or for use in the event of communication failure that is consistent with this Chapter.

(4) Criteria for initiating specified emergency treatments, prior to voice contact, that are consistent with this Chapter.

(5) Requirements to be followed when it is determined that the patient will not require transport to the hospital by ambulance or when the patient refuses transport.

(6) Requirements for the initiation, completion, review, evaluation, and retention of a patient care record as specified in this Chapter. These requirements shall address but not be limited to:

(A) Initiation of a record for every patient response.

(B) Responsibilities for record completion.

(C) Record distribution to include LEMSA, receiving hospital, paramedic base hospital, alternative base station, and paramedic service provider.

(D) Responsibilities for record review and evaluation.

(E) Responsibilities for record retention.

(b) Establish policies which provide for direct voice communication between a paramedic and a base hospital physician or MICN, as needed.

(c) Retrospectively, by providing for organized evaluation and CE for paramedic personnel. This shall include, but not be limited to:

(1) Review by a base hospital physician or MICN of the appropriateness and adequacy of paramedic procedures initiated and decisions regarding transport.

(2) Maintenance of records of communications between the service provider(s) and the base hospital through tape recordings and through emergency department communication logs sufficient to allow for medical control and CE of the paramedic.

(3) Organized field care audit(s).

(4) Organized opportunities for CE including maintenance and proficiency of skills as specified in this Chapter.

(d) In circumstances where use of a base hospital as defined in Section 100169 is precluded, alternative arrangements for complying with the requirements of this Section may be instituted by the medical director of the LEMSAs if approved by the Authority.

Note: Authority cited: Sections 1797.107, 1797.172 and 1797.176, Health and Safety Code. Reference: Sections 1797.90, 1797.172, 1797.202, 1797.220, 1798, 1798.2, 1798.3 and 1798.105, Health and Safety Code.

## **ARTICLE 8. RECORD KEEPING AND FEES**

### **§ 100171. Record Keeping.**

(a) Each paramedic approving authority shall maintain a record of approved training programs within its jurisdiction and annually provide the Authority with the name, address, and course director of each approved program. The Authority shall be notified of any changes in the list of approved training programs.

(b) Each paramedic approving authority shall maintain a list of current paramedic program medical directors, course directors, and principal instructors within its jurisdiction.

(c) The Authority shall maintain a record of approved training programs.

(d) Each LEMSAs shall, at a minimum, maintain a list of all paramedics accredited by them in the preceding five (5) years.

(e) The paramedic is responsible for accurately completing the patient care record referenced in Section 100170(a)(6) which shall contain, but not be limited to, the following information when such information is available to the paramedic:

(1) The date and estimated time of incident.

- (2) The time of receipt of the call (available through dispatch records).
  - (3) The time of dispatch to the scene.
  - (4) The time of arrival at the scene.
  - (5) The location of the incident.
  - (6) The patient's:
    - (A) Name;
    - (B) Age;
    - (C) Gender;
    - (D) Weight, if necessary for treatment;
    - (E) Address;
    - (F) Chief complaint; and
    - (G) Vital signs.
  - (7) Appropriate physical assessment.
  - (8) The emergency care rendered and the patient's response to such treatment.
  - (9) Patient disposition.
  - (10) The time of departure from scene.
  - (11) The time of arrival at receiving facility (if transported).
  - (12) The name of receiving facility (if transported).
  - (13) The name(s) and unique identifier number(s) of the paramedics.
  - (14) Signature(s) of the paramedic(s).
- (f) A LEMSA utilizing computer or other electronic means of collecting and storing the information specified in subsection (e) of this section shall in consultation with EMS providers establish policies for the collection, utilization and storage of such data.

Note: Authority cited: Sections 1797.107, 1797.172 and 1797.185, Health and Safety Code. Reference: Sections 1797.172, 1797.173, 1797.185, 1797.200, 1797.204 and 1797.208, Health and Safety Code.

**§ 100172. Fees.**

(a) A LEMSA may establish a schedule of fees for paramedic training program review and approval, CE provider approval, and paramedic accreditation in an amount sufficient to cover the reasonable cost of complying with the provisions of this Chapter.

(b) The following are the licensing fees established by the Authority:

(1) The fee for initial application for paramedic licensure for individuals who have completed training in California through an approved paramedic training program shall be \$50.00.

(2) The fee for initial application for paramedic licensure for individuals who have completed out-of-state paramedic training, as specified in Section 100165(b), or for individuals specified in Section 100165(c), shall be \$100.00.

(3) The fee for licensure or licensure renewal as a paramedic shall be \$195.00.

(4) The fee for failing to submit an application for renewal within the timeframe specified in Section 100163(b), or for an individual whose license has lapsed, as specified in Section 100167(b)(1), (2), (3) and (4) shall be \$50.00.

(5) The fee for state summary criminal history shall be in accordance with the schedule of fees established by the California DOJ.

(6) The fee for replacement of a license shall be \$10.00.

(7) The fee for approval and re-approval of an out-of-state CE provider shall be \$200.00.

(8) The fee for administration of the provisions of Section 17520 of the Family Code shall be \$5.00.

Note: Authority cited: Sections 1797.107, 1797.112, 1797.172, 1797.185 and 1797.212, Health and Safety Code. Reference: Sections 1797.172, 1797.185 and 1797.212, Health and Safety Code; and Section 11105, Penal Code.

## **ARTICLE 9. DISCIPLINE AND REINSTATEMENT OF LICENSE**

### **§ 100173. Proceedings.**

(a) Any proceedings by the Authority to deny, suspend or revoke the license of a paramedic or place any paramedic license holder on probation pursuant to Section 1798.200 of the Health and Safety Code, or impose an administrative fine pursuant to Section 1798.210 of the Health and Safety Code, shall be conducted in accordance with this article and pursuant to the provisions of the Administrative Procedure Act, Government Code, Section 11500 et seq.

(b) Before any disciplinary proceedings are undertaken, the Authority shall evaluate all information submitted to or discovered by the Authority including, but not limited to, a recommendation for suspension or revocation from a medical director of a LEMSA, for evidence of a threat to public health and safety pursuant to Section 1798.200 of the Health and Safety Code.

(c) The Authority shall use the “EMS Authority Recommended Guidelines for Disciplinary Orders and Conditions of Probation”, dated July 26, 2008 and incorporated by reference herein, as the standard in settling disciplinary matters when a paramedic applicant or license holder is found to be in violation of Section 1798.200 of Division 2.5 of the Health and Safety Code.

(d) The administrative law judge shall use the “EMS Authority Recommended Guidelines for Disciplinary Orders and Conditions of Probation”, dated July 26, 2008, as a guide in making any recommendations to the Authority for discipline of a paramedic applicant or license holder found in violation of Section 1798.200 of Division 2.5 of the Health and Safety Code.

Note: Authority cited: Sections 1797.107, 1797.176, 1798.200, 1798.204 and 1798.210, Health and Safety Code. Reference: Sections 1797.172, 1797.174, 1797.176, 1797.185, 1798.200, 1798.204 and 1798.210, Health and Safety Code; and Section 11500 et seq., Government Code.

#### **§ 100174. Denial/Revocation Standards.**

(a) The Authority shall deny/revoke a paramedic license if any of the following apply to the applicant:

(1) Has committed any sexually related offense specified under Section 290 of the Penal Code.

(2) Has been convicted of murder, attempted murder, or murder for hire.

(3) Has been convicted of two (2) or more felonies.

(4) Is on parole or probation for any felony.

(b) The Authority shall deny/revoke a paramedic license, if any of the following apply to the applicant:

(1) Has been convicted and released from incarceration for said offense during the preceding fifteen (15) years for the crime of manslaughter or involuntary manslaughter.

(2) Has been convicted and released from incarceration for said offense during the preceding ten (10) years for any offense punishable as a felony.

(3) Has been convicted of two (2) misdemeanors within the preceding five (5) years for any offense relating to the use, sale, possession, or transportation of narcotics or addictive or dangerous drugs.

(4) Has been convicted of two (2) misdemeanors within the preceding five (5) years for any offense relating to force, violence, threat, or intimidation.

(5) Has been convicted within the preceding five (5) years of any theft related misdemeanor.

(c) The Authority may deny/revoke a paramedic license if any of the following apply to the applicant:

(1) Has committed any act involving fraud or intentional dishonesty for personal gain within the preceding seven (7) years.

(2) Is required to register pursuant to Section 11590 of the Health & Safety Code.

(d) Subsections (a) and (b) shall not apply to convictions that have been pardoned by the governor, and shall only apply to convictions where the applicant/licensee was prosecuted as an adult. Equivalent convictions from other states shall apply to the type of offenses listed in (a) and (b). As used in this section, "felony" or "offense punishable as a felony" refers to an offense for which the law prescribes imprisonment in the state prison as either an alternative or the sole penalty, regardless of the sentence the particular defendant received.

(e) This section shall not apply to those paramedics who obtained their California Paramedic License prior to the effective date of this Section; unless:

(1) The licensee is convicted of any misdemeanor or felony subsequent to the effective date of this Section.

(2) The licensee committed any sexually related offense specified under Section 290 of the Penal Code.

(3) The licensee failed to disclose to the Authority any prior convictions when completing his/her application for initial paramedic license or license renewal.

(f) Nothing in this section shall prevent the Authority from taking licensure action pursuant to Health & Safety Code Section 1798.200.

(g) The Director of the Authority may grant a license to anyone otherwise precluded under subsections (a) and (b) of this section if the Director of the Authority believes that extraordinary circumstances exist to warrant such an exemption.

(h) Nothing in this section shall negate an individual's right to appeal the denial of a license or petition for reinstatement of a license pursuant to Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

Note: Authority cited: Sections 1797.107, 1797.176, 1798.200 and 1798.204, Health and Safety Code. Reference: Sections 1797.172, 1797.174, 1797.176, 1797.185, 1798.200 and 1798.204, Health and Safety Code.

**§ 100175. Substantial Relationship Criteria for the Denial, Placement on Probation, Suspension, Fine, or Revocation of a License.**

(a) For the purposes of denial, placement on probation, suspension, or revocation, of a license, pursuant to Section 1798.200 of the Health and Safety Code, or imposing an administrative fine pursuant to Section 1798.210 of the Health and Safety Code, a crime or act shall be substantially related to the qualifications, functions and/or duties of a person

holding a paramedic license under Division 2.5 of the Health and Safety Code. A crime or act shall be considered to be substantially related to the qualifications, functions, or duties of a paramedic if to a substantial degree it evidences present or potential unfitness of a paramedic to perform the functions authorized by her/his license in a manner consistent with the public health and safety.

(b) For the purposes of a crime, the record of conviction or a certified copy of the record shall be conclusive evidence of such conviction. "Conviction" means the final judgement on a verdict or finding of guilty, a plea of guilty, or a plea of nolo contendere.

Note: Authority cited: Sections 1797.107, 1797.176, 1798.200, 1798.210 and 1798.204, Health and Safety Code. Reference: Sections 1797.172, 1797.174, 1797.176, 1797.185, 1798.200, 1798.204 and 1798.210, Health and Safety Code.

**§ 100176. Rehabilitation Criteria for Denial, Placement on Probation, Suspension, Revocations, and Reinstatement of License.**

(a) At the discretion of the Authority, the Authority may issue a license subject to specific provisional terms, conditions, and review. When considering the denial, placement on probation, suspension, or revocation of a license pursuant to Section 1798.200 of the Health and Safety Code, or a petition for reinstatement or reduction of penalty under Section 11522 of the Government Code, the Authority in evaluating the rehabilitation of the applicant and present eligibility for a license, shall consider the following criteria:

(1) The nature and severity of the act(s) or crime(s).

(2) Evidence of any act(s) committed subsequent to the act(s) or crime(s) under consideration as grounds for denial, placement on probation, suspension, or revocation which also could be considered grounds for denial, placement on probation, suspension, or revocation under Section 1798.200 of the Health and Safety Code.

(3) The time that has elapsed since commission of the act(s) or crime(s) referred to in subsection (1) or (2) of this section.

(4) The extent to which the person has complied with any terms of parole, probation, restitution, or any other sanctions lawfully imposed against the person.

(5) If applicable, evidence of expungement proceedings pursuant to Section 1203.4 of the Penal Code.

(6) Evidence, if any, of rehabilitation submitted by the person.

Note: Authority cited: Sections 1797.107, 1797.176, 1798.200 and 1798.204, Health and Safety Code. Reference: Sections 1797.172, 1797.174, 1797.176, 1797.185, 1798.200 and 1798.204, Health and Safety Code.

**§ 100177. Fees. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.112, 1797.172, 1797.185 and 1797.212, Health and Safety Code. Reference: Sections 1797.172, 1797.185 and 1797.212, Health and Safety Code; and Section 11105, Penal Code.

**§ 100178. Proceedings. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.176, 1798.200 and 1798.204, Health and Safety Code. Reference: Sections 1797.172, 1797.174, 1797.176, 1797.185, 1798.200 and 1798.204, Health and Safety Code.

**§ 100178.1. Denial/Revocation Standards. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.176, 1798.200 and 1798.204, Health and Safety Code. Reference: Sections 1797.172, 1797.174, 1797.176, 1797.185, 1798.200 and 1798.204, Health and Safety Code.

**§ 100179. Substantial Relationship Criteria for the Denial, Placement on Probation, Suspension, or Revocation of a License. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.176, 1798.200 and 1798.204, Health and Safety Code. Reference: Sections 1797.172, 1797.174, 1797.176, 1797.185, 1798.200 and 1798.204, Health and Safety Code.

**§ 100180. Rehabilitation Criteria for Denial, Placement on Probation, Suspension, Revocations, and Reinstatement of License. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.176, 1798.200 and 1798.204, Health and Safety Code. Reference: Sections 1797.172, 1797.174, 1797.176, 1797.185, 1798.200 and 1798.204, Health and Safety Code.

**CHAPTER 5. PROCESS FOR APPLICANT VERIFICATION**

**§ 100190. Limitations on Paramedic Licenses for Aliens.**

(a) All eligibility requirements contained herein shall be applied without regard to the race, creed, color, gender, religion, or national origin of the individual applying for the public benefit.

(b) Pursuant to Section 411 of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, (Pub. L. No. 104-193 (PRWORA)), (8 U.S.C. s 1621), and notwithstanding any other provision of this division, aliens who are not qualified aliens, nonimmigrant aliens under the Immigration and Nationality Act (INA) (8 U.S.C. Section 1101 et seq.), or aliens paroled into the United States under Section 212(d)(5) of the INA (8 U.S.C. s 1182(d)(5)), for less than one year, are not eligible to receive a California paramedic license as set forth in Section 1797.172 of Division 2.5 of the Health and Safety Code, except as provided in 8 U.S.C. 1621(c)(2).

(c) A qualified alien is an alien who, at the time he or she applies for, receives, or attempts to receive a public benefit, is, under Section 431(b) and (c) of the PWRORA (8 U.S.C. s 1641(b) and (c)), any of the following:

- (1) An alien who is lawfully admitted for permanent residence under the INA (8 U.S.C. s 1101 et seq.).
- (2) An alien who is granted asylum under Section 208 in the INA (8 U.S.C. s 1158).
- (3) A refugee who is admitted to the United States under Section 207 of the INA (8 U.S.C. s 1157).
- (4) An alien who is paroled into the United States under Section 212(d) (5) of the INA (8 U.S.C. s 1182(d)(5)) for a period of at least one year.
- (5) An alien whose deportation is being withheld under Section 243(h) of the INA (8 U.S.C. s 1253(h)) (as in effect immediately before the effective date of Section 307 of Division C of Public Law 104-208) or Section 241(b)(3) of such Act (8 U.S.C. Section 1251(b)(3)) (as amended by Section 305 (a) of Division C of Public Law 104-208).
- (6) An alien who is granted conditional entry pursuant to Section 203(a)(7) of the INA as in effect prior to April 1, 1980. (8 U.S.C. Section 1153(a)(7)) (See editorial note under 8 U.S.C. Section 1101, "Effective Date of 1980 Amendment.")
- (7) An alien who is a Cuban or Haitian entrant (as defined in Section 501(e) of the Refugee Education Assistance Act of 1980 (8 U.S.C. Section 1522 note)).
- (8) An alien who meets all of the conditions of subparagraphs (A), (B), (C), and (D) below:
  - (A) The alien has been battered or subjected to extreme cruelty in the United States by a spouse or a parent, or by a member of the spouse's or parent's family residing in the same household as the alien, and the spouse or parent of the alien consented to, or acquiesced in, such battery or cruelty. For purposes of this subsection, the term "battered or subjected to extreme cruelty" includes, but is not limited to being the victim of any act or threatened act of violence including any forceful detention, which results or threatens to result in physical or mental injury. Rape, molestation, incest (if the victim is a minor), or forced prostitution shall be considered as acts of violence.
  - (B) There is a substantial connection between such battery or cruelty and the need for the benefits to be provided in the opinion of the Emergency Medical Services Authority. For purposes of this subsection, the following circumstances demonstrate a substantial connection between the battery or cruelty and the need for the benefits to be provided:
    1. The benefits are needed to enable the alien to become self-sufficient following separation from the abuser.
    2. The benefits are needed to enable the alien to escape the abuser and/or the community in which the abuser lives, or to ensure the safety of the alien from the abuser.
    3. The benefits are needed due to a loss of financial support resulting from the alien's separation from the abuser.

4. The benefits are needed because the battery or cruelty, separation from the abuser, or work absences or lower job performance resulting from the battery or extreme cruelty from legal proceedings relating thereto (including resulting child support, child custody, and divorce actions) cause the alien to lose his or her job or to earn less or to require the alien to leave his or her job for safety reasons.
5. The benefits are needed because the alien requires medical attention or mental health counseling, or has become disabled, as a result of the battery or extreme cruelty.
6. The benefits are needed because the loss of a dwelling or source of income or fear of the abuser following separation from the abuser jeopardizes the alien's ability to care for his or her children (e.g., inability to house, feed, or clothe children or to put children into day care for fear of being found by the abuser).
7. The benefits are needed to alleviate nutritional risk or need resulting from the abuse or following separation from the abuser.
8. The benefits are needed to provide medical care during a pregnancy resulting from the abuser's sexual assault or abuse of, or relationship with, the alien and/or to care for any resulting children.
9. Where medical coverage and/or health care services are needed to replace medical coverage or health care services the alien had when living with the abuser.

(C) The alien has a petition that has been approved or has a petition pending which sets forth a prima facie case for:

1. Status as a spouse or child of a United States citizen pursuant to clause (ii), (iii), or (iv) of Section 204(a)(1)(A) of the INA (8 U.S.C. s 1154(a)(1)(A)(ii), (iii) or (iv)),
2. Classification pursuant to clause (ii) or (iii) of Section 204(a)(1)(B) of the INA (8 U.S.C. s 1154(a)(1)(B)(ii) or (iii)),
3. Suspension of deportation and adjustment of status pursuant to section 214(a)(3) of the INA (8 U.S.C. sec. 1254) as in effect prior to April 1, 1997 [Pub.L. 104-208, sec. 501 (effective September 30, 1996, pursuant to sec. 591); Pub.L. 104-208, sec. 304 (effective April 1, 1997, pursuant to sec. 309); Pub.L. 105-33, sec. 5581 (effective pursuant to sec. 5582)] (incorrectly codified as "cancellation of removal under section 240A of such Act [8 U.S.C. s 1229b (as in effect prior to April 1, 1997)],"
4. Status as a spouse or child of a United States citizen pursuant to clause (i) of Section 204(a)(1)(A) of the INA (8 U.S.C. s 1154(a)(1)(A)(i)) or classification pursuant to clause (i) of Section 204(a) (1) (B) of the INA (8 U.S.C. s 1154(a)(1)(B)(i)), or
5. Cancellation of removal pursuant to Section 240A(b)(2) of the INA (8 U.S.C. Section 1229b(b)(2)).

(D) For the period for which benefits are sought, the individual responsible for the battery or cruelty does not reside in the same household or family eligibility unit as the individual subjected to the battery or cruelty.

(9) An alien who meets all of the conditions of subparagraphs (A), (B), (C), (D) and (E) below:

(A) The alien has a child who has been battered or subjected to extreme cruelty in the United States by a spouse or a parent of the alien (without the active participation of the alien in the battery or cruelty), or by a member of the spouse's or parent's family residing in the same household as the alien, and the spouse or parent consented or acquiesced to such battery or cruelty. For purposes of this subsection, the term "battered or subjected to extreme cruelty" includes, but is not limited to being the victim of any act or threatened act of violence including any forceful detention, which results or threatens to result in physical or mental injury. Rape, molestation, incest (if the victim is a minor), or forced prostitution shall be considered as acts of violence.

(B) The alien did not actively participate in such battery or cruelty.

(C) There is a substantial connection between such battery or cruelty and the need for the benefits to be provided in the opinion of the Emergency Medical Services Authority. For purposes of this subsection, the following circumstances demonstrate a substantial connection between the battery or cruelty and the need for the benefits to be provided:

1. The benefits are needed to enable the alien's child to become self-sufficient following separation from the abuser.
2. The benefits are needed to enable the alien's child to escape the abuser and/or the community in which the abuser lives, or to ensure the safety of the alien's child from the abuser.
3. The benefits are needed due to a loss of financial support resulting from the alien's child's separation from the abuser.
4. The benefits are needed because the battery or cruelty, separation from the abuser, or work absences or lower job performance resulting from the battery or extreme cruelty or from legal proceedings relating thereto (including resulting child support, child custody, and divorce actions) cause the alien's child to lose his or her job or to earn less or to require the alien's child to leave his or her job for safety reasons.
5. The benefits are needed because the alien's child requires medical attention or mental health counseling, or has become disabled, as a result of the battery or extreme cruelty.
6. The benefits are needed because the loss of a dwelling or source of income or fear of the abuser following separation from the abuser jeopardizes the alien's child's ability to care for his or her children (e.g., inability to house, feed, or clothe children or to put children into day care for fear of being found by the abuser).

7. The benefits are needed to alleviate nutritional risk or need resulting from the abuse or following separation from the abuser.

8. The benefits are needed to provide medical care during a pregnancy resulting from the abuser's sexual assault or abuse of, or relationship with, the alien's child and/or to care for any resulting children.

9. Where medical coverage and/or health care services are needed to replace medical coverage or health care services the alien's child had when living with the abuser.

(D) The alien child meets the requirements of subsection (c)(8)(C) above.

(E) For the period for which benefits are sought, the individual responsible for the battery or cruelty does not reside in the same household or family eligibility unit as the individual subjected to the battery or cruelty.

(10) An alien child who meets all of the conditions of subparagraphs (A), (B), and (C) below:

(A) The alien child resides in the same household as a parent who has been battered or subjected to extreme cruelty in the United States by that parent's spouse or by a member of the spouse's family residing in the same household as the parent and the spouse consented or acquiesced to such battery or cruelty. For purposes of this subsection, the term "battered or subjected to extreme cruelty" includes, but is not limited to being the victim of any act or threatened act of violence including any forceful detention, which results or threatens to result in physical or mental injury. Rape, molestation, incest (if the victim is a minor), or forced prostitution shall be considered as acts of violence.

(B) There is a substantial connection between such battery or cruelty and the need for the benefits to be provided in the opinion of the Emergency Medical Services Authority. For purposes of this subsection, the following circumstances demonstrate a substantial connection between the battery or cruelty and the need for the benefits to be provided:

1. The benefits are needed to enable the alien child's parent to become self-sufficient following separation from the abuser.

2. The benefits are needed to enable the alien child's parent to escape the abuser and/or the community in which the abuser lives, or to ensure the safety of the alien child's parent from the abuser.

3. The benefits are needed due to a loss of financial support resulting from the alien child's parent's separation from the abuser.

4. The benefits are needed because the battery or cruelty, separation from the abuser, or work absences or lower job performance resulting from the battery or extreme cruelty from legal proceedings relating thereto (including resulting child support, child custody, and divorce actions) cause the alien child's parent to lose his or her job or to earn less or to require the alien child's parent to leave his or her job for safety reasons.

5. The benefits are needed because the alien child's parent requires medical attention or mental health counseling, or has become disabled, as a result of the battery or extreme cruelty.

6. The benefits are needed because the loss of a dwelling or source of income or fear of the abuser following separation from the abuser jeopardizes the alien child's parent's ability to care for his or her children (e.g., inability to house, feed, or clothe children or to put children into day care for fear of being found by the abuser).

7. The benefits are needed to alleviate nutritional risk or need resulting from the abuse or following separation from the abuser.

8. The benefits are needed to provide medical care during a pregnancy resulting from the abuser's sexual assault or abuse of, or relationship with, the alien child's parent and/or to care for any resulting children.

9. Where medical coverage and/or health care services are needed to replace medical coverage or health care services the alien child's parent had when living with the abuser.

(C) The alien child meets the requirements of subsection (c)(8)(C) above.

(d) For purposes of this section, "nonimmigrant" is defined the same as in Section 101(a)(15) of the INA (8 U.S.C. Section 1101(a)(15)).

(e) For purposes of establishing eligibility for paramedic licensure as described in Section 1797.172 of Division 2.5 of the Health and Safety Code, the following requirements must be met:

(1) The applicant must declare himself or herself to be a citizen of the United States or a qualified alien under subsection (c), a nonimmigrant alien under subsection (d), or an alien paroled into the United States for less than one year under Section 212(d)(5) of the INA (8 U.S.C. s 1182(d)(5)). The applicant shall declare that status through use of the "Statement of Citizenship, Alienage, and Immigration Status for State Public Benefits," Form IS-01 (4/98, incorporated by reference).

(2) The applicant must present documents of a type acceptable to the Immigration and Naturalization Service (INS) which serve as a reasonable evidence of the applicant's declared status. A fee receipt from the INS for replacement of a lost, stolen, or unreadable INS document is reasonable evidence of the alien's declared status.

(3) The applicant must complete and sign Form IS-01.

(4) Where the documents presented do not on their face appear to be genuine or to relate to the individual presenting them, the government entity that originally issued the documents shall be contacted for verification. With regard to naturalized citizens and derivative citizens presenting certificates of citizenship and aliens, the INS is the appropriate government entity to contact for verification. The Emergency Medical Services Authority shall request verification from the INS by filing INS Form G-845 with copies of the pertinent documents provided by the applicant with the local INS office. If the applicant has lost his or her original

documents or presents expired documents or is unable to present any documentation evidencing his or her immigration status, the applicant shall be referred to the local INS office to obtain documentation.

(5) The type of documentation referred to the INS for verification pursuant to INS Form G-845 shall include the following:

(A) The document presented indicates immigration status but does not include an alien registration or alien admission number.

(B) The document is suspected to be counterfeit or to have been altered.

(C) The document includes an alien registration number in the A60 000 000 (not yet issued) or A80 000 000 (illegal border crossing) series.

(D) The document is one of the following: an INS Form I-181b notification letter issued in connection with an INS Form I-181 Memorandum of Creation of Record of Permanent Residence, an Arrival-Departure Record (INS Form I-94) or a foreign passport stamped "PROCESSED FOR I-551, TEMPORARY EVIDENCE OF LAWFUL PERMANENT RESIDENCE" that INS issued more than one year before the date of application for paramedic licensure.

(6) If the INS advises that the applicant has citizenship status or immigration status which makes him or her a qualified alien, a nonimmigrant or alien paroled for less than one year under section 212(d)(5) of the INA, the INS verification shall be accepted. If the INS advises that it cannot verify that the applicant has citizenship status or an immigration status that makes him or her a qualified alien, a nonimmigrant or an alien paroled for less than one year under section 212(d)(5) of the INA, benefits shall be denied and the applicant notified pursuant to the paramedic licensure program's regular procedures of his or her rights to appeal the denial of benefits.

(f) Pursuant to Section 434 of the PRWORA (8 U.S.C. s 1644), where the Emergency Medical Services Authority reasonably believes that an alien is unlawfully in the state based on the failure of the alien to provide reasonable evidence of the alien's declared status, after an opportunity to do so, said alien shall be reported to the Immigration and Naturalization Service.

(g) Provided that the applicant has completed and signed all licensure applications pursuant to Section (e)(1) under penalty of perjury, and has met all state eligibility requirements, eligibility for paramedic licensure shall not be delayed, denied, reduced or terminated while the status of the applicant is verified.

(h) Any applicant who is eligible for paramedic licensure, and whose license is denied or revoked pursuant to subsections (b) and (e), is entitled to a hearing, pursuant to CCR Title 22, Division 9, Chapter 4, Section 100175, and Division 2.5 of the Health and Safety Code, Chapter 7, Sections 1798.204 and 1798.207.

Note: Authority cited: Division 2.5, Sections 1797.107, 1797.172, 1798.204 and 1798.207, Health and Safety Code. Reference: Division 2.5, Sections 1798.204 and 1798.207, Health and Safety Code; and 8 U.S.C. Sections 1621, 1641 and 1642.

## **CHAPTER 6. PROCESS FOR EMT AND ADVANCED EMT DISCIPLINARY ACTION**

### **ARTICLE 1. DEFINITIONS**

#### **§ 100201. Certificate.**

“Certificate” means a valid Emergency Medical Technician (EMT) or Advanced EMT certificate issued pursuant to Division 2.5.

Note: Authority cited: Sections 1797.62, 1797.107, 1797.176 and 1798.204, Health and Safety Code. Reference: Sections 1797.61, 1797.62, 1797.80, 1797.82, 1797.184, 1797.210, 1797.211, 1797.216 and 1798.200, Health and Safety Code.

#### **§ 100202. Certifying Entity.**

“Certifying entity,” as used in this Chapter, means a public safety agency or the office of the State Fire Marshal if the agency has a training program for EMT personnel that is approved pursuant to the standards developed pursuant to Section 1797.109 of the Health and Safety Code, or the medical director of the local EMS agency (LEMSA).

Note: Authority cited: Sections 1797.107, 1797.176, 1797.210, 1797.216 and 1798.204, Health and Safety Code. Reference: Sections 1797.61, 1797.62, 1797.184, 1797.211 and 1798.204, Health and Safety Code.

#### **§ 100202.1. Disciplinary Cause.**

For the purposes of this Chapter, “Disciplinary Cause” means an act that is substantially related to the qualifications, functions, and duties of an EMT and/or Advanced EMT and is evidence of a threat to the public health and safety, per Health and Safety Code Section 1798.200.

Note: Authority cited: Sections 1797.107, 1797.176, 1797.184, 1797.210, 1797.216 and 1798.204, Health and Safety Code. Reference: Sections 1797.61, 1797.62 and 1798.204, Health and Safety Code.

#### **§ 100203. Division 2.5.**

“Division 2.5” means Division 2.5 of the Health and Safety Code, the Emergency Medical Services System and Prehospital Emergency Medical Care Personnel Act.

Note: Authority cited: Sections 1797.107, 1797.176, 1797.184 and 1798.204, Health and Safety Code. Reference: Section 1798.204, Health and Safety Code.

#### **§ 100204. Medical Director.**

For the purposes of this Chapter, “medical director” means the medical director of the LEMSA, pursuant to Section 1797.202(a) of the Health and Safety Code.

Note: Authority cited: Sections 1797.62, 1797.107, 1797.176, 1797.184 and 1798.204, Health and Safety Code. Reference: Section 1797.202, Health and Safety Code.

#### **§ 100205. Multiple Certificate Holder.**

“Multiple certificate holder” means a person who holds an EMT and Advanced EMT or EMT-II certificate issued pursuant to Division 2.5.

Note: Authority cited: Sections 1797.107, 1797.176, 1797.184 and 1798.204, Health and Safety Code. Reference: Sections 1797.61, 1797.62, 1797.80, 1797.82, 1797.210, 1797.216 and 1798.204, Health and Safety Code.

#### **§ 100206. Relevant Employer(s).**

“Relevant employer(s)” means those ambulance services permitted by the Department of the California Highway Patrol or a public safety agency, that the certificate holder works for or was working for at the time of the incident under review, as an EMT or Advanced EMT either as a paid employee or a volunteer.

Note: Authority cited: Sections 1797.107, 179.176, 1797.184 and 1798.204, Health and Safety Code. Reference: Sections 1797.61, 1798.200 and 1798.204, Health and Safety Code.

#### **§ 100206.1. Discipline.**

“Discipline” means either a disciplinary plan taken by a relevant employer pursuant to Section 100206.2 of this Chapter or certification action taken by a medical director pursuant to Section 100204 of this Chapter, or both a disciplinary plan and certification action.

Note: Authority cited: Sections 1797.107, 1797.176, 1797.184 and 1798.204, Health and Safety Code. Reference: Sections 1797.61, 1798.200 and 1798.204, Health and Safety Code.

#### **§ 100206.2. Disciplinary Plan.**

“Disciplinary Plan” means a written plan of action that can be taken by a relevant employer as a consequence of any action listed in Section 1798.200(c).

Note: Authority cited: Sections 1797.107, 1797.176, 1797.184 and 1798.204, Health and Safety Code. Reference: Sections 1798.200 and 1798.204, Health and Safety Code.

#### **§ 100206.3. Certification Action.**

“Certification Action” means those actions that may be taken by a medical director that include denial, suspension, revocation of a certificate, or placing a certificate holder on probation.

Note: Authority cited: Sections 1797.107, 1797.176, 1797.184 and 1798.204, Health and Safety Code. Reference: Sections 1797.204 and 1798.200, Health and Safety Code.

#### **§ 100206.4. Model Disciplinary Orders.**

“Model Disciplinary Orders” (MDOs) means the “RECOMMENDED GUIDELINES FOR DISCIPLINARY ORDERS AND CONDITIONS OF PROBATION FOR EMT (BASIC) AND ADVANCED EMT” (EMSA document #134, 4/1/2010) which were developed to provide consistent and equitable discipline in cases dealing with disciplinary cause.

Note: Authority cited: Sections 1797.107, 1797.176, 1797.184 and 1798.204, Health and Safety Code. Reference: Sections 1797.61, 1798.200 and 1798.204, Health and Safety Code.

### **ARTICLE 2. GENERAL PROVISIONS**

#### **§ 100207. Application of Chapter.**

(a) The certifying entity, relevant employer, or LEMSA shall adhere to the provisions of this Chapter, in applicable situations, when investigating or implementing any actions for disciplinary cause.

(b) In order to take disciplinary or certification action on an EMT, Advanced EMT, or EMT-II, it must first be determined that a disciplinary cause has occurred by the applicant or certificate holder and there exists a threat to the public health and safety, as evidenced by the occurrence of any of the actions listed in Section 1798.200(c) of the Health and Safety Code by the applicant or certificate holder.

(c) An application for certification or recertification shall be denied without prejudice and does not require an administrative hearing, when an applicant does not meet the requirements for certification or recertification, including but not limited to, failure to pass a certification or recertification examination, lack of sufficient continuing education or documentation of a completed refresher course, failure to furnish additional information or documents requested by the certifying entity, or failure to pay any required fees. The denial shall be in effect until all requirements for certification or recertification are met. If a certificate expires before recertification requirements are met, the certificate shall be deemed a lapsed certificate and subject to the provisions pertaining to lapsed certificates.

(d) Nothing in this chapter shall be construed to limit the authority of a base hospital medical director to provide supervision and medical control for prehospital emergency medical care personnel as specified in local medical control policies and procedures developed pursuant to requirements of Division 2.5 and Chapters 3 and 4 of this division for medical control and supervision.

Note: Authority cited: Sections 1797.107, 1797.176, 1797.184 and 1798.204, Health and Safety Code. Reference: Sections 1797.61, 1797.62, 1797.176, 1797.202, 1797.210, 1797.216, 1797.220, 1798, 1798.100, 1798.102, 1798.200 and 1798.204, Health and Safety Code.

**§ 100208. Substantial Relationship Criteria for the Denial, Placement on Probation, Suspension, or Revocation of a Certificate.**

(a) For the purposes of denial, placement on probation, suspension, or revocation of a certificate, pursuant to Section 1798.200(c) of the Health and Safety Code, a crime or act shall be considered to be substantially related to the qualifications, functions, or duties of a certificate holder if to a substantial degree it evidences unfitness of a certificate holder to perform the functions authorized by the certificate in that it poses a threat to the public health and safety.

(b) For the purposes of a crime, the record of conviction or a certified copy of the record shall be conclusive evidence of such conviction.

(1) "Crime" means any act in violation of the penal laws of this state, any other state, or federal laws. This also means violation(s) of any statute which impose criminal penalties for such violations.

(2) "Conviction" means the final judgment on a verdict of finding of guilty, a plea of guilty, or a plea of nolo contendere.

(c) The LEMSA, when determining the certification action to be imposed or reviewing a petition for reinstatement or reduction of penalty under Section 11522 of the Government Code, shall evaluate the rehabilitation of the applicant and present eligibility for certification of the respondent. When the certification action warranted is probation, denial, suspension, or revocation the following factors may be considered:

1. Nature and severity of the act(s), offense(s), or crime(s) under consideration;
2. Actual or potential harm to the public;
3. Actual or potential harm to any patient;
4. Prior disciplinary record;
5. Prior warnings on record or prior remediation;
6. Number and/or variety of current violations;
7. Aggravating evidence;
8. Mitigating evidence;
9. Rehabilitation evidence;
10. In the case of a criminal conviction, compliance with terms of the sentence and/or court-ordered probation;
11. Overall criminal record;

12. Time that has elapsed since the act(s) or offense(s) occurred;
13. If applicable, evidence of expungement proceedings pursuant to Penal Code 1203.4.
14. In determining appropriate certification disciplinary action, the LEMSA medical director may give credit for prior disciplinary action imposed by the respondent's employer.

Note: Authority cited: Sections 1797.107, 1797.176, 1797.184, 1798.200 and 1798.204, Health and Safety Code. Reference: Sections 1797.61, 1797.176, 1797.210, 1797.216, 1797.220 and 1798.200, Health and Safety Code.

#### **§ 100208.1. Responsibilities of Relevant Employer.**

Under the provisions of this Chapter, relevant employers:

- (a) May conduct investigations, according to the requirements of this Chapter, to determine disciplinary cause.
- (b) Upon determination of disciplinary cause, the relevant employer may develop and implement, a disciplinary plan, in accordance with the MDOs.
  - (1) The relevant employer shall submit that disciplinary plan, along with the relevant findings of the investigation related to disciplinary cause to the LEMSA that issued the certificate, within three (3) working days of adoption of the disciplinary plan. In the case where the certificate was issued by a non-LEMSA certifying entity, the disciplinary plan shall be submitted to the LEMSA that has jurisdiction in the county in which the headquarters of the certifying entity is located.
  - (2) The employer's disciplinary plan may include a recommendation that the medical director consider taking action against the holder's certificate to include denial of certification, suspension of certification, revocation of certification, or placing a certificate on probation.
- (c) Shall notify the medical director that has jurisdiction in the county in which the alleged action occurred within three (3) working days after an allegation has been validated as potential for disciplinary cause.
- (d) Shall notify the medical director that has jurisdiction in the county in which the alleged action occurred within three (3) working days of the occurrence of any of following:
  - (1) The EMT or Advanced EMT is terminated or suspended for a disciplinary cause,
  - (2) The EMT or Advanced EMT resigns or retires following notification of an impending investigation based upon evidence that would indicate the existence of a disciplinary cause, or
  - (3) The EMT or Advanced EMT is removed from EMT or Advanced EMT - related duties for a disciplinary cause after the completion of the employer's investigation.

Note: Authority cited: Sections 1797.107, 1797.176, 1797.184, 1798.200 and 1798.204, Health and Safety Code. Reference: Sections 1797.61, 1797.176, 1797.200, 1797.210, 1797.211, 1797.220 and 1798.200, Health and Safety Code.

**§ 100209. Jurisdiction of the Medical Director.**

(a) The medical director who issued the certificate, or in the case where the certificate was issued by a non-LEMSA certifying entity, the LEMSAs medical director that has jurisdiction in the county in which the headquarters of the certifying entity is located, shall conduct investigations to validate allegations for disciplinary cause when the certificate holder is not an employee of a relevant employer or the relevant employer does not conduct an investigation. Upon determination of disciplinary cause, the medical director may take certification action as necessary against an EMT or Advanced EMT certificate.

(b) The medical director may, upon determination of disciplinary cause and according to the provisions of this Chapter, take certification action against an EMT or Advanced EMT to deny, suspend, or revoke, or place a certificate holder on probation, upon the findings by the medical director of the occurrence of any of the actions listed in Health and Safety Code, Section 1798.200(c) and for which any of the following conditions are true:

(1) The relevant employer, after conducting an investigation, failed to impose discipline for the conduct under investigation, or the medical director makes a determination that discipline imposed by the relevant employer was not in accordance with the MDOs and the conduct of the certificate holder constitutes grounds for certification action.

(2) The medical director determines, following an investigation conducted in accordance with this Chapter, that the conduct requires certification action.

(c) The medical director, after consultation with the relevant employer or without consultation when no relevant employer exists, may temporarily suspend, prior to a hearing, an EMT or Advanced EMT certificate upon a determination of the following:

(1) The certificate holder has engaged in acts or omissions that constitute grounds for revocation of the EMT or Advanced EMT certificate; and

(2) Permitting the certificate holder to continue to engage in certified activity without restriction poses an imminent threat to the public health and safety.

(d) If the medical director takes any certification action the medical director shall notify the Authority of the findings of the investigation and the certification action taken by using Form EMSA-CRI (10/01) through June 30, 2010. Commencing July 1, 2010 and thereafter, this information shall be entered directly into the Central Registry by the LEMSAs taking certification action.

Note: Authority cited: Sections 1797.107, 1797.176, 1797.184 and 1798.204, Health and Safety Code. Reference: Sections 1797.61, 1797.62, 1797.90, 1797.117, 1797.118, 1797.202, 1797.216, 1797.217, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

### ARTICLE 3. EVALUATION AND INVESTIGATION

#### **§ 100210. Evaluation of Information.**

(a) A relevant employer who receives an allegation of conduct listed in Section 1798.200(c) of the Health and Safety Code against an EMT or Advanced EMT and once the allegation is validated, shall notify the medical director of the LEMSA that has jurisdiction in the county in which the alleged violation occurred within three (3) working days, of the EMT's or Advanced EMT's name, certification number, and the allegation(s).

(b) A LEMSA that receives any complaint against an EMT or Advanced EMT shall forward the original complaint and any supporting documentation to the relevant employer for investigation pursuant to subsection (a) of this section, if there is a relevant employer, within three (3) working days of receipt of the information. If there is no relevant employer or the relevant employer does not wish to investigate the complaint, the medical director shall evaluate the information received from a credible source, including but not limited to, information obtained from an application, medical audit, or public complaint, alleging or indicating the possibility of a threat to the public health and safety by the action of an applicant for, or holder of, a certificate issued pursuant to Division 2.5.

(c) The relevant employer or medical director shall conduct an investigation of the allegations in accordance with the provisions of this Chapter, if warranted.

(d) Statewide public safety agencies shall provide the Authority with current relevant employer contact information for their individual agencies.

Note: Authority cited: Sections 1797.107, 1797.176, 1797.184 and 1798.204, Health and Safety Code. Reference: Sections 1797.61, 1797.62, 1797.90, 1797.176, 1797.202, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

#### **§ 100211. Investigations Involving Firefighters.**

(a) The rights and protections described in Chapter 9.6, Division 4 of Title 1 of the Government Code shall only apply to a firefighter during events and circumstances involving the performance of his or her official duties.

(b) All investigations involving EMT s, Advanced EMT's, and EMT-IIs who are employed by a public safety agency as a firefighter shall be conducted in accordance with Chapter 9.6, Division 4 of Title 1 of the Government Code, Section 3250 et. seq.

Note: Authority cited: Sections 1797.107, 1797.176 and 1798.204, Health and Safety Code; and Sections 3250 and 27727, Government Code. Reference: Sections 1797.90, 1797.176, 1797.202, 1797.220 and 1798.204, Health and Safety Code.

##### **§ 100211.1. Due Process.**

The certification action process shall be in accordance with Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

Note: Authority cited: Sections: 1797.107, 1797.176, 1797.184 and 1798.204, Health and Safety Code. Reference: Sections: 1798.200 and 1798.204, Health and Safety Code.

#### **ARTICLE 4. DETERMINATION AND NOTIFICATION OF ACTION**

##### **§ 100212. Determination of Certification Action.**

(a) certification action relative to the individual's certificate(s) shall be taken as a result of the findings of the investigation.

(b) Upon determining the disciplinary or certification action to be taken as authorized by this Chapter, the relevant employer or medical director shall complete and place in the personnel file or any other file used for any personnel purposes by the relevant employer or LEMSA, a statement certifying the decision made and the date the decision was made. The decision must contain findings of fact and a determination of issues, together with the disciplinary plan and the date the disciplinary plan shall take effect.

(c) In the case of a temporary suspension order pursuant to Section 100209 (c) of this Chapter, it shall take effect upon the date the notice required by Section 100213 of this Chapter is mailed to the certificate holder.

(d) For all other certification actions, the effective date shall be thirty days from the date the notice is mailed to the applicant for, or holder of, a certificate unless another time is specified or an appeal is made.

Note: Authority cited: Sections 1797.107, 1797.176, 1797.184 and 1798.204, Health and Safety Code. Reference: Sections 1797.61, 1797.62, 1797.176, 1797.202, 1797.211, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

##### **§ 100213. Temporary Suspension Order.**

(a) A medical director may temporarily suspend a certificate prior to hearing if, the certificate holder has engaged in acts or omissions that constitute grounds for denial or revocation according to Section 100214.3 (c) and (d) of this Chapter and if in the opinion of the medical director permitting the certificate holder to continue to engage in certified activity would pose an imminent threat to the public health and safety.

(b) Prior to, or concurrent with, initiation of a temporary suspension order of a certificate pending hearing, the medical director shall consult with the relevant employer of the certificate holder.

(c) The notice of temporary suspension pending hearing shall be served by registered mail or by personal service to the certificate holder immediately, but no longer than three (3) working days from making the decision to issue the temporary suspension. The notice shall include the allegations that allowing the certificate holder to continue to engage in certified activities would pose an imminent threat to the public health and safety.

(d) Within three (3) working days of the initiation of the temporary suspension by the LEMSA, the LEMSA and relevant employer shall jointly investigate the allegation in order for the LEMSA to make a determination of the continuation of the temporary suspension.

(1) All investigatory information, not otherwise protected by the law, held by the LEMSA and the relevant employer shall be shared between the parties via facsimile transmission or overnight mail relative to the decision to temporarily suspend.

(2) The LEMSA shall serve within fifteen (15) calendar days an accusation pursuant to Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code (Administrative Procedures Act).

(3) If the certificate holder files a Notice of Defense, the administrative hearing shall be held within thirty (30) calendar days of the LEMSA's receipt of the Notice of Defense.

(4) The temporary suspension order shall be deemed vacated if the LEMSA fails to serve an accusation within fifteen (15) calendar days or fails to make a final determination on the merits within fifteen (15) calendar days after the Administrative Law Judge (ALJ) renders a proposed decision.

Note: Authority cited: Sections 1797.107, 1797.176, 1797.184 and 1798.204, Health and Safety Code. Reference: Sections 1797.61, 1797.90, 1797.160, 1797.176, 1797.200, 1797.202, 1797.211, 1797.220, 1798, 1798.100, 1798.200 and 1798.204, Health and Safety Code.

#### **§ 100214. Final Determination of Certification Action by the Medical Director.**

Upon determination of certification action following an investigation, and appeal of certification action pursuant to Section 100211.1 of this Chapter, if the respondent so chooses, the medical director may take the following final actions on an EMT or Advanced EMT certificate:

- (a) Place the certificate holder on probation
- (b) Suspension
- (c) Denial
- (d) Revocation

Note: Authority cited: Section 1797.184, Health and Safety Code. Reference: Section 1798.200, Health and Safety Code.

#### **§ 100214.1. Placement of a Certificate Holder on Probation.**

Pursuant to Section 100207, the medical director may place a certificate holder on probation any time an infraction or performance deficiency occurs which indicates a need to monitor the certificate holder's conduct in the EMS system in order to protect the public health and safety. The term of the probation and any conditions shall be in accordance with MDOs

established by the Authority. The medical director that placed the certificate holder on probation may revoke the EMT or Advanced EMT certificate if the certificate holder fails to successfully complete the terms of probation.

Note: Authority cited: Sections 1797.107, 1797.176 and 1798.204, Health and Safety Code. Reference: Sections 1797.61, 1797.176, 1797.184, 1797.202, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

#### **§ 100214.2. Suspension of a Certificate.**

(a) The medical director may suspend an individual's EMT or Advanced EMT certificate for a specified period of time for disciplinary cause in order to protect the public health and safety.

(b) The term of the suspension and any conditions for reinstatement, shall be in accordance with MDOs established by the Authority.

(c) Upon the expiration of the term of suspension, the individual's certificate shall be reinstated only when all conditions for reinstatement have been met. The medical director shall continue the suspension until all conditions for reinstatement have been met.

(d) If the suspension period will run past the expiration date of the certificate, the EMT or Advanced EMT shall meet the recertification requirements for certificate renewal prior to the expiration date of the certificate.

Note: Authority cited: Sections 1797.107, 1797.175, 1797.176, 1797.184 and 1798.204, Health and Safety Code. Reference: Sections 1797.61, 1797.176, 1797.202, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

#### **§ 100214.3. Denial or Revocation of a Certificate.**

(a) A certifying entity, that is not a LEMSA, shall advise a certification or recertification applicant whose conduct indicates a potential for disciplinary cause, based on an investigation by the certifying entity prompted by a DOJ and/or FBI CORI, pursuant to Section 100210(a) of this Chapter, to apply to a LEMSA for certification or recertification.

(b) The medical director may deny or revoke any EMT or Advanced EMT certificate for disciplinary cause that have been investigated and verified by application of this Chapter.

(c) The medical director shall deny or revoke an EMT or Advanced EMT certificate if any of the following apply to the applicant:

(1) Has committed any sexually related offense specified under Section 290 of the Penal Code.

(2) Has been convicted of murder, attempted murder, or murder for hire.

(3) Has been convicted of two (2) or more felonies.

(4) Is on parole or probation for any felony.

(5) Has been convicted and released from incarceration for said offense during the preceding fifteen (15) years for the crime of manslaughter or involuntary manslaughter.

(6) Has been convicted and released from incarceration for said offense during the preceding ten (10) years for any offense punishable as a felony.

(7) Has been convicted of two (2) or more misdemeanors within the preceding five (5) years for any offense relating to the use, sale, possession, or transportation of narcotics or addictive or dangerous drugs.

(8) Has been convicted of two (2) or more misdemeanors within the preceding five (5) years for any offense relating to force, threat, violence, or intimidation.

(9) Has been convicted within the preceding five (5) years of any theft related misdemeanor.

(d) The medical director may deny or revoke an EMT or Advanced EMT certificate if any of the following apply to the applicant:

(1) Has committed any act involving fraud or intentional dishonesty for personal gain within the preceding seven (7) years.

(2) Is required to register pursuant to Section 11590 of the Health and Safety Code.

(e) Subsection (a) and (b) shall not apply to convictions that have been pardoned by the Governor, and shall only apply to convictions where the applicant/certificate holder was prosecuted as an adult. Equivalent convictions from other states shall apply to the type of offenses listed in (c) and (d). As used in this Section, "felony" or "offense punishable as a felony" refers to an offense for which the law prescribes imprisonment in the state prison as either an alternative or the sole penalty, regardless of the sentence the particular defendant received.

(f) This Section shall not apply to those EMT's, or EMT-ITs who obtain their California certificate prior to the effective date of this Section; unless:

(1) The certificate holder is convicted of any misdemeanor or felony after the effective date of this Section.

(2) The certificate holder committed any sexually related offense specified under Section 290 of the Penal Code.

(3) The certificate holder failed to disclose to the certifying entity any prior convictions when completing his/her application for initial EMT or Advanced EMT certification or certification renewal.

(g) Nothing in this Section shall negate an individual's right to appeal a denial of an EMT or Advanced EMT certificate pursuant to this Chapter.

(h) Certification action by a medical director shall be valid statewide and honored by all certifying entities for a period of at least twelve (12) months from the effective date of the

certification action. An EMT or Advanced EMT whose application was denied or an EMT or Advanced EMT whose certification was revoked by a medical director shall not be eligible for EMT or Advanced EMT application by any other certifying entity for a period of at least twelve (12) months from the effective date of the certification action. EMT's or Advanced EMT's whose certification is placed on probation must complete their probationary requirements with the LEMSA that imposed the probation.

Note: Authority cited: Sections 1797.107, 1797.176, 1797.184 and 1798.204, Health and Safety Code; and Section 11522, Government Code. Reference: Sections 1797.61, 1797.62, 1797.118, 1797.176, 1797.202, 1797.216, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

#### **§ 100215. Notification of Final Decision of Certification Action.**

(a) For the final decision of certification action, the medical director shall notify the applicant/certificate holder and his/her relevant employer(s) of the certification action within ten (10) working days after making the final determination.

(b) The notification of final decision shall be served by registered mail or personal service and shall include the following information:

- (1) The specific allegations or evidence which resulted in the certification action;
- (2) The certification action(s) to be taken, and the effective date(s) of the certification action(s), including the duration of the action(s);
- (3) Which certificate(s) the certification action applies to in cases of holders of multiple certificates;
- (4) A statement that the certificate holder must report the certification action within ten (10) working days to any other LEMSA and relevant employer in whose jurisdiction s/he uses the certificate;

Note: Authority cited: Sections 1797.107, 1797.176, 1797.184 and 1798.204, Health and Safety Code. Reference: Sections 1797.61, 1797.160, 1797.176, 1797.202, 1797.217, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

### **ARTICLE 5. LOCAL RESPONSIBILITIES**

#### **§ 100216. Development of Local Policies and Procedures.**

Each Relevant Employer, Certifying Entity and LEMSA shall develop and adopt policies and procedures for local implementation of the provisions of this Chapter. All local policies and procedures so adopted must be in accordance with these provisions and must address all of the requirements of this Chapter, as applicable.

Note: Authority cited: Sections 1797.107, 1797.176 and 1798.204, Health and Safety Code. Reference: Sections 1797.176, 1797.202, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

**§ 100217. Reimbursement for Administrative Law Judge Costs.**

(a) Actual fees paid by a LEMSA for the services of an ALJ, who is on the staff of the Office of Administrative Hearings, for disciplinary action appeals as required by this Chapter and in accordance with Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code are eligible for reimbursement from the Emergency Medical Technician Certification Fund.

(1) Each LEMSA that has paid for the services of an ALJ under this section during the preceding fiscal year shall submit, to the Authority, copies of invoices for fees charged and proof of the actual amount paid according to the provisions of (a)(2)(A) of this section.

(2) The Authority shall reimburse the LEMSAs no more than the actual payment made for the ALJ in accordance with the following:

(A) Invoices for fees incurred between July 1 and June 30 shall be due at the Authority no later than August 31.

(B) The LEMSA has provided evidence of the costs to include an invoice, payment, the name and any other required identifying information for the emergency medical technician(s) whose disciplinary hearing was included in the costs.

(C) If there are insufficient monies available to reimburse each LEMSA the entire actual amount expended for ALJ services, then reimbursements will be allocated proportionately among all the LEMSAs for actual expenditures for ALJ services within that fiscal year.

Note: Authority cited: Sections 1797.107, 1797.176, 1797.184 and 1798.204, Health and Safety Code. Reference: Sections 1797.62, 1797.176, 1797.202, 1797.216, 1797.217, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

**§ 100218. Development of Local Policies and Procedures. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.176 and 1798.204, Health and Safety Code. Reference: Sections 1797.176, 1797.202, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

**§ 100219. Evaluation of Information. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.176 and 1798.204, Health and Safety Code. Reference: Sections 1797.90, 1797.176, 1797.202, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

**§ 100220. Immediate Suspension. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.176 and 1798.204, Health and Safety Code. Reference: Sections 1797.90, 1797.160, 1797.176, 1797.202, 1797.220, 1798, 1798.2, 1798.100, 1798.102, 1798.200 and 1798.204, Health and Safety Code.

**§ 100221. Notification of Formal Investigation. [Repealed]**

Note: Authority cited: Sections 1797.107, 1797.176 and 1798.204, Health and Safety Code. Reference: Sections 1797.90, 1797.160, 1797.176, 1797.202, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

**§ 100222. Use of an Investigative Review Panel (IRP) When Suspension, Revocation, Denial, or Denial of Renewal of a Certificate May Occur. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.176 and 1798.204, Health and Safety Code. Reference: Sections 1797.90, 1797.160, 1797.176, 1797.202, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

**§ 100223. Determination of Appropriate Action by Medical Director. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.176 and 1798.204, Health and Safety Code. Reference: Sections 1797.176, 1797.202, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

**§ 100224. Placement of a Certificate Holder on Probation. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.176 and 1798.204, Health and Safety Code. Reference: Sections 1797.176, 1797.202, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

**§ 100225. Suspension of a Prehospital Emergency Medical Care Certificate. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.175, 1797.176 and 1798.204, Health and Safety Code. Reference: Sections 1797.176, 1797.202, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

**§ 100226. Revocation, Denial, or Denial of Renewal of a Prehospital Emergency Medical Care Certificate. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.176 and 1798.204, Health and Safety Code. Reference: Sections 1797.176, 1797.202, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

**§ 100227. Notification of Action. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.176 and 1798.204, Health and Safety Code. Reference: Sections 1797.160, 1797.176, 1797.202, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

**§ 100228. Development of Local Policies and Procedures. [Renumbered]**

Note: Authority cited: Sections 1797.107, 1797.176 and 1798.204, Health and Safety Code. Reference: Sections 1797.176, 1797.202, 1797.220, 1798, 1798.200 and 1798.204, Health and Safety Code.

## **CHAPTER 7. TRAUMA CARE SYSTEMS**

### **ARTICLE 1. DEFINITIONS**

#### **§ 100236. Abbreviated Injury Scale.**

“Abbreviated Injury Scale” or “AIS” is an anatomic severity scoring system. For the purposes of data sharing, the standard to be followed is AIS 90. For the purpose of volume performance measurement auditing, the standard to be followed is AIS 90 using AIS code derived or computer derived scoring.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

#### **§ 100237. Immediately Available.**

“Immediately” or “immediately available” means:

- (a) unencumbered by conflicting duties or responsibilities;
- (b) responding without delay when notified; and
- (c) being physically available to the specified area of the trauma center when the patient is delivered in accordance with local EMS agency policies and procedures.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

#### **§ 100238. Implementation.**

“Implementation” or “implemented” or “has implemented” means the development and activation of a trauma care system plan by a local EMS agency, including the actual triage, transport, and treatment of trauma patients in accordance with the plan.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

#### **§ 100239. Injury Severity Score.**

“Injury Severity Score” or “ISS” means the sum of the squares of the Abbreviated Injury Scale score of the three most severely injured body regions.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

#### **§ 100240. On-Call.**

“On-call” means agreeing to be available to respond to the trauma center in order to provide a defined service.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

**§ 100241. Promptly Available.**

“Promptly” or “promptly available” means

(a) responding without delay when notified and requested to respond to the hospital; and

(b) being physically available to the specified area of the trauma center within a period of time that is medically prudent and in accordance with local EMS agency policies and procedures.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

**§ 100242. Qualified Specialist.**

(a) “Qualified specialist” or “qualified surgical specialist” or “qualified non-surgical specialist” means a physician licensed in California who is board certified in a specialty by the American Board of Medical Specialties, the Advisory Board for Osteopathic Specialties, a Canadian board or other appropriate foreign specialty board as determined by the American Board of Medical Specialties for that specialty.

(b) A non-board certified physician may be recognized as a “qualified specialist” by the local EMS agency upon substantiation of need by a trauma center if:

(1) the physician can demonstrate to the appropriate hospital body and the hospital is able to document that he/she has met requirements which are equivalent to those of the Accreditation Council for Graduate Medical Education (ACGME) or the Royal College of Physicians and Surgeons of Canada;

(2) the physician can clearly demonstrate to the appropriate hospital body that he/she has substantial education, training, and experience in treating and managing trauma patients which shall be tracked by the trauma quality improvement program; and

(3) the physician has successfully completed a residency program.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

**§ 100243. Receiving Hospital.**

“Receiving hospital” means a licensed general acute care hospital with a special permit for basic or comprehensive emergency service, which has not been designated as a trauma center according to this Chapter, but which has been formally assigned a role in the trauma care system by the local EMS agency. In rural areas, the local EMS agency may approve standby emergency service if basic or comprehensive services are not available.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

**§ 100244. Residency Program.**

“Residency program” means a residency program of the trauma center or a residency program formally affiliated with a trauma center where senior residents can participate in educational rotations, which has been approved by the appropriate Residency Review Committee of the Accreditation Council on Graduate Medical Education.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

**§ 100245. Senior Resident.**

“Senior resident” or “senior level resident” means a physician, licensed in the State of California, who has completed at least three (3) years of the residency or is in their last year of residency training and has the capability of initiating treatment and who is in training as a member of the residency program as defined in Section 100244 of this Chapter, at the designated trauma center.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

**§ 100246. Service Area.**

“Service area” means that geographic area defined by the local EMS agency in its trauma care system plan as the area served by a designated trauma center.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

**§ 100247. Trauma Care System.**

“Trauma care system” or “trauma system” or “inclusive trauma care system” means a system that is designed to meet the needs of all injured patients. The system shall be defined by the local EMS agency in its trauma care system plan as described in Section 100256 of this Chapter.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Sections 1798.160 and 1798.161, Health and Safety Code.

**§ 100248. Trauma Center.**

“Trauma center” or “designated trauma center” means a licensed hospital, accredited by the Joint Commission on Accreditation of Healthcare Organizations, which has been designated as a Level I, II, III, or IV trauma center and/or Level I or II pediatric trauma center by the local EMS agency, in accordance with Articles 2 through 5 of this Chapter.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Sections 1798.160 and 1798.161, Health and Safety Code.

**§ 100249. Trauma Resuscitation Area.**

“Trauma Resuscitation Area” means a designated area within a trauma center where trauma patients are evaluated upon arrival.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

**§ 100250. Trauma Service.**

A “trauma service” is a clinical service established by the organized medical staff of a trauma center that has oversight and responsibility of the care of the trauma patient. It includes, but is not limited to, direct patient care services, administration, and as needed, support functions to provide medical care to injured persons.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

**§ 100251. Trauma Team.**

“Trauma team” means the multidisciplinary group of personnel who have been designated to collectively render care for trauma patients at a designated trauma center. The trauma team consists of physicians, nurses and allied health personnel. The composition of the trauma team may vary in relationship to trauma center designation level and severity of injury which leads to trauma team activation.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

**§ 100252. Triage Criteria.**

“Triage criteria” means a measure or method of assessing the severity of a person's injuries that is used for patient evaluation and that utilizes anatomic considerations, physiologic and/or mechanism of injury.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

**ARTICLE 2. LOCAL EMS AGENCY TRAUMA SYSTEM REQUIREMENTS**

**§ 100253. Application of Chapter.**

(a) A local EMS agency which has implemented or plans to implement a trauma care system shall develop a written trauma care system plan that includes policies and/or procedures to assure compliance of the trauma system with the provisions of this Chapter.

(b) A local EMS agency may specify additional requirements in addition to those specified in this Chapter.

(c) A local EMS agency that implements a trauma care system on or after the effective date of this Chapter shall submit its trauma system plan to the EMS Authority and have it approved prior to implementation.

(d) A local EMS agency that has implemented a trauma system prior to the effective date of the revisions to this Chapter shall submit its updated trauma system plan to the EMS Authority within two (2) years of the effective date of the revisions to this Chapter, which is August 12, 1999.

(e) The EMS Authority shall notify the local EMS agency submitting its trauma care system plan within fifteen (15) days of receiving the plan that:

(1) its plan has been received, and

(2) it contains or does not contain the information requested in Section 100255 of this Chapter.

(f) The EMS Authority shall:

(1) notify the local EMS agency either of approval or disapproval of its trauma system plan within sixty (60) days of receipt of the plan; and

(2) provide written notification of approval or the reasons for disapproval of a trauma system plan.

(g) If the EMS Authority disapproves a trauma system plan, the local EMS agency shall have six (6) months from the date of notification of the disapproval to submit a revised trauma system plan which conforms to this Chapter or to appeal the decision to the Commission on Emergency Medical Services (EMS) which shall make a determination within four (4) months of receipt of the appeal. If a revised trauma system plan is approved by the EMS Authority, the local EMS agency shall begin implementation of the plan within six (6) months of its approval.

(h) If the EMS Authority determines that a local EMS agency has failed to implement the trauma system in accordance with the approved plan, the approval of the plan may be withdrawn. The local EMS agency may appeal the decision to the Commission on EMS, which shall make a determination within six (6) months of the appeal.

(i) After approval of a trauma system plan, the local EMS agency shall submit to the EMS Authority for approval any significant changes to that trauma system plan prior to the implementation of the changes. In those instances where a delay in approval would adversely impact the current level of trauma care, the local EMS agency may institute the changes and then submit the changes to the EMS Authority for approval within thirty (30) days of their implementation.

(j) The local EMS agency shall submit a trauma system status report as part of its annual EMS Plan update. The report shall address, at a minimum, the status of trauma plan goals and objectives.

(k) No health care facility shall advertise in any manner or otherwise hold themselves out to be a trauma center unless they have been so designated by the local EMS agency, in accordance with this Chapter.

(l) No provider of prehospital care shall advertise in any manner or otherwise hold themselves out to be affiliated with the trauma system or a trauma center unless they have been so designated by the local EMS agency, in accordance with this Chapter.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Sections 1798.257, 1798.161, 1798.163 and 1798.166, Health and Safety Code.

#### **§ 100254. Trauma System Criteria.**

(a) A local EMS agency that plans to implement or modify a trauma system shall include with the trauma plan, a description of the rationale used for trauma system design planning for number and location of trauma centers including:

(1) projected trauma patient volume and projected number and level of trauma centers necessary to provide access to trauma care;

(A) No more than one (1) Level I or Level II trauma center shall be designated for each 350,000 population within the service area.

(B) Where geography and population density preclude compliance with subsection (a)(1)(A), exemptions may be granted by the EMS Authority with the concurrence of the Commission on EMS on the basis of documented local needs.

(2) resource availability to meet staffing requirements for trauma centers;

(3) transport times;

(4) distinct service areas; and

(5) coordination with neighboring trauma systems.

(b) The local EMS agency may authorize the utilization of air transport within its jurisdiction to geographically expand the primary service area(s) provided that the expanded service area does not encroach upon another trauma system, or that of another trauma center, unless written agreements have been executed between the involved local EMS agencies and/or trauma centers.

(c) A local EMS agency may require trauma centers to have helicopter landing sites. If helicopter landing sites are required, then they shall be approved by the Division of Aeronautics, Department of Transportation pursuant to Division 2.5, Title 21 of the California Code of Regulations.

(d) All prehospital emergency medical care personnel rendering trauma patient care within an organized trauma system shall be trained in the local trauma triage and patient care methodology.

(e) All trauma patient transport vehicles shall be equipped with two-way telecommunications equipment capable of accessing hospitals, in accordance with local EMS agency policies regarding communication.

(f) All prehospital providers shall have a policy approved by the local EMS agency for the early notification of trauma centers of the impending arrival of a trauma patient.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Sections 1798.161, 1798.162, 1798.163, 1798.165 and 1798.166 of the Health and Safety Code.

#### **§ 100255. Policy Development.**

A local EMS agency planning to implement a trauma system shall develop policies which provide a clear understanding of the structure of the trauma system and the manner in which it utilizes the resources available to it. The trauma system policies shall address at least the following:

(a) system organization and management;

(b) trauma care coordination within the trauma system;

(c) trauma care coordination with neighboring jurisdictions, including EMS agency/system agreements;

(d) data collection and management;

(e) fees, including those for application, designation and redesignation, monitoring and evaluation;

(f) establishment of service areas for trauma centers;

(g) trauma center designation/redesignation process to include a written agreement between the local EMS agency and the trauma center;

(h) coordination with all health care organizations within the trauma system to facilitate the transfer of an organization member in accordance with the criteria set forth in Article 5 of this Chapter;

(i) coordination of EMS and trauma system for transportation including intertrauma center transfer and transfers from a receiving hospital to a trauma center;

(j) the integration of pediatric hospitals, if applicable;

(k) trauma center equipment;

- (l) ensuring the availability of trauma team personnel;
- (m) criteria for activation of trauma team;
- (n) mechanism for prompt availability of specialists;
- (o) quality improvement and system evaluation to include responsibilities of the multidisciplinary trauma peer review committee;
- (p) criteria for pediatric and adult trauma triage, including destination;
- (q) training of prehospital EMS personnel to include trauma triage;
- (r) public information and education about the trauma system;
- (s) marketing and advertising by trauma centers and prehospital providers as it relates to the trauma care system; and
- (t) coordination with public and private agencies and trauma centers in injury prevention programs.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Sections 1798.161 and 1798.163, Health and Safety Code.

**§ 100256. Trauma Plan Development.**

(a) The initial plan for a trauma care system that is submitted to the EMS Authority shall be comprehensive with objectives that shall be clearly stated. The initial trauma care system plan shall contain at least the following:

- (1) Summary of the plan;
- (2) organizational structure;
- (3) needs assessment;
- (4) inclusive trauma system design, which includes those facilities involved in the care of acutely injured patients, including coordination with neighboring agencies;
- (5) documentation that any intercounty trauma center agreements have been approved by the EMS agencies of both counties;
- (6) objectives;
- (7) implementation schedule;
- (8) fiscal impact of the system;
- (9) policy and plan development process;

(10) written documentation of local approval; and

(11) table of contents identifying where the information in this Section and Sections 100254, 100255 and 100257 of this Chapter can be found in the plan.

(b) The system design shall address the operational implementation of the policies developed pursuant to Section 100255 and the following aspects of hospital service delivery:

(1) Critical care capability including but not limited to burns, spinal cord injury, rehabilitation and pediatrics;

(2) medical organization and management; and

(3) quality improvement.

(c) A local EMS agency shall advise the EMS Authority when there are changes or revisions in policy or plan development pursuant to the sections of this Article.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Sections 1797.258, 1798.161 and 1798.166, Health and Safety Code.

#### **§ 100257. Data Collection.**

(a) The local EMS agency shall develop and implement a standardized data collection instrument and implement a data management system for trauma care.

(1) The system shall include the collection of both prehospital and hospital patient care data, as determined by the local EMS agency;

(2) trauma data shall be integrated into the local EMS agency and State EMS Authority data management system; and

(3) all hospitals that receive trauma patients shall participate in the local EMS agency data collection effort in accordance with local EMS agencies policies and procedures.

(b) The prehospital data shall include at least those data elements required on the EMT-II or EMT-P patient care record, as specified in Section 100129 of the EMT-II regulations and Section 100176 of the EMT-P regulations.

(c) The hospital data shall include at least the following, when applicable:

(1) Time of arrival and patient treatment in:

(A) Emergency department or trauma receiving area; and

(B) operating room.

(2) Dates for:

(A) Initial admission;

(B) intensive care; and

(C) discharge.

(3) Discharge data, including:

(A) Total hospital charges (aggregate dollars only);

(B) patient destination; and

(C) discharge diagnosis.

(4) The local EMS agency shall provide periodic reports to all hospitals participating in the trauma system.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

**§ 100258. Trauma System Evaluation.**

(a) The local EMS agency shall be responsible for the development and ongoing evaluation of the trauma system.

(b) The local EMS agency shall be responsible for the development of a process to receive information from EMS providers, participating hospitals and the local medical community on the evaluation of the trauma system, including but not limited to:

(1) trauma plan;

(2) triage criteria;

(3) activation of trauma team; and

(4) notification of specialists.

(c) The local EMS agency shall be responsible for periodic performance evaluation of the trauma system, which shall be conducted at least every two (2) years. Results of the trauma system evaluation shall be made available to system participants.

(d) The local EMS agency shall be responsible for ensuring that trauma centers and other hospitals that treat trauma patients participate in the quality improvement process contained in Section 100265.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

### ARTICLE 3. TRAUMA CENTER REQUIREMENTS

#### **§ 100259. Level I and Level II Trauma Centers.**

(a) A Level I or II trauma center is a licensed hospital which has been designated as a Level I or II trauma center by the local EMS agency. While both Level I and II trauma centers are similar, a Level I trauma center is required to have staff and resources not required of a Level II trauma center. The additional Level I requirements are located in Section 100260. Level I and II trauma centers shall have appropriate pediatric equipment and supplies and be capable of initial evaluation and treatment of pediatric trauma patients. Trauma centers without a pediatric intensive care unit, as outlined in (e)(1) of this section, shall establish and utilize written criteria for consultation and transfer of pediatric patients needing intensive care. A Level I or Level II trauma center shall have at least the following:

(1) A trauma program medical director who is a board-certified surgeon, whose responsibilities include, but are not limited to, factors that affect all aspects of trauma care such as:

- (A) recommending trauma team physician privileges;
- (B) working with nursing and administration to support the needs of trauma patients;
- (C) developing trauma treatment protocols;
- (D) determining appropriate equipment and supplies for trauma care;
- (E) ensuring the development of policies and procedures to manage domestic violence, elder and child abuse and neglect;
- (F) having authority and accountability for the quality improvement peer review process;
- (G) correcting deficiencies in trauma care or excluding from trauma call those trauma team members who no longer meet standards;
- (H) coordinating pediatric trauma care with other hospital and professional services;
- (I) coordinating with local and State EMS agencies;
- (J) assisting in the coordination of the budgetary process for the trauma program; and
- (K) identifying representatives from neurosurgery, orthopaedic surgery, emergency medicine, pediatrics and other appropriate disciplines to assist in identifying physicians from their disciplines who are qualified to be members of the trauma program.

(2) A trauma nurse coordinator/manager who is a registered nurse with qualifications including evidence of educational preparation and clinical experience in the care of the adult and/or pediatric trauma patient, administrative ability, and responsibilities that include but are not limited to:

(A) organizing services and systems necessary for the multidisciplinary approach to the care of the injured patient;

(B) coordinating day-to-day clinical process and performance improvement as it pertains to nursing and ancillary personnel; and

(C) collaborating with the trauma program medical director in carrying out the educational, clinical, research, administrative and outreach activities of the trauma program.

(3) A trauma service which can provide for the implementation of the requirements specified in this Section and provide for coordination with the local EMS agency.

(4) A trauma team, which is a multidisciplinary team responsible for the initial resuscitation and management of the trauma patient.

(5) Department(s), division(s), service(s) or section(s) that include at least the following surgical specialties, which are staffed by qualified specialists:

(A) general;

(B) neurologic;

(C) obstetric/gynecologic;

(D) ophthalmologic;

(E) oral or maxillofacial or head and neck;

(F) orthopaedic;

(G) plastic; and

(H) urologic

(6) Department(s), division(s), service(s) or section(s) that include at least the following non-surgical specialties, which are staffed by qualified specialists:

(A) anesthesiology;

(B) internal medicine;

(C) pathology;

(D) psychiatry; and

(E) radiology;

(7) An emergency department, division, service or section staffed with qualified specialists in emergency medicine who are immediately available.

(8) Qualified surgical specialist(s) or specialty availability, which shall be available as follows:

(A) general surgeon capable of evaluating and treating adult and pediatric trauma patients shall be immediately available for trauma team activation and promptly available for consultation;

(B) On-call and promptly available:

1. neurologic;
2. obstetric/gynecologic;
3. ophthalmologic;
4. oral or maxillofacial or head and neck;
5. orthopaedic;
6. plastic;
7. reimplantation/microsurgery capability. This surgical service may be provided through a written transfer agreement; and
8. urologic.

(C) Requirements may be fulfilled by supervised senior residents as defined in Section 100245 of this Chapter who are capable of assessing emergent situations in their respective specialties.

When a senior resident is the responsible surgeon:

1. the senior resident shall be able to provide the overall control and surgical leadership necessary for the care of the patient, including initiating surgical care;
2. a staff trauma surgeon or a staff surgeon with experience in trauma care shall be on-call and promptly available;
3. a staff trauma surgeon or a staff surgeon with experience in trauma care shall be advised of all trauma patient admissions, participate in major therapeutic decisions, and be present in the emergency department for major resuscitations and in the operating room for all trauma operative procedures.

(D) Available for consultation or consultation and transfer agreements for adult and pediatric trauma patients requiring the following surgical services;

1. burns;
2. cardiothoracic;

3. pediatric;
4. reimplantation/microsurgery; and
5. spinal cord injury.

(9) Qualified non-surgical specialist(s) or specialty availability, which shall be available as follows:

(A) Emergency medicine, in-house and immediately available at all times. This requirement may be fulfilled by supervised senior residents, as defined in Section 100245 of this Chapter, in emergency medicine, who are assigned to the emergency department and are serving in the same capacity. In such cases, the senior resident(s) shall be capable of assessing emergency situations in trauma patients and of providing for initial resuscitation. Emergency medicine physicians who are qualified specialists in emergency medicine and are board certified in emergency medicine shall not be required by the local EMS agency to complete an advanced trauma life support (ATLS) course. Current ATLS verification is required for all emergency medicine physicians who provide emergency trauma care and are qualified specialists in a specialty other than emergency medicine.

(B) Anesthesiology. Level II shall be promptly available with a mechanism established to ensure that the anesthesiologist is in the operating room when the patient arrives. This requirement may be fulfilled by senior residents or certified registered nurse anesthetists who are capable of assessing emergent situations in trauma patients and of providing any indicated treatment and are supervised by the staff anesthesiologist. In such cases, the staff anesthesiologist on-call shall be advised about the patient, be promptly available at all times, and be present for all operations.

(C) Radiology, promptly available; and

(D) Available for consultation:

1. cardiology;
2. gastroenterology;
3. hematology;
4. infectious diseases;
5. internal medicine;
6. nephrology;
7. neurology;
8. pathology; and
9. pulmonary medicine.

(b) In addition to licensure requirements, trauma centers shall have the following service capabilities:

(1) Radiological service. The radiological service shall have immediately available a radiological technician capable of performing plain film and computed tomography imaging. A radiological service shall have the following additional services promptly available:

(A) angiography; and

(B) ultrasound.

(2) Clinical laboratory service. A clinical laboratory service shall have:

(A) a comprehensive blood bank or access to a community central blood bank; and

(B) clinical laboratory services immediately available.

(3) Surgical service. A surgical service shall have an operating suite that is available or being utilized for trauma patients and that has:

(A) Operating staff who are promptly available unless operating on trauma patients and back-up personnel who are promptly available; and

(B) appropriate surgical equipment and supplies as determined by the trauma program medical director.

(c) A Level I or Level II trauma center shall have a basic or comprehensive emergency service which has special permits issued pursuant to Chapter 1, Division 5 of Title 22. The emergency service shall:

(1) designate an emergency physician to be a member of the trauma team;

(2) provide emergency medical services to adult and pediatric patients; and

(3) have appropriate adult and pediatric equipment and supplies as approved by the director of emergency medicine in collaboration with the trauma program medical director.

(d) In addition to the special permit licensing services, a trauma center shall have, pursuant to Section 70301 of Chapter 1, Division 5 of Title 22 of the California Code of Regulations, the following approved supplemental services:

(1) Intensive Care Service:

(A) the ICU shall have appropriate equipment and supplies as determined by the physician responsible for the intensive care service and the trauma program medical director;

(B) The ICU shall have a qualified specialist promptly available to care for trauma patients in the intensive care unit. The qualified specialist may be a resident with two (2) years of

training who is supervised by the staff intensivist or attending surgeon who participates in all critical decision making; and

(C) the qualified specialist in (B) above shall be a member of the trauma team.

(2) Burn Center. This service may be provided through a written transfer agreement with a Burn Center.

(3) Physical Therapy Service. Physical therapy services to include personnel trained in physical therapy and equipped for acute care of the critically injured patient.

(4) Rehabilitation Center. Rehabilitation services to include personnel trained in rehabilitation care and equipped for acute care of the critically injured patient. These services may be provided through a written transfer agreement with a rehabilitation center.

(5) Respiratory Care Service. Respiratory care services to include personnel trained in respiratory therapy and equipped for acute care of the critically injured patient.

(6) Acute hemodialysis capability.

(7) Occupational therapy service. Occupational therapy services to include personnel trained in occupational therapy and equipped for acute care of the critically injured patient.

(8) Speech therapy service. Speech therapy services to include personnel trained in speech therapy and equipped for acute care of the critically injured patient.

(9) Social Service.

(e) A trauma center shall have the following services or programs that do not require a license or special permit.

(1) Pediatric Service. In addition to the requirements in Division 5 of Title 22 of the California Code of Regulations, the pediatric service providing in-house pediatric trauma care shall have:

(A) a pediatric intensive care unit approved by the California State Department of Health Services' California Children Services (CCS); or a written transfer agreement with an approved pediatric intensive care unit. Hospitals without pediatric intensive care units shall establish and utilize written criteria for consultation and transfer of pediatric patients needing intensive care; and

(B) a multidisciplinary team to manage child abuse and neglect.

(2) Acute spinal cord injury management capability. This service may be provided through a written transfer agreement with a Rehabilitation Center;

(3) Protocol to identify potential organ donors as described in Division 7, Chapter 3.5 of the California Health and Safety Code;

(4) An outreach program, to include:

(A) capability to provide both telephone and on-site consultations with physicians in the community and outlying areas; and

(B) trauma prevention for the general public;

(4) Written interfacility transfer agreements with referring and specialty hospitals;

(5) Continuing education. Continuing education in trauma care shall be provided for:

(A) staff physicians;

(B) staff nurses;

(C) staff allied health personnel;

(D) EMS personnel; and

(E) other community physicians and health care personnel.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Sections 1798.161 and 1798.165, Health and Safety Code.

**§ 100260. Additional Level I Criteria.**

In addition to the above requirements, a Level I trauma center shall have:

(a) One of the following patient volumes annually:

(1) a minimum of 1200 trauma program hospital admissions, or

(2) a minimum of 240 trauma patients per year whose Injury Severity Score (ISS) is greater than 15, or

(3) an average of 35 trauma patients (with an ISS score greater than 15) per trauma program surgeon per year.

(b) Additional qualified surgical specialists or specialty availability on-call and promptly available:

(1) cardiothoracic; and

(2) pediatrics;

(c) A surgical service that has at least the following:

(1) operating staff who are immediately available unless operating on trauma patients and back-up personnel who are promptly available.

(2) cardiopulmonary bypass equipment; and

(3) operating microscope.

(d) Anesthesiology immediately available. This requirement may be fulfilled by senior residents or certified registered nurse anesthetists who are capable of assessing emergent situations in trauma patients and of providing treatment and are supervised by the staff anesthesiologist.

(e) An intensive care unit with a qualified specialist in-house and immediately available to care for trauma patients in the intensive care unit. The qualified specialist may be a resident with two (2) years of training who is supervised by the staff intensivist or attending surgeon who participates in all critical decision making.

(f) A Trauma research program; and

(g) An ACGME approved surgical residency program.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Sections 1798.161 and 1798.165, Health and Safety Code.

**§ 100261. Level I and Level II Pediatric Trauma Centers.**

(a) A Level I or II pediatric trauma center is a licensed hospital which has been designated as a Level I or II pediatric trauma center by the local EMS agency. While both Level I and II pediatric trauma centers are similar, a Level I pediatric trauma center is required to have staff and resources not required of a Level II pediatric trauma center. The additional Level I requirements for pediatric trauma centers are located in Section 100262. A Level I or Level II pediatric trauma center shall have at least the following:

(1) A pediatric trauma program medical director who is a board-certified surgeon with experience in pediatric trauma care (may also be trauma program medical director for adult trauma services), whose responsibilities include, but are not limited to, factors that affect all aspects of pediatric trauma care such as:

(A) recommending pediatric trauma team physician privileges;

(B) working with nursing and administration to support the needs of pediatric trauma patients;

(C) developing pediatric trauma treatment protocols;

(D) determining appropriate equipment and supplies for pediatric trauma care;

(E) ensuring the development of policies and procedures to manage domestic violence and child abuse and neglect;

(F) having authority and accountability for the pediatric trauma quality improvement peer review process;

(G) correcting deficiencies in pediatric trauma care or excluding from trauma call those trauma team members who no longer meet standards;

(H) coordinating pediatric trauma care with other hospital and professional services;

(I) coordinating with local and State EMS agencies;

(J) assisting in the coordination of the budgetary process for the trauma program; and

(K) identifying representatives from neurosurgery, orthopedic surgery, emergency medicine, pediatrics and other appropriate disciplines to assist in identifying physicians from their disciplines who have pediatric trauma care experience and who are qualified to be members of the pediatric trauma program.

(2) A pediatric trauma nurse coordinator/manager who is a registered nurse with qualifications (may also be trauma nurse coordinator/manager for adult trauma services) including evidence of educational preparation and clinical experience in the care of pediatric trauma patients, administrative ability, and responsibilities that include but are not limited to factors that affect all aspects of pediatric trauma care, including:

(A) organizing services and systems necessary for the multidisciplinary approach to the care of the injured child;

(B) coordinating day-to-day clinical process and performance improvement as it pertains to pediatric trauma nursing and ancillary personnel; and

(C) collaborating with the pediatric trauma program medical director in carrying out the educational, clinical, research, administrative and outreach activities of the pediatric trauma program.

(3) A pediatric trauma service which can provide for the implementation of the requirements specified in this section and provide for coordination with the local EMS agency.

(4) A pediatric trauma team, which is a multidisciplinary team responsible for the initial resuscitation and management of the pediatric trauma patient.

(A) the pediatric trauma team leader shall be a surgeon with pediatric trauma experience as defined by the trauma program medical director;

(B) the remainder of the team shall include physician, nursing and support personnel in sufficient numbers to evaluate, resuscitate, treat and stabilize pediatric trauma patients.

(5) Department(s), division(s), service(s) or section(s) that include at least the following surgical specialists and which are staffed by qualified specialists with pediatric experience:

A. neurologic;

B. obstetric/gynecologic (may be provided through a written transfer agreement with a hospital that has a department, division, service, or section that provides this service);

C. ophthalmologic;

D. oral or maxillofacial or head and neck;

E. orthopaedic;

F. pediatric;

G. plastic;

H. urologic; and

I. microsurgery/reimplantation (may be provided through a written transfer agreement with a hospital that has a department, division, service, or section that provides this service).

(6) Department(s), division(s), service(s), or section(s) that include at least the following non-surgical specialties which are staffed by qualified specialists with pediatric experience:

A. anesthesiology;

B. cardiology;

C. critical care;

D. emergency medicine;

E. gastroenterology;

F. general pediatrics;

G. hematology/oncology;

H. infectious disease;

I. neonatology;

J. nephrology;

K. neurology;

L. pathology;

M. psychiatry;

N. pulmonology;

O. radiology; and

P. rehabilitation/physical medicine. This requirement may be provided through a written agreement with a pediatric rehabilitation center.

(7) An emergency department, division, service or section staffed with qualified specialists in emergency medicine with pediatric trauma experience, who are immediately available.

(8) Qualified surgical specialist(s) or specialty availability, which shall be available as follows:

(A) Pediatric surgeon, capable of evaluating and treating pediatric trauma patients shall be immediately available for trauma team activation and promptly available for consultation. This requirement may be fulfilled by:

1. a staff pediatric surgeon with experience in pediatric trauma care; or

2. a staff trauma surgeon with experience in pediatric trauma care; or

3. a senior general surgical resident who has completed at least three clinical years of surgical residency training. When a senior resident is the responsible surgeon:

a. the senior resident shall be able to provide the overall control and surgical leadership necessary for the care of the patient, including initiating surgical care; and

b. a staff pediatric surgeon with experience in pediatric trauma care or a staff trauma surgeon with experience in pediatric trauma care shall be on-call and promptly available; and

c. a staff pediatric surgeon or a staff surgeon with experience in pediatric trauma care shall participate in major therapeutic decisions, be advised of all pediatric trauma patient admissions and be present in the emergency department for major resuscitations and in the operating room for all trauma operative procedures.

(B) On-call and promptly available with pediatric experience;

1. neurologic;

2. obstetric/gynecologic. This surgical service may be provided through a written transfer agreement;

3. ophthalmologic;

4. oral or maxillofacial or head and neck;

5. orthopaedic;

6. plastic;

7. reimplantation/microsurgery capability. This surgical service may be provided through a written transfer agreement;

8. urologic;

(C) Requirements may be fulfilled by supervised senior residents as defined in Section 100245 of this Chapter who are capable of assessing emergent situations in their respective specialties. When a senior resident is the responsible surgeon:

1. The senior resident shall be able to provide the overall control and surgical leadership necessary for the care of the patient, including initiating surgical care;
2. a staff trauma surgeon or a staff surgeon with experience in trauma care shall be on-call and promptly available;
3. a staff trauma surgeon or a staff surgeon with experience in trauma care shall be advised of all trauma patient admissions, participate in major therapeutic decisions, and be present in the emergency department for major resuscitations and in the operating room for all trauma operative procedures.

(D) Available for consultation or consultation and transfer agreements for pediatric trauma patients requiring the following surgical services;

1. burns;
2. cardiothoracic; and
3. spinal cord injury.

(9) Qualified nonsurgical specialist(s) or specialty availability, which shall be available as follows:

(A) Emergency medicine, in-house and immediately available at all times. This requirement may be fulfilled by a qualified specialist in pediatric emergency medicine; or a qualified specialist in emergency medicine with pediatric experience; or a subspecialty resident in pediatric emergency medicine who has completed at least one year of subspecialty residency education in pediatric emergency medicine. In such cases, the senior resident(s) shall be capable of assessing emergency situations in trauma patients and of providing for initial resuscitation. Emergency medicine physicians who are qualified specialists in emergency medicine and are board certified in emergency medicine or pediatric emergency medicine shall not be required by the local EMS agency to complete an advanced trauma life support course. Current ATLS verification is required for all emergency medicine physicians who provide emergency trauma care and are qualified specialists in a specialty other than emergency medicine. When a senior resident is the responsible emergency physician in-house:

1. a qualified specialist in pediatric emergency medicine, or emergency medicine with pediatric experience shall be promptly available; and
2. the qualified specialist on-call shall be notified of all patients who require resuscitation, operative surgical intervention, or intensive care unit admission.

(B) Anesthesiology, Level II shall be promptly available with a mechanism established to ensure that the anesthesiologist is in the operating room when the patient arrives. This

requirement may be fulfilled by a senior resident or certified registered nurse anesthetists with pediatric experience who are capable of assessing emergent situations in pediatric trauma patients and of providing any indicated treatment and are supervised by the staff anesthesiologist. In such cases, the staff anesthesiologist with pediatric experience on-call shall be advised about the patient, be promptly available at all times, and be present for all operations.

(C) Radiology, promptly available; and

(D) Available for consultation or provided through transfer agreement, qualified specialists with pediatric experience:

- a. adolescent medicine;
- b. child development;
- c. genetics/dysmorphology;
- d. neuroradiology;
- e. obstetrics;
- f. pediatric allergy and immunology;
- g. pediatric dentistry;
- h. pediatric endocrinology;
- i. pediatric pulmonology; and
- j. rehabilitation/physical medicine.

(E) Pediatric critical care, in-house and immediately available. The in-house requirement may be fulfilled by:

- 1. a qualified specialist in pediatric critical care medicine; or
- 2. a qualified specialist in anesthesiology with experience in pediatric critical care;
- 3. a qualified surgeon with expertise in pediatric critical care; or
- 4. a physician who has completed at least two years of residency in pediatrics. When a senior resident is the responsible pediatric critical care physician then:
  - a. a qualified specialist in pediatric critical care medicine, or a qualified specialist in anesthesiology with experience in pediatric critical care, shall be on-call and promptly available; and;

b. the qualified specialist on-call shall be advised about all patients who may require admission to the pediatric intensive care unit and shall participate in all major therapeutic decisions and interventions;

(F) Qualified specialists with pediatric experience shall be on the hospital staff and available for consultation:

1. general pediatrics;
2. mental health;
3. neonatology;
4. nephrology;
5. pathology;
6. pediatric cardiology;
7. pediatric gastroenterology;
8. pediatric hematology/oncology;
9. pediatric infectious disease;
10. pediatric neurology; and
11. pediatric radiology.

(b) In addition to licensure requirements, pediatric trauma centers shall have the following service capabilities:

(1) Radiological service. The radiological service shall have in-house and immediately available a radiological technician capable of performing plain film and computed tomography imaging. A radiological service shall have the following additional services promptly available for children:

- (A) angiography; and
- (B) ultrasound.

(2) Clinical laboratory service. A clinical laboratory service shall have:

- (A) a comprehensive blood bank or access to a community central blood bank; and
- (B) clinical laboratory services immediately available with micro sampling capability.

(3) Surgical service. A surgical service shall have an operating suite that is available or being utilized for trauma patients and that has:

(A) Operating staff who are promptly available unless operating on a trauma patient and back up personnel who are promptly available; and

(B) appropriate surgical equipment and supplies as determined by the pediatric trauma program medical director.

(4) Nursing services that are staffed by qualified licensed nurses with education, experience, and demonstrated clinical competence in the care of critically ill and injured children.

(c) A Level I and II pediatric trauma center shall have a basic or comprehensive emergency service which have special permits issued pursuant to Chapter 1, Division 5 of Title 22. The emergency service shall:

(1) designate an emergency physician to be a member of the pediatric trauma team;

(2) provide emergency medical services to pediatric patients; and

(3) have appropriate pediatric equipment and supplies as approved by the director of emergency medicine in collaboration with the trauma program medical director.

(d) In addition to the special permit licensing services, a pediatric trauma center shall have, pursuant to Section 70301 of Chapter 1, Division 5 of Title 22 of the California Code of Regulations, the following approved supplemental services:

(1) Burn Center. This service may be provided through a written transfer agreement with a Burn Center;

(2) Physical Therapy Service. Physical therapy services to include personnel trained in pediatric physical therapy and equipped for acute care of the critically injured child;

(3) Rehabilitation Center. Rehabilitation services to include personnel trained in rehabilitation care and equipped for acute care of the critically injured patient. These services may be provided through a written transfer agreement with a rehabilitation center;

(4) Respiratory Care Service. Respiratory care services to include personnel trained in respiratory therapy and equipped for acute care of the critically injured patient;

(5) Acute hemodialysis capability;

(6) Occupational therapy service. Occupational therapy services to include personnel trained in pediatric occupational therapy and equipped for acute care of the critically injured child;

(7) Speech therapy service. Speech therapy services to include personnel trained in pediatric speech therapy and equipped for acute care of the critically injured child; and

(8) Social Service.

(e) A trauma center shall have the following services or programs that do not require a license or special permit.

(1) A Pediatric Intensive Care Unit (PICU) approved by the California State Department of Health Services California Children Services (CCS).

(A) The PICU shall have appropriate equipment and supplies as determined by the physician responsible for the pediatric intensive care service and the pediatric trauma program medical director;

(B) the pediatric intensive care specialist shall be promptly available to care for trauma patients in the intensive care unit; and

(C) the qualified specialist in (B) above shall be a member of the trauma team.

(2) Acute spinal cord injury management capability. This service may be provided through a written transfer agreement with a Rehabilitation Center;

(3) Protocol to identify potential organ donors as described in Division 7, Chapter 3.5 of the California Health and Safety Code;

(4) An outreach program, to include:

(A) capability to provide both telephone and on-site consultations with physicians in the community and outlying areas;

(B) trauma prevention for the general public;

(C) public education and illness/injury prevention education.

(5) written interfacility transfer agreements with referring and specialty hospitals; and

(6) continuing education. Continuing education in pediatric trauma care shall be provided for:

(A) staff physicians;

(B) staff nurses;

(C) staff allied health personnel;

(D) EMS personnel; and

(E) other community physicians and health care personnel.

(7) In addition to special permit licensing services, a pediatric trauma center shall have:

(A) outreach and injury prevention programs specifically related to pediatric trauma and injury prevention;

- (B) a suspected child abuse and neglect team (SCAN);
- (C) an aeromedical transport plan with designated landing site; and
- (D) Child Life program.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Sections 1798.161 and 1798.165, Health and Safety Code.

**§ 100262. Additional Level I Pediatric Trauma Criteria.**

In addition to the above requirements, a Level I pediatric trauma center shall have:

(a) A pediatric trauma program medical director who is a board-certified pediatric surgeon, whose responsibilities include, but are not limited to, factors that affect all aspects of pediatric trauma care.

(b) Additional qualified pediatric surgical specialists or specialty availability on-call and promptly available:

- (1) cardiothoracic;
- (2) pediatric neurologic;
- (3) pediatric ophthalmologic;
- (4) pediatric oral or maxillofacial or head and neck; and
- (5) pediatric orthopaedic,

(c) A surgical service that has at least the following:

(1) operating staff who are immediately available unless operating on trauma patients and back-up personnel who are promptly available.

(2) cardiopulmonary bypass equipment; and

(3) operating microscope.

(d) Additional qualified pediatric non-surgical specialist or specialty availability on-call and promptly available:

- (1) pediatric anesthesiology;
- (2) pediatric emergency medicine;
- (3) pediatric gastroenterology;
- (4) pediatric infectious disease;

- (5) pediatric nephrology;
- (6) pediatric neurology;
- (7) pediatric pulmonology; and
- (8) pediatric radiology.

(e) the qualified pediatric PICU specialist shall be immediately available, advised about all patients who may require admission to the PICU, and shall participate in all major therapeutic decisions and interventions;

(f) Anesthesiology shall be immediately available. This requirement may be fulfilled by a senior resident or certified registered nurse anesthetists who are capable of assessing emergent situations in trauma patients and providing treatment and are supervised by the staff anesthesiologist.

(g) Pediatric trauma research program.

(h) Maintain an education rotation with an ACGME approved and affiliated surgical residency program.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Sections 1798.161 and 1798.165, Health and Safety Code.

### **§ 100263. Level III Trauma Centers.**

A Level III trauma center is a licensed hospital which has been designated as a Level III trauma center by the local EMS agency. A Level III trauma center shall include equipment and resources necessary for initial stabilization and personnel knowledgeable in the treatment of adult and pediatric trauma. A Level III trauma center shall have at least the following:

(a) A trauma program medical director who is a qualified surgical specialist, whose responsibilities include, but are not limited to, factors that affect all aspects of trauma care such as:

- (1) recommending trauma team physician privileges;
- (2) working with nursing administration to support the nursing needs of trauma patients;
- (3) developing trauma treatment protocols;
- (4) having authority and accountability for the quality improvement peer review process;
- (5) correcting deficiencies in trauma care or excluding from trauma call those trauma team members who no longer meet the standards of the quality improvement program; and

(6) assisting in the coordination of budgetary process for the trauma program.

(b) A trauma nurse coordinator/manager who is a registered nurse with qualifications including evidence of educational preparation and clinical experience in the care of adult and/or pediatric trauma patients, administrative ability, and responsibilities that include, but are not limited to:

(1) organizing services and systems necessary for the multidisciplinary approach to the care of the injured patient;

(2) coordinating day-to-day clinical process and performance improvement as pertains to nursing and ancillary personnel, and

(3) collaborating with the trauma program medical director in carrying out the educational, clinical, research, administrative and outreach activities of the trauma program.

(c) A trauma service which can provide for the implementation of the requirements specified in this Section and provide for coordination with the local EMS agency.

(d) The capability of providing prompt assessment, resuscitation and stabilization to trauma patients.

(e) The ability to provide treatment or arrange for transportation to a higher level trauma center as appropriate.

(f) An emergency department, division, service, or section staffed so that trauma patients are assured of immediate and appropriate initial care.

(g) Intensive Care Service:

(1) the ICU shall have appropriate equipment and supplies as determined by the physician responsible for the intensive care service and the trauma program medical director;

(2) the ICU shall have a qualified specialist promptly available to care for trauma patients in the intensive care unit. The qualified specialist may be a resident with two (2) years of training who is supervised by the staff intensivist or attending surgeon who participates in all critical decision making; and

(3) the qualified specialist in (2) above shall be a member of the trauma team;

(h) A trauma team, which will be a multidisciplinary team responsible for the initial resuscitation and management of the trauma patient.

(i) Qualified surgical specialist(s) who shall be promptly available:

(1) general;

(2) orthopedic; and

(3) neurosurgery (can be provided through a transfer agreement)

(j) Qualified non-surgical specialist(s) or specialty availability, which shall be available as follows:

(1) Emergency medicine, in-house and immediately available; and

(2) Anesthesiology, on-call and promptly available with a mechanism established to ensure that the anesthesiologist is in the operating room when the patient arrives. This requirement may be fulfilled by senior residents or certified registered nurse anesthetists who are capable of assessing emergent situations in trauma patients and of providing any indicated emergent anesthesia treatment and are supervised by the staff anesthesiologist. In such cases, the staff anesthesiologist on-call shall be advised about the patient, be promptly available at all times, and be present for all operations.

(3) The following services shall be in-house or may be provided through a written transfer agreement:

(A) Burn care.

(B) Pediatric care.

(C) Rehabilitation services.

(k) The following service capabilities:

(1) Radiological service. The radiological service shall have a radiological technician promptly available.

(2) Clinical laboratory service. A clinical laboratory service shall have:

(A) a comprehensive blood bank or access to a community central blood bank; and

(B) clinical laboratory services promptly available.

(3) Surgical service. A surgical service shall have an operating suite that is available or being utilized for trauma patients and that has:

(A) Operating staff who are promptly available; and

(B) appropriate surgical equipment and supplies requirements which have been approved by the local EMS agency.

(l) Written transfer agreements with Level I or II trauma centers, Level I or II pediatric trauma centers, or other specialty care centers, for the immediate transfer of those patients for whom the most appropriate medical care requires additional resources.

(m) An outreach program, to include:

(1) capability to provide both telephone and on-site consultations with physicians in the community and outlying areas; and

(2) trauma prevention for the general public.

(n) Continuing education. Continuing education in trauma care, shall be provided for:

(1) staff physicians;

(2) staff nurses;

(3) staff allied health personnel;

(4) EMS personnel; and

(5) other community physicians and health care personnel.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Sections 1798.161 and 1798.165, Health and Safety Code.

#### **§ 100264. Level IV Trauma Center.**

A Level IV trauma center is a licensed hospital which has been designated as a Level IV trauma center by the local EMS agency. A Level IV trauma center shall include equipment and resources necessary for initial stabilization and personnel knowledgeable in the treatment of adult and pediatric trauma. A Level IV trauma center shall have at least the following:

(a) A trauma program medical director who is a qualified specialist whose responsibilities include, but are not limited to, factors that affect all aspects of trauma care, including pediatric trauma care, such as:

(1) recommending trauma team physician privileges;

(2) working with nursing administration to support the nursing needs of trauma patients;

(3) developing treatment protocols;

(4) having authority and accountability for the quality improvement peer review process;

(5) correcting deficiencies in trauma care or excluding from trauma call those trauma team members who no longer meet the standards of the quality improvement program; and

(6) assisting in the coordination of the budgetary process for the trauma program.

(b) A trauma nurse coordinator/manager who is a registered nurse with qualifications including evidence of educational preparation and clinical experience in the care of adult and/or pediatric trauma patients, administrative ability, and responsibilities that include, but are not limited to:

(1) organizing services and systems necessary for the multidisciplinary approach to the care of the injured patient;

(2) coordinating day-to-day clinical process and performance improvement as it pertains to nursing and ancillary personnel; and

(3) collaborating with the trauma program medical director in carrying out the educational, clinical, research, administrative and outreach activities of the trauma program.

(c) A trauma service which can provide for the implementation of the requirements specified in this Section and provide for coordination with the local EMS agency.

(d) The capability of providing prompt assessment, resuscitation and stabilization to trauma patients.

(e) The ability to provide treatment or arrange transportation to higher level trauma center as appropriate.

(f) An emergency department, division, service, or section staffed so that trauma patients are assured of immediate and appropriate initial care.

(g) A trauma team, which will be a multidisciplinary team responsible for the initial resuscitation and management of the trauma patient.

(h) The following service capabilities:

(1) Radiological service. The radiological service shall have a radiological technician promptly available.

(2) Clinical laboratory service. A clinical laboratory service shall have:

(A) a comprehensive blood bank or access to a community central blood bank; and

(B) clinical laboratory services promptly available.

(i) Written transfer agreements with Level I, II or III trauma centers, Level I or II pediatric trauma centers, or other specialty care centers, for the immediate transfer of those patients for whom the most appropriate medical care requires additional resources.

(j) An outreach program, to include:

(1) capability to provide both telephone and on-site consultations with physicians in the community and outlying areas; and

(2) trauma prevention for the general public.

(k) Continuing education. Continuing education in trauma care, shall be provided for:

- (1) staff physicians;
- (2) staff nurses;
- (3) staff allied health personnel;
- (4) EMS personnel; and
- (5) other community physicians and health care personnel.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Sections 1798.161 and 1798.165, Health and Safety Code.

#### ARTICLE 4. QUALITY IMPROVEMENT

##### **§ 100265. Quality Improvement.**

Trauma centers of all levels shall have a quality improvement process to include structure, process, and outcome evaluations which focus on improvement efforts to identify root causes of problems, intervene to reduce or eliminate these causes, and take steps to correct the process. In addition the process shall include:

- (a) A detailed audit of all trauma-related deaths, major complications and transfers (including interfacility transfer);
- (b) A multidisciplinary trauma peer review committee that includes all members of the trauma team;
- (c) Participation in the trauma system data management system;
- (d) Participation in the local EMS agency trauma evaluation committee; and
- (e) Each trauma center shall have a written system in place for patients, parents of minor children who are patients, legal guardian(s) of children who are patients, and/or primary caretaker(s) of children who are patients to provide input and feedback to hospital staff regarding the care provided to the child.
- (f) Following of applicable provisions of Evidence Code Section 1157.7 to ensure confidentiality.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Section 1798.161, Health and Safety Code.

#### ARTICLE 5. TRANSFER OF TRAUMA PATIENTS

##### **§ 100266. Interfacility Transfer of Trauma Patients.**

- (a) Patients may be transferred between and from trauma centers providing that:

(1) any transfer shall be, as determined by the trauma center surgeon of record, medically prudent; and

(2) in accordance with local EMS agency interfacility transfer policies.

(b) Hospitals shall have written transfer agreements with trauma centers. Hospitals shall develop written criteria for consultation and transfer of patients needing a higher level of care.

(c) Hospitals which have repatriated trauma patients from a designated trauma center shall provide the information required by the system trauma registry, as specified by local EMS agency policies, to the transferring trauma center for inclusion in the system trauma registry.

(d) Hospitals receiving trauma patients shall participate in system and trauma center quality improvement activities for those trauma patients which have been transferred.

Note: Authority cited: Sections 1797.107 and 1798.161, Health and Safety Code.  
Reference: Sections 1798.160 and 1798.161, Health and Safety Code.

## **CHAPTER 8. PREHOSPITAL EMS AIRCRAFT REGULATIONS**

### **ARTICLE 1. DEFINITIONS**

#### **§ 100276. Advanced Life Support.**

“Advanced life support” or “ALS” as used in this Chapter means any definitive prehospital emergency medical care role approved by the local EMS agency, in accordance with state regulations, which includes all of the specialized care services listed in Section 1797.52 of the Health and Safety Code.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.103, 1797.206, 1797.218, 1797.220, 1797.252, 1798.2 and 1798.102, Health and Safety Code.

#### **§ 100277. Basic Life Support.**

“Basic life support” or “BLS” as used in this Chapter means those procedures and skills contained in the EMT-I scope of practice as listed in Section 100063, Title 22, California Code of Regulations.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.80, 1797.103, 1797.170 and 1797.252, Health and Safety Code.

#### **§ 100278. Medical Flight Crew.**

“Medical flight crew” as used in this Chapter means the individual(s), excluding the pilot, specifically assigned to care for the patient during aircraft transport.

Note: Authority cited: Sections 1797.1, 1797.107, 1797.160, 1797.171 and 1797.172, Health and Safety Code. Reference: Sections 1797.80, 1797.82, 1797.84, 1797.103, 1797.160, 1797.170, 1797.171, 1797.172 and 1797.222, Health and Safety Code.

#### **§ 100279. Emergency Medical Services Aircraft.**

“Emergency medical services aircraft” or “EMS aircraft” as used in this Chapter means any aircraft utilized for the purpose of prehospital emergency patient response and transport. EMS aircraft includes air ambulances and all categories of rescue aircraft.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.103, 1797.178, 1797.204, 1797.206 and 1797.222, Health and Safety Code.

#### **§ 100280. Air Ambulance.**

“Air ambulance” as used in this Chapter means any aircraft specially constructed, modified or equipped, and used for the primary purposes of responding to emergency calls and transporting critically ill or injured patients whose medical flight crew has at a minimum two (2) attendants certified or licensed in advanced life support.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.52, 1797.82, 1797.84, 1797.103, 1797.171, 1797.172, 1797.206, 1797.218 and 1797.222, Health and Safety Code.

#### **§ 100281. Rescue Aircraft.**

“Rescue aircraft” as used in this Chapter means an aircraft whose usual function is not prehospital emergency patient transport but which may be utilized, in compliance with local EMS policy, for prehospital emergency patient transport when use of an air or ground ambulance is inappropriate or unavailable. Rescue aircraft includes ALS rescue aircraft, BLS rescue aircraft and Auxiliary rescue aircraft.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.52, 1797.60, 1797.82, 1797.84, 1797.103, 1797.171, 1797.172, 1797.206 and 1797.218, Health and Safety Code.

#### **§ 100282. Advanced Life Support Rescue Aircraft.**

“Advanced life support Rescue aircraft” or “ALS rescue aircraft” as used in this Chapter means a rescue aircraft whose medical flight crew has at a minimum one attendant certified or licensed in advanced life support.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.52, 1797.82, 1797.84, 1797.103, 1797.171, 1797.172, 1797.206, 1797.218 and 1797.222, Health and Safety Code.

#### **§ 100283. Basic Life Support Rescue Aircraft.**

“Basic life support rescue aircraft” or “BLS rescue aircraft” as used in this Chapter means a rescue aircraft whose medical flight crew has at a minimum one attendant certified as an EMT-IA, or an EMT-I-NA with at least eight (8) hours of hospital clinical training and whose field/clinical experience specified in Section 100074(c) of Title 22, California Code of Regulations, is in the aeromedical transport of patients.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.60, 1797.80, 1797.103 and 1797.170, Health and Safety Code.

#### **§ 100284. Auxiliary Rescue Aircraft.**

“Auxiliary rescue aircraft” as used in this Chapter means a rescue aircraft which does not have a medical flight crew, or whose medical flight crew do not meet the minimum requirements established in Section 100283.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Section 1797.103, Health and Safety Code.

#### **§ 100285. Air Ambulance Service.**

“Air ambulance service” as used in this Chapter means an air transportation service which utilizes air ambulances.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.103, 1797.206, 1797.218 and 1797.222, Health and Safety Code.

#### **§ 100286. Air Rescue Service.**

“Air rescue service” as used in this Chapter means an air service used for emergencies, including search and rescue.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.103, 1797.206 and 1797.218, Health and Safety Code.

#### **§ 100287. Air Ambulance or Air Rescue Service Provider.**

“Air ambulance or air rescue service provider” as used in this Chapter means the individual or group that owns and/or operates an air ambulance or air rescue service.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.103, 1797.206, 1797.218 and 1797.222, Health and Safety Code.

#### **§ 100288. Classifying EMS Agency.**

“Classifying EMS agency” or “classifying agency” as used in this Chapter means the agency which categorizes the EMS aircraft into the groups identified in Section 100300(c)(3). This shall be the local EMS agency in the jurisdiction of origin except for aircraft operated by the California Highway Patrol, the California Department of Forestry or the California National Guard which shall be classified by the EMS Authority.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.54, 1797.94, 1797.103, 1797.204 and 1797.206, Health and Safety Code.

### **§ 100289. Authorizing EMS Agency.**

“Authorizing EMS agency” or “authorizing agency” as used in this Chapter means the local EMS agency which approves utilization of specific EMS aircraft within its jurisdiction.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.84, 1797.103, 1797.204, 1797.206 and 1797.218, Health and Safety Code.

### **§ 100290. Jurisdiction of Origin.**

“Jurisdiction of origin” as used in this Chapter means the local EMS jurisdiction within which the authorized air ambulance or rescue aircraft is operationally based.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.94, 1797.103, 1797.204, 1797.206, 1797.218, 1797.222 and 1797.250, Health and Safety Code.

### **§ 100291. Designated Dispatch Center.**

“Designated dispatch center” as used in this Chapter means an agency which has been designated by the local EMS agency for the purpose of coordinating air ambulance or rescue aircraft response to the scene of a medical emergency within the jurisdiction of a local EMS agency.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.103, 1797.204, 1797.206, 1797.218, 1797.222, 1797.252 and 1798.6, Health and Safety Code.

## **ARTICLE 2. GENERAL PROVISIONS**

### **§ 100300. Application of Chapter.**

(a) It is the scope of this Chapter to establish minimum standards for the integration of EMS Aircraft and personnel into the local EMS prehospital patient transport system as a specialized resource for the transport and care of emergency medical patients.

(b) A local EMS agency may integrate aircraft into its prehospital patient transport system. Each local EMS agency choosing to integrate such aircraft into its prehospital care system shall develop a program which at minimum:

(1) Classifies EMS aircraft in accordance with Section 100300(c)(3).

(2) Incorporates into their EMS plan the utilization of EMS aircraft including but not limited to an inventory of:

- (A) The number and type of authorized EMS aircraft.
  - (B) The patient capacity of authorized EMS aircraft.
  - (C) The level of patient care provided by EMS aircraft personnel.
  - (D) Receiving facilities with landing sites approved by the State Department of Transportation, Aeronautics Division.
- (3) Establishes policies and/or procedures to assure compliance with the provisions of this Chapter.
- (4) Develops written agreements with air ambulance or rescue aircraft providers specifying conditions to routinely serve their jurisdiction.
- (c) In those jurisdictions where a local EMS agency has chosen to integrate aircraft into its prehospital patient transport system:
- (1) No person or organization shall provide or hold themselves out as providing prehospital Air Ambulance or Air Rescue services unless that person or organization has aircraft which have been classified by a local EMS agency or in the case of the California Highway Patrol, California Department of Forestry, and California National Guard, the EMS Authority.
  - (2) All EMS Aircraft shall be classified.
  - (3) EMS aircraft classification shall be limited to the following categories:
    - (A) Air Ambulance
    - (B) ALS Rescue Aircraft
    - (C) BLS Rescue Aircraft
    - (D) Auxiliary Rescue Aircraft
  - (4) EMS Aircraft classification shall be reviewed in accordance with policies of the classifying agency. Reclassification shall occur if there is a transfer of ownership or a change in the aircraft's category.
  - (5) EMS aircraft must be authorized by the local EMS agency in order to provide prehospital patient transport within the jurisdiction of the local EMS agency.
- A request from a designated dispatch center shall be deemed as authorization of aircraft operated by the California Highway Patrol, Department of Forestry, National Guard or the Federal Government.
- (6) Air Ambulance and Air Rescue service providers including any company, lessee, agency (excluding agencies of the federal government), provider, owner, operator who provides or makes available prehospital air transport or medical personnel either directly or indirectly or

any hospital where an EMS aircraft is based, housed, or stationed permanently or temporarily shall adhere to all federal, state, and local statutes, ordinances, policies, and procedures related to EMS aircraft operations, including qualifications of flight crews and aircraft maintenance.

(7) The local EMS agency may charge a fee to cover the costs directly associated with the classification and authorization of EMS aircraft.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.103, 1797.212, 1797.218, 1797.224 and 1797.252, Health and Safety Code.

### ARTICLE 3. PERSONNEL

#### **§ 100302. Medical Flight Crew.**

(a) The medical flight crew of an EMS aircraft shall have training in aeromedical transportation as specified and approved by the authorizing EMS agency including but not limited to:

- (1) General patient care in-flight.
- (2) Changes in barometric pressure, and pressure related maladies.
- (3) Changes in partial pressure of oxygen.
- (4) Other environmental factors affecting patient care.
- (5) Aircraft operational systems.
- (6) Aircraft emergencies and safety.
- (7) Care of patients who require special consideration in the airborne environment.
- (8) EMS system and communications procedures.
- (9) The prehospital care system(s) within which they operate including local medical and procedural protocols.
- (10) Use of onboard medical equipment.

(b) All medical flight crews shall participate in such continuing education requirements as required by their licensure or certification. Continuing education in aeromedical transportation subjects may be required by the authorizing EMS agency.

(c) (Reserved)

(d) (Reserved)

(e) In situations where the medical flight crew is less medically qualified than the ground personnel from whom they receive patients they may assume patient care responsibility only in accordance with policies and procedures of the requesting local EMS agency.

(f) EMS aircraft that do not have a medical flight crew shall not transport patients except in accordance with the policies and procedures of the requesting local EMS agency.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.170, 1797.171, 1797.172, 1797.175, 1797.176, 1797.178, 1797.214, 1797.218, 1798 and 1798.6, Health and Safety Code.

#### **ARTICLE 4. SYSTEM OPERATION**

##### **§ 100304. System Policies and Procedures.**

(a) Those local EMS agencies choosing to integrate aircraft into the prehospital patient transport system shall develop policies and procedures for:

(1) the authorization of EMS aircraft to be utilized in prehospital patient care.

(2) requesting EMS aircraft including but not limited to the types of personnel and/or organizations that may request or cancel EMS aircraft. EMS aircraft requests shall only be made through a dispatch center which has been designated by a local EMS agency.

(3) the dispatching of EMS aircraft. These policies and procedures shall include but not be limited to:

(A) Availability and appropriateness of transportation and medical personnel resources including:

1. Ground versus air transport as related to proximity and type of incident.

2. Medical capability of potential responders.

(B) Notification of and coordination with other responding agencies.

(C) Termination of EMS aircraft response.

(4) Determining EMS aircraft patient destination including consideration of an interim stop at a rural hospital and continuation of care until the responsibility is assumed by the emergency or other staff of a final destination hospital.

(5) Orientation of pilots and medical flight crews to the local EMS system.

(6) Addressing and resolving formal complaints regarding the integration of aircraft into the prehospital patient transport system.

(b) The local agency's policies and procedures for medical control shall apply to the medical flight crew. Such policies and procedures may be modified by the local EMS agency, if required by the uniqueness of EMS aircraft response.

(c) The authorizing EMS agency's policies and procedures for record keeping and quality assurance, shall apply to EMS aircraft operations. Current policies and procedures may be modified if required by the uniqueness of EMS aircraft response.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.103, 1797.105, 1797.204, 1797.206, 1797.218, 1797.222 and 1797.252, Health and Safety Code.

## ARTICLE 5. EQUIPMENT AND SUPPLIES, AIRCRAFT SPECIFICATIONS

### **§ 100306. Space and Equipment.**

(a) All EMS Aircraft shall be configured so that:

(1) There is sufficient space in the patient compartment to accommodate one (1) patient on a stretcher and one (1) patient attendant. Air ambulances shall at a minimum have space to accommodate one (1) patient and two (2) patient attendants.

(2) There is sufficient space for medical personnel to have adequate access to the patient in order to carry out necessary procedures including CPR on the ground and in the air.

(3) There is sufficient space for medical equipment and supplies required by State regulations or authorizing EMS agency policy.

(4) Additional authorizing EMS agency requirements are met.

(b) Each EMS aircraft shall have adequate safety belts and tie-downs for all personnel, patient(s), stretcher(s) and equipment to prevent inadvertent movement.

(c) Each EMS aircraft shall have on-board equipment and supplies commensurate with the scope of practice of the medical flight crew as specified by the classifying EMS agency. This requirement may be fulfilled through the utilization of appropriate kits (cases/packs) which can be carried on a given flight to meet the needs of a specific type of patient and/or additional medical personnel not usually staffing the aircraft.

(d) Communications

(1) In accordance with authorizing EMS agency policies, all EMS aircraft shall have the capability of communicating with:

(A) Designated dispatch center(s).

(B) EMS ground units at the scene of an emergency.

(C) Designated base hospitals.

(D) Receiving hospitals.

(E) Other appropriate facilities or agencies.

(2) All EMS aircraft shall utilize appropriate radio frequencies for dispatch, routing and coordination of flights. This excludes use of Med 1-8 and HEAR (155.340 MHz and 155.280 MHz) for these purposes.

(3) Radio equipment may be inspected to assure compliance with the requirements of the authorizing EMS agency.

Note: Authority cited: Sections 1797.1 and 1797.107, Health and Safety Code. Reference: Sections 1797.103, 1797.204, 1797.206, 1797.220, 1797.222 and 1798.2, Health and Safety Code.

## **CHAPTER 9. POISON CONTROL CENTER REGULATIONS**

### **ARTICLE 1. DEFINITIONS**

#### **§ 100321. Immediately Available.**

“Immediately available” means unencumbered by conflicting duties or responsibilities and being within the specified area of the poison control center.

Note: Authority cited: Sections 1797.1, 1797.107 and 1798.180, Health and Safety Code. Reference: Section 1798.180, Health and Safety Code.

#### **§ 100322. On-Call.**

“On-call” means agreeing to be available by telephone or beeper to respond to the poison control center in order to provide a defined service.

Note: Authority cited: Sections 1797.1, 1797.107 and 1798.180, Health and Safety Code. Reference: Section 1798.180, Health and Safety Code.

#### **§ 100323. Poison Control Center.**

“Poison control center” or “PCC” or “regional poison control center” or “regional poison center” means a facility designated by the EMS Authority that provides information and advice to the public and health professionals regarding the management of individuals who have or may have ingested or otherwise been exposed to poisonous or possibly toxic substances. This information and advice shall be given by the medical director, program director, specialist in poison information, poison information provider, or a poison center specialty consultant as defined in Section 100330.

Note: Authority cited: Sections 1797.1, 1797.107 and 1798.180, Health and Safety Code. Reference: Sections 1797.97, 1798.180 and 1799.105, Health and Safety Code.

#### **§ 100324. Poison Control Center Service Area.**

“Poison control center service area” means the geographical service area of a regional poison control center as approved by the EMS Authority through designation.

Note: Authority cited: Sections 1797.1, 1797.107 and 1798.180, Health and Safety Code.  
Reference: Section 1798.180, Health and Safety Code.

#### **§ 100325. Product Information Resources.**

“Product information resources” are resources that provide information regarding ingredients contained in commercial products.

Note: Authority cited: Sections 1797.1, 1797.107 and 1798.180, Health and Safety Code.  
Reference: Section 1798.180, Health and Safety Code.

#### **§ 100326. Provisional Certificate.**

A “provisional certificate” shall be for two (2) years and may be given to a facility that does not meet the provisions of Section 100328(c) but that is otherwise in compliance with the requirements in this chapter as determined by an examination of the facility's application and/or by the site review. A provisional certificate gives the facility all the rights and privileges of a designated poison control center with the exception of eligibility for the California Regional Poison Control Centers' Funding Augmentation.

Note: Authority cited: Sections 1797.1, 1797.107 and 1798.180, Health and Safety Code.  
Reference: Sections 1797.97 and 1798.180, Health and Safety Code.

#### **§ 100327. Temporary Designation.**

“Temporary designation” shall be for one (1) year and may be given to a facility that meets the provisions of Section 100328(c), but that is not in compliance with the other requirements in this chapter as determined by an examination of the facility's application and/or by the site review. Temporary designation gives the facility all the rights and privileges of a designated poison control center.

Note: Authority cited: Sections 1797.1, 1797.107 and 1798.180, Health and Safety Code.  
Reference: Sections 1797.97 and 1798.180, Health and Safety Code.

### **ARTICLE 2. GENERAL PROVISIONS**

#### **§ 100328. Poison Control Center Criteria.**

The EMS Authority shall utilize the following criteria in designating facilities as poison control centers:

(a) No more than one (1) poison control center shall be designated for each two (2) million people.

(1) For those poison control center service areas with populations greater than two (2) million, additional facilities may be designated on the basis of a change in local need within that area as determined by the EMS Authority, including population, geographic distribution, and other factors affecting the efficiency and effectiveness of providing poison information services.

(b) The poison control center service area of a designated poison control center shall be distinct from that covered by any other designated poison control center.

(1) If an additional facility is designated pursuant to subsection (a)(1) of this Section, the poison control center service area may be redefined by the EMS Authority.

(c) The applicant has provided poison control information to the public and health professionals in its proposed service area for at least a two (2) year period.

Note: Authority cited: Sections 1797.1, 1797.107 and 1798.180, Health and Safety Code.  
Reference: Sections 1797.97 and 1798.180, Health and Safety Code.

#### **§ 100329. Poison Control Center Responsibilities.**

(a) In order to be designated as a regional poison control center a facility shall:

(1) Be immediately available by a direct incoming telephone system to the public and health professionals within the poison control center service area;

(2) have staff as defined in Section 100330(c) immediately available twenty-four (24) hours a day to answer poison exposure calls;

(3) have, within the poison control center area, poison information resources which include at least the following:

(A) One (1) or more current product information resources;

(B) current texts covering both general and specific aspects of acute and chronic poisoning management available at the central telephone answering site; and

(C) a list of poison center specialty consultants available on an on-call basis through a written agreement.

(4) have access to journal articles and published studies regarding medical toxicology either in the poison control center or through access to a medical library.

(5) have written treatment and triage protocols that are developed and updated by the poison control center program director and approved by the medical director. Each written protocol shall include the following elements:

(A) Description and types of exposures which may need no medical intervention;

(B) description and types of exposures which may be managed at home by simple therapeutic procedures in the professional opinion of the medical director, and a treatment and triage protocol for such management;

(C) description and types of exposures which may require referral for medical evaluation and/or treatment;

(D) a protocol for initial patient management;

(E) a protocol for determining the need for patient transport to a facility in accordance with the policies and procedures of the local EMS agency; and

(F) a description of how the poison control center correlates with local EMS policies and procedures, including 9-1-1.

(6) develop and maintain a poisoning data collection and reporting system as defined in Section 100332 and as required by Title 17, Sections 2500 through 2653.

(7) develop and provide a poison oriented health education program for the public and health professionals to include at least physicians, nurses, prehospital emergency medical services personnel; and

(8) develop and maintain a quality assurance program as defined in Section 100331.

Note: Authority cited: Sections 1797.1, 1797.107 and 1798.180, Health and Safety Code.  
Reference: Section 1797.97 and 1798.180, Health and Safety Code.

#### **§ 100330. Poison Control Center Staffing.**

(a) Each poison control center shall have a medical director who shall be a physician and surgeon currently licensed in the State of California, who has a minimum of two (2) years' postgraduate training in clinical toxicology and/or a minimum of three (3) years' clinical experience in the last five (5) years in toxicology or poison information sciences, and who devotes a minimum of ten (10) percent of his or her practice to treating poisoned patients. The medical director shall be on-call to the staff of the poison control center and shall participate in professional medical education programs pursuant to subsection (b)(4) of this Section. Duties of the medical director shall include, but not be limited to:

(1) Assisting the specialists in poison information upon request or in accordance with treatment and triage protocols;

(2) approving treatment and triage protocols as specified in Section 100329(a)(4) which are written and updated by the program director pursuant to subsection (b)(3) of this Section;

(3) reviewing the quality assurance program as specified in Section 100331;

(4) consulting with physicians on the treatment of poisoned patients as appropriate; and

(5) reviewing the poison center specialty consultant(s)' qualifications and approving or disapproving the consultation services applicant(s).

(b) Each poison control center shall have a program director who shall be a pharmacist, physician or registered nurse, licensed in the State of California, who has a minimum of two (2) years' postgraduate training in clinical toxicology and/or a minimum of three (3) years' clinical experience in the last five (5) years in toxicology and/or poison information sciences. The program director must have two (2) years' experience in the administration of a health related program. Duties of the program director shall be coordinated with the medical director and shall include, but not be limited to:

(1) Supervising the poison control center's organization, staff, funding and quality assurance;

(2) determining and ensuring the availability of staff identified in subsections (a), (c), (d) and (e) of this Section;

(3) developing and updating treatment and triage protocols as specified in Section 100329(a)(4) to be approved by the medical director pursuant to subsection (a)(2) of this Section;

(4) developing and/or approving poison oriented health education programs for the public and health professionals pursuant to Section 100329(a)(6). These education programs shall be coordinated with the local EMS agency(s);

(5) developing and maintaining a data collection system as specified in Section 100332; and

(6) assisting the specialists in poison information upon request or in accordance with treatment and triage protocols.

(c) Each poison control center shall have a specialist(s) in poison information who shall be a pharmacist, physician, or registered nurse currently licensed in the State of California, who has training or experience in toxicology and poison information sciences as defined by the medical and program director of the poison control center. Duties of the specialist in poison information shall include, but not be limited to:

(1) Answering incoming telephone calls, evaluating the poison exposure history, providing management information and determining the necessity for additional medical consultation;

(2) updating poison information files; and

(3) teaching poison oriented health education programs.

(d) Each poison control center may have a poison information provider(s) trained in reading, understanding and transmitting poison information. The poison information provider will be under the direct on-site supervision of a specialist in poison information.

(e) Each poison control center shall have a poison center specialty consultant(s) who is qualified by training and/or experience to provide specialized toxicology information related to the poisonings encountered in the area serviced by the poison control center. The poison

center specialty consultant shall have a written agreement with the poison control center that is updated yearly to provide consultation services on an on-call basis.

Note: Authority cited: Sections 1797.1, 1797.107 and 1798.180, Health and Safety Code.  
Reference: Sections 1797.97 and 1798.180, Health and Safety Code.

#### **§ 100331. Quality Assurance Program.**

(a) A poison control center shall have a quality assurance program which shall include at a minimum:

- (1) Case review of all deaths in which poison control center consultation was provided;
- (2) case review and critique of a sample of cases;
- (3) screenings of poisoning and exposure cases by type of poison; and
- (4) either direct monitoring of a sample of calls or tape recordings of calls.

(b) The medical director shall conduct an audit and case review of poisoning cases at least quarterly.

Note: Authority cited: Sections 1797.1, 1797.107 and 1798.180, Health and Safety Code.  
Reference: Sections 1797.97 and 1798.180, Health and Safety Code.

#### **§ 100332. Data Collection.**

(a) A poison control center shall implement a data management system capable of collecting poison information data, which shall be available from poison control center case records.

(b) The data shall be submitted annually to the EMS Authority and shall include at least the number of incoming calls for each county in and outside of the poison control center service area from the public and health professionals.

Note: Authority cited: Sections 1797.1, 1797.107 and 1798.180, Health and Safety Code.  
Reference: Section 1798.180, Health and Safety Code.

### **ARTICLE 3. DESIGNATION PROCESS**

#### **§ 100333. Designation Process.**

(a) A facility that wishes to be designated as a poison control center shall submit a written application to the EMS Authority along with supporting documentation that explains how it meets the provisions of these regulations.

(b) The application for approval shall include at least the following:

- (1) Organization chart;

(2) names, qualifications, duty statements, and hours available of:

- (A) Medical director;
- (B) program director or coordinator;
- (C) specialist(s) in poison information;
- (D) poison information provider(s); and
- (E) poison center specialty consultants.

(3) written verification of contracts with poison center specialty consultants;

(4) information explaining how the responsibilities of Section 100329(a)(1) through 100329(a)(7) are being met;

(5) description of proposed service area and how it will be integrated with:

- (A) the affected local EMS agencies' service area and system; and
- (B) other poison control centers.

(6) intent to execute a written agreement with the EMS Authority committing the applicant to meet the requirements of this chapter.

(c) The EMS Authority shall notify the local EMS Agencies in the proposed poison control center service area within ten (10) working days of receiving the application that the facility is applying for designation.

(d) The EMS Authority shall notify the facility submitting its application for poison control center designation within thirty (30) working days of receiving the application that:

- (1) The application has been received;
- (2) the application contains or does not contain the information required by this Section; and
- (3) what information is missing, if any.

(e) The EMS Authority shall conduct a site visit to determine that the facility's resources and capabilities described in its application are in compliance with these regulations.

(f) The EMS Authority shall:

(1) Notify the facility submitting an application for regional poison control center designation, and the EMS agencies in the proposed poison control center service area, that the facility either has been "designated," received "temporary designation," or received a "provisional certificate," or has been "disapproved for designation" within 120 days of receipt of a complete application; and

(2) provide the reasons for disapproval of an application if disapproved for designation.

(g) A facility holding a temporary designation or a provisional certificate, must achieve full designation status on or before the conclusion of the temporary designation or provisional certificate, or cease operation. No further action of the EMS Authority is required.

(h) If the EMS Authority disapproves an application, the facility submitting the application shall have three (3) months from the date notification of the disapproval is received to submit a written appeal which states the reasons for objecting to the EMS Authority's decision.

(1) The EMS Authority will present the appeal package to the Commission on Emergency Medical Services. The appeal package shall include the following:

(A) The EMS Authority's written disapproval;

(B) The facility's written appeal;

(C) The facility's application and any documents the EMS Authority used to make the decision for disapproval.

(2) The Commission on EMS shall consider the appeal at their next regularly scheduled Commission meeting, at which time the facility shall have the opportunity to address the Commission. The Commission on EMS shall make a determination within one (1) year of receipt of the appeal.

(i) Poison control center designation shall be for four (4) years at which time a new application for continued poison control center designation shall be submitted.

(j) If a poison control center does not wish to continue being designated, it shall terminate its designation by notifying the EMS Authority at least sixty (60) days before the date of termination stating the reasons for its termination. The EMS Authority shall inform the local EMS agency(s) in the poison control center service area.

(k) The EMS Authority may conduct periodic evaluations of approved poison control centers. This may include a yearly site visit.

Note: Authority cited: Sections 1797.1, 1797.107 and 1798.180, Health and Safety Code.  
Reference: Sections 1797.97 and 1798.180, Health and Safety Code.

#### **§ 100334. Revocation of Designation.**

(a) If the EMS Authority determines that a designated poison control center has not implemented a program consistent with its designation requirements, its designation as a poison control center may be withdrawn.

(b) When the EMS Authority intends to withdraw a poison control center's designation, the Director shall:

- (1) Notify the poison control center of the proposed action;
- (2) concurrently serve the poison control center with a description of the deficiencies; and
- (3) advise the poison control center of the right to a hearing.

(c) The EMS Authority may temporarily terminate designation prior to any hearing when in the opinion of the Director, the action is necessary to protect the public's health or safety. The Director shall:

(1) Notify the poison control center of the temporary suspension and the effective date thereof; and

(2) serve the poison control center with a description of the deficiencies.

(d) When a poison control center receives written notice or service of the EMS Authority's intent to withdraw the poison control center's designation, the poison control center shall have seven (7) working days from the date of receipt of the written notice or service to respond in writing to the EMS Authority's description of deficiencies. Upon receipt of a notice of defense to the allegation by the poison control center, the EMS Authority shall, within fifteen (15) days, set the matter for hearing. The hearing shall be held as soon as possible but not later than thirty (30) days after receipt of the notice.

(e) The temporary suspension shall remain in effect until such time as the hearing is completed and the Director has made a final determination on the merits.

(f) The temporary suspension shall be deemed vacated if the Director fails to make a final determination on the merits within thirty (30) days after the original hearing has been completed.

Note: Authority cited: Sections 1797.1, 1797.107 and 1798.180, Health and Safety Code.  
Reference: Sections 1797.97 and 1798.180, Health and Safety Code.

## **CHAPTER 10. CALIFORNIA EMT CENTRAL REGISTRY**

### **ARTICLE 1. DEFINITIONS**

#### **§ 100340. Authority.**

“Authority” means the Emergency Medical Services Authority.

Note: Authority cited: Sections 1797.107 and 1797.117, Health and Safety Code.  
Reference: Sections 1797.54, 1797.109 and 1797.217, Health and Safety Code.

#### **§ 100341. California Central Registry.**

“California Central Registry” or “Registry” means the single registry of EMT (Basic) and Advanced EMT certification information and EMT-P (Paramedic) licensure information. The

Registry shall be used by certifying entities as part of the certification process and by the Authority as part of the licensure process for EMT-Ps.

Note: Authority cited: Sections 1797.107, 1797.117 and 1797.170, Health and Safety Code. Reference: Sections 1797.117, 1797.172, 1797.184, 1797.210 and 1797.216, Health and Safety Code.

#### **§ 100342. EMT Certifying Entity.**

“EMT certifying entity” means a public safety agency or the Office of the State Fire Marshal if the agency has a training program for EMT personnel that is approved pursuant to the standards developed pursuant to Section 1797.109 of the Health and Safety Code, or the medical director of a local EMS agency (LEMSA).

Note: Authority cited: Sections 1797.107 and 1797.210, Health and Safety Code. Reference: Section 1797.62, Health and Safety Code.

#### **§ 100343. Advanced EMT Certifying Entity.**

“Advanced EMT certifying entity” means the medical director of the LEMSAs authorized to certify and recertify applicants for Advanced EMT.

Note: Authority cited: Sections 1797.107, 1797.109, 1797.117, 1797.184(b) and 1797.184(c), Health and Safety Code. Reference: Sections 1797.82, 1797.109, 1797.117, 1797.171, 1797.184, 1797.210 and 1797.217, Health and Safety Code.

#### **§ 100343.1. Criminal Offender Record Information (CORI).**

“Criminal Offender Record Information” or “CORI” means records and data compiled by criminal justice agencies for purposes of identifying criminal offenders and of maintaining as to each such offender a summary of arrests, pretrial proceedings, the nature and disposition of criminal charges, sentencing, incarceration, rehabilitation, and release.

Note: Authority cited: Sections 1797.107 and 1797.118, Health and Safety Code. Reference: Sections 1797.117, 1797.118 and 1797.172, Health and Safety Code; and Section 11075, Penal Code.

#### **§ 100343.2. Subsequent Arrest Notification Report.**

“Subsequent Arrest Notification Report” means reports issued by the Department of Justice (DOJ) to any agency authorized by Section 11105 of the Penal Code to receive state summary criminal history information to assist in fulfilling employment, licensing, or certification duties, upon the arrest of any person whose fingerprints are maintained on file at the DOJ as the result of an application for licensing, employment, or certification, or approval. The subsequent arrest notification shall consist only of any offense an individual is arrested for after the individual's original fingerprint date for an authorized applicant agency.

Note: Authority cited: Sections 1797.107 and 1797.118, Health and Safety Code. Reference: Section 1797.117, Health and Safety Code; and Section 11105.2(a), Penal Code.

### **§ 100343.3. Live Scan Applicant Submission Form.**

“Live Scan Applicant Submission Form” means the California DOJ “Request for Live Scan Service” application, form “BCII 8016 (06/09).” This form is used to request a state and federal criminal history report upon an individual as authorized by statute.

Note: Authority cited: Sections 1797.107, 1797.117 and 1797.118, Health and Safety Code. Reference: Section 1797.117, Health and Safety Code; and Sections 11075, 11105 and 11105.2, Penal Code.

## **ARTICLE 2. GENERAL PROVISIONS**

### **§ 100344. Registry Requirements.**

(a) All EMT and Advanced EMT certifying entities shall enter certification and recertification information, as specified in Section 100346, into the Registry for each certification applicant no later than 14 calendar days from the date the applicant successfully meets the certification or recertification requirements.

(b) All EMT and Advanced EMT certifying entities shall provide the Authority with current contact information for their certification program that includes the following:

- (1) The certifying entity's name.
- (2) The certifying entity's address (business address, city, state, zip code).
- (3) The certifying entity's telephone number.
- (4) The certifying entity's fax number.

(c) All California issued EMT and Advanced EMT wallet-sized certification cards shall be printed by the certifying entity or the Authority using the Registry. The wallet-sized certification card shall contain the following:

- (1) Name of the individual certified.
- (2) Date the certificate was issued.
- (3) Date of expiration.
- (4) Certification status.
- (5) Registry number, generated by the registry.

(d) All EMT and Advanced EMT wallet-sized certification cards shall be printed using the single Authority approved format on cards provided by the Authority.

(1) Upon request of a certifying entity, the Authority shall print and issue the certificate.

(2) A certifying entity that exercises the option in subsection (d)(1) of this section, shall issue a temporary certificate that shall be valid for 45-calendar days and shall contain the following:

(A) Name of the individual certified.

(B) Date the temporary certificate was issued.

(C) Date temporary certificate expires.

(D) Certification status.

(E) Registry number.

(e) LEMSAs shall update the Registry on certification actions taken on any EMT or Advanced EMT certificate within three (3) working days of either mailing the notification or notifying the individual in person of the certification action imposed.

(1) Certification action information, contained in the Registry, shall consist of the following for each applicant or certificate holder:

(A) Registry number, generated by the Registry.

(B) Last name.

(C) First name.

(D) Social security number.

(E) Certificate number, if applicable.

(F) Certifying entity that issued the certificate.

(G) LEMSA taking certification action.

(H) Name of the medical director taking certification action.

(I) The type of certification action (denial, revocation, suspension, probation)

(J) The effective date of certification action and if applicable, in the case of suspension or probation, the expiration date of the certification action.

(K) Occurrence of any of the actions listed in Section 1798.200(c) of the Health and Safety Code.

Note: Authority cited: Sections 1797.107, 1797.117, 1797.211 and 1797.217, Health and Safety Code. Reference: Sections 1797.61, 1797.62, 1797.117, 1797.211, 1797.217 and 1798.200, Health and Safety Code.

**§ 100345. Fees.**

(a) All monies owed by the certifying entities shall be received by the Authority within thirty (30) days of the last day of the calendar month in which a certificate was issued, unless an agreement for some other payment plan has been made between the certifying entity and the Authority. The following fees shall apply:

(1) \$75 per initial EMT or Advanced EMT certificate or per an applicant whose criminal background check from the DOJ is no longer active.

(2) \$37 per EMT or Advanced EMT certification renewal.

(b) A certifying entity shall pay a penalty of fifteen percent (15%) of the fees owed as specified in Subsection (a) of this Section to the Authority if the fees are not transmitted to the Authority within ninety (90) days of the last day of the calendar month in which a certificate was issued, unless the certifying entity enters into an agreement with the Authority which specifies different terms.

(c) The Authority may assess a penalty of \$500 for failure to update the Registry, within three (3) working days of taking certification action on an EMT or Advanced EMT certificate.

(d) Failure to comply with any provisions of this Chapter shall result in the suspension of the certifying entity's access to the Registry until such a time that the certifying entity comes into compliance including the receipt of any delinquent fees and/or penalties at the Authority. The process for suspending a certifying entity's access to the Registry will be as follows:

(1) The Authority will notify the certifying entity and their governing board in writing, by registered mail, of the provisions of this Chapter with which the certifying entity is not in compliance.

(2) Within fifteen (15) working days of receipt of the notification of noncompliance, the certifying entity shall submit in writing, by registered mail, to the Authority one of the following:

(A) Evidence of compliance with the provisions of this Chapter, or

(B) A plan for meeting compliance with the provisions of this Chapter within thirty (30) calendar days from the day of receipt of the notification of noncompliance.

(3) After thirty (30) calendar days from the mailing date of the noncompliance notification if no response pursuant to subsection (2) above is received from the certifying entity, the Authority shall suspend the certifying entity's access to the Registry and shall notify in writing, by registered mail, the certifying entity and their governing board of the suspension

and the necessary steps that must be completed by the certifying entity in order to restore access to the Registry.

Note: Authority cited: Sections 1797.107, 1797.117, 1797.211 and 1797.217, Health and Safety Code. Reference: Sections 1797.62, 1797.211 and 1797.217, Health and Safety Code.

### **ARTICLE 3. CENTRAL REGISTRY DATA REQUIREMENTS**

#### **§ 100346. Certifying Entity Requirements.**

(a) Each EMT or Advanced EMT certifying entity shall directly enter the following certification information on each EMT or Advanced EMT applicant into the Registry:

- (1) First name,
- (2) Last name,
- (3) Middle name, if available,
- (4) Date of Birth,
- (5) Phone number,
- (6) Mailing address,
- (7) Residential Address, if different from mailing address,
- (8) City of residence,
- (9) State of residence,
- (10) Zip code of residence,
- (11) Social security number,
- (12) Relevant employer as defined in Chapter 6 of this division, if applicable,
- (13) Prior certifying entity, if applicable,
- (14) Prior certification number, if applicable,
- (15) Beginning on or after July 1, 2010, date that a live scan was completed for the DOJ CORI, or, if finger print images were previously submitted, a letter from either the employer or the certifying entity verifying CORI with subsequent arrest notification report was completed and that the individual is not precluded from EMT or Advanced EMT certification,
- (16) Date EMT or Advanced EMT certification was issued,

(17) Expiration date of EMT or Advanced EMT certification,

(18) Current certification status:

(A) Active

(B) Expired

(C) Denied

(D) Revoked

(E) Suspended

1. Suspension effective date

2. Suspension expiration date

(F) Placed on probation

1. Probation effective date

2. Probation expiration date

(G) LEMSA that took certification action.

(b) EMT or Advanced EMT certification information available to EMT or Advanced EMT certifying entities:

(1) First name,

(2) Last name,

(3) Middle name, if available,

(4) Date of Birth,

(5) Phone number,

(6) Mailing address,

(7) Residential Address, if different from mailing address,

(8) City of residence,

(9) State of residence,

(10) Zip code of residence,

- (11) Social security number,
- (12) Relevant employer as defined in Chapter 6 of this division, if applicable,
- (13) Registry number,
- (14) Prior certifying entity,
- (15) Prior certification number,
- (16) Beginning on or after July 1, 2010, date that a live scan was completed for the DOJ CORI, or if finger print images were previously submitted, a letter from either employer or certifying entity verifying CORI with subsequent arrest notification report was completed and that the individual is not precluded from EMT or Advanced EMT certification,
- (17) Date EMT or Advanced EMT certification was issued,
- (18) Expiration date of EMT or Advanced EMT certification,
- (19) Current certification status:
  - (A) Active
  - (B) Expired
  - (C) Denied
  - (D) Revoked
  - (E) Suspended
    - 1. Suspension effective date
    - 2. Suspension expiration date
  - (F) Placed on probation
    - 1. Probation effective date
    - 2. Probation expiration date
  - (G) LEMSA that took certification action.

Note: Authority cited: Sections 1797.107, 1797.117, 1797.211 and 1797.217, Health and Safety Code. Reference: Sections 1797.61, 1797.62, 1797.117, 1797.211, 1797.217 and 1798.200, Health and Safety Code.

**§ 100346.1. Public Access to Central Registry Data.**

The following EMT or Advanced EMT certification information will be available to the public:

- (a) First name,
- (b) Last name,
- (c) Middle name, if available,
- (d) EMT or Advanced EMT certifying entity,
- (e) Registry number,
- (f) Current certification status:
  - (1) Active
  - (2) Expired
  - (3) Denied
  - (4) Revoked
  - (5) Suspended
    - (A) Suspension effective date
    - (B) Suspension expiration date
  - (6) Placed on probation
    - (A) Probation effective date
    - (B) Probation expiration date
- (7) LEMSA that took certification action.

Note: Authority cited: Sections 1797.107 and 1797.117, Health and Safety Code.  
Reference: Section 1797.117, Health and Safety Code.

#### **ARTICLE 4. BACKGROUND CHECKS FOR EMT AND ADVANCED EMT**

##### **§ 100347. Responsibility of the Initial and Recertification Applicant.**

(a) Starting July 1, 2010, unless all the requirements and conditions as specified below in Section 100348 are met, the EMT and Advanced EMT initial applicant or recertification applicant shall do all of the following:

(1) Submit a completed request for “Live Scan Applicant Submission Form, BCII 8016 (Rev 06/09),” to the California DOJ for a state and federal CORI search in accordance with the provisions of Section 11105 (p) (1) of the California Penal Code; and,

(2) The CORI request shall include a subsequent arrest notification report in accordance with the provisions of Section 11105.2 of the California Penal Code; and,

(3) The EMT and/or Advanced EMT applicant will designate that both the state and federal CORI search results and the subsequent arrest notification reports shall be reported to the certifying entity and the Authority.

(b) If the requirements specified in subsection (a) are fulfilled, the fee for recertification shall be as specified in subsection 100345(a)(1) of this Chapter.

Note: Authority cited: Section 1797.107, Health and Safety Code. Reference: Sections 1797.117, 1797.118 and 1797.217, Health and Safety Code; and Sections 11075 and 11105.2, Penal Code.

**§ 100348. Responsibility of Certifying Entity and/or Employers Prior to July 1, 2010.**

(a) If prior to July 1, 2010, for the purposes of employment or EMT, Advanced EMT, or EMT-II certification/recertification, the certifying entity or an ambulance service permitted by the California Highway Patrol or a public safety agency that employs firefighters, lifeguards or peace officers (as defined in Chapter 1.5 of this Division) has fulfilled all the requirements specified within subsection 100348(a)(1)(2)(3), then the condition stated in the second sentence of subsection 100348(a)(3) may apply. To qualify for that subsection 100348(a)(3) condition eligibility, the certifying entity and/or employer entity must:

(1) Have conducted a previous state level CORI search on the EMT, Advanced EMT, or EMT-II certificate holder prior to July 1, 2010;

(2) Be actively receiving subsequent arrest notification reports from the California DOJ prior to July 1, 2010 on the EMT, Advanced EMT, or EMT-II certificate holder, and must,

(3) Verify in writing to the Authority that a state level CORI search, including subsequent arrest notification report, has been conducted and that nothing in the CORI search precluded the applicant from obtaining EMT, Advanced EMT, or EMT-II certification/recertification pursuant to Section 100214.3(c) of Chapter 6, of this Division. Upon receipt of this written notification by the Authority, the requirement specified in subsection 100347(a) shall be deemed fulfilled so long as active subsequent arrest reports for the EMT, Advanced EMT, or EMT-II certificate holder are being received by the certifying entity and/or employer.

(b) If the requirements specified in subsection (a) are fulfilled, the fee for recertification shall be as specified in subsection 100345(a)(2) of this Chapter.

Note: Authority cited: Sections 1797.107 and 1797.118, Health and Safety Code. Reference: Sections 1797.117, 1797.118, 1797.216 and 1797.217, Health and Safety Code; and Sections 11075 and 11105.2, Penal Code.

**§ 100349. Responsibility of Certifying Entity and/or Employer After Terminating Certification or Employment Relationship.**

Certifying entities and/or employers that receive a CORI report, including a subsequent arrest notification report, that no longer certify/recertify or employ an EMT or an Advanced EMT shall notify the California DOJ using the “No Longer Interested Notification Form (BCII 8302, Rev 08/07)” within twelve months of the certification lapse that they no longer have a business need to receive the CORI on that individual.

Note: Authority cited: Sections 1797.107 and 1797.118, Health and Safety Code.  
Reference: Sections 1797.117, 1797.210 and 1797.217, Health and Safety Code; and Sections 11075 and 11105.2, Penal Code.

**CHAPTER 11. EMS CONTINUING EDUCATION**

**ARTICLE 1. DEFINITIONS**

**§ 100390. Emergency Medical Services (EMS) Continuing Education (CE) Provider.**

EMS Continuing Education Provider means an individual or organization approved by the requirements of this Chapter, to conduct continuing education courses, classes, activities or experiences and issue earned continuing education hours to EMS Personnel for the purposes of maintaining certification/licensure or re-establishing lapsed certification or licensure.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.174, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.185 and 1797.214, Health and Safety Code.

**§ 100390.1. EMS Service Provider.**

EMS Service Provider means an organization employing certified EMT-I, certified EMT-II or licensed paramedic personnel for the delivery of emergency medical care to the sick and injured at the scene of an emergency, during transport, or during interfacility transfer.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.174, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.185 and 1797.214, Health and Safety Code.

**§ 100390.2. EMS System Quality Improvement Program.**

“Emergency Medical Services System Quality Improvement Program” or “QIP” means methods of evaluation that are composed of structure, process, and outcome evaluations which focus on improvement efforts to identify root causes of problems, intervene to reduce or eliminate these causes, and take steps to correct the process pursuant to Chapter 12 of Division 9, Title 22, California Code of Regulations.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.174, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.185 and 1797.214, Health and Safety Code.

### **§ 100390.3. Continuing Education.**

Continuing education (CE) is a course, class, activity, or experience designed to be educational in nature, with learning objectives and performance evaluations for the purpose of providing EMS personnel with reinforcement of basic EMS training as well as knowledge to enhance individual and system proficiency in the practice of pre-hospital emergency medical care.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.174, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.185 and 1797.214, Health and Safety Code.

### **§ 100390.4. Continuing Education Hour (CEH).**

(a) One continuing education hour (CEH) is any one of the following:

(1) Every fifty minutes of approved classroom or skills laboratory activity.

(2) Each hour of structured clinical or field experience when monitored by a preceptor assigned by an EMS training program, EMS service provider, hospital or alternate base station approved according to this Division.

(3) Each hour of media based/serial production CE as approved by the CE provider approving authority.

(b) Continuing Education courses or activities shall not be approved for less than one hour of credit.

(c) For courses greater than one CEH, credit may be granted in no less than half hour increments.

(d) Ten CEHs will be awarded for each academic quarter unit or fifteen CEHs will be awarded for each academic semester unit for college courses in physical, social or behavioral sciences (e.g., anatomy, physiology, sociology, psychology).

(e) CE hours will not be awarded until the written and/or skills competency based evaluation, as required by Section 100391(c), has been passed.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.174, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.185 and 1797.214, Health and Safety Code.

### **§ 100390.5. CE Provider Approving Authority.**

(a) Courses and/or CE providers approved by the Continuing Education Coordinating Board for Emergency Medical Services (CECBEMS) or approved by EMS offices of other states are approved for use in California and need no further approval.

(b) Courses in physical, social or behavioral sciences offered by accredited colleges and universities are approved for CE and need no further approval.

(c) The local EMS agency shall be the agency responsible for approving EMS Continuing Education Providers whose headquarters are located within the geographical jurisdiction of that local EMS agency if not approved according to subsections (a) or (b) of this section.

(d) The EMS Authority shall be the agency responsible for approving CE providers for statewide public safety agencies and CE providers whose headquarters are located out-of-state if not approved according to subsections (a) or (b) of this Section.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.174, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.185 and 1797.214, Health and Safety Code.

#### **§ 100390.6. National Standard Curriculum.**

National Standard Curriculum means the curricula developed under the auspices of the United States Department of Transportation, National Highway Traffic Safety Administration for the specified level of training of EMS Personnel which includes the following incorporated herein by reference: Emergency Medical Technician-Basic: National Standard Curriculum, DOT HS 808 149, August 1994; Emergency Medical Technician-Intermediate: National Standard Curriculum, DOT HS 809 016, December 1999; and Emergency Medical Technician-Paramedic: National Standard Curriculum DOT HS 808 862, March 1999. These curricula are incorporated herein by reference and can be accessed at the U.S. Department of Transportation, National Highway Traffic Safety Administration website [www.nhtsa.dot.gov/people/injury/ems/products.htm](http://www.nhtsa.dot.gov/people/injury/ems/products.htm).

Note: Authority cited: Sections 1797.107, 1797.172, 1797.174, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.185 and 1797.214, Health and Safety Code.

#### **§ 100390.7. Pre-Hospital Emergency Medical Care Personnel.**

For the purpose of this chapter, Pre-hospital Emergency Medical Care Personnel or EMS Personnel means EMT-I, EMT-II or EMT-Paramedic as defined in Health and Safety Code Sections 1797.80, 1797.82, and 1797.84, respectively.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.174, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.185 and 1797.214, Health and Safety Code.

### **ARTICLE 2. APPROVED CONTINUING EDUCATION**

#### **§ 100391. Continuing Education Topics.**

(a) Continuing education for EMS personnel shall be in any of the topics contained in the respective National Standard Curricula for training EMS personnel, except as provided in Section 100391.1(a)(8) of this Chapter.

(b) In lieu of completing the required CEH, EMT-I certification can be maintained by successfully completing an approved refresher course pursuant to Section 100080 of Chapter 2, Division 9, Title 22, California Code of Regulations.

(c) All approved CE shall contain a written and/or skills competency based evaluation related to course, class, or activity objectives.

(d) Approved CE courses shall be accepted statewide.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.174, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.185 and 1797.214, Health and Safety Code.

#### **§ 100391.1. Continuing Education Delivery Formats and Limitations.**

(a) Delivery formats for CE courses shall be by any of the following:

(1) Classroom - didactic and/or skills laboratory where direct interaction with instructor is possible.

(2) Organized field care audits of patient care records;

(3) Courses offered by accredited universities and colleges, including junior and community colleges;

(4) Structured clinical experience, with instructional objectives, to review or expand the clinical expertise of the individual.

(5) Media based and/or serial productions (e.g. films, videos, audiotape programs, magazine articles offered for CE credit, home study, computer simulations or interactive computer modules).

(6) Precepting EMS students or EMS personnel as a hospital clinical preceptor, as assigned by an EMS training program, an EMS service provider, a hospital or alternate base station approved according to this Division. In order to issue CE for precepting EMS students or EMS personnel, an EMS service provider, hospital or alternate base station must be a CE provider approved according to this Chapter. CE for precepting can only be given for actual time spent precepting a student or EMS personnel and must be issued by the EMS training program, EMS service provider, hospital or alternate base station that has an agreement or contract with the hospital clinical preceptor or with the preceptor's employer.

(7) Precepting EMS students or EMS personnel as a field preceptor, as assigned by an EMS training program or an EMS service provider approved according to this Division. CE for precepting can only be given for actual time precepting a student and must be issued by the EMS training program or EMS service provider that has an agreement or contract with the

field preceptor or with the preceptor's employer. In order to issue CE for precepting EMS students or EMS personnel, an EMS service provider must be a CE provider approved according to this Chapter.

(8) Advanced topics in subject matter outside the scope of practice of the certified or licensed EMS personnel but directly relevant to emergency medical care (e.g. surgical airway procedures).

(9) At least fifty percent of the required CE hours must be in a format that is instructor based, which means that instructor resources are readily available to the student to answer questions, provide feedback, provide clarification, and address concerns (e.g., on-line CE courses where an instructor is available to the student). This provision shall not include precepting or magazine articles for CE credit. The CE provider approving authority shall determine whether a CE course, class or activity is instructor based.

(10) During a certification or licensure cycle, an individual may receive credit, one time only, for service as a CE course, class, or activity instructor. Credit received shall be the same as the number of CE hours applied to the course, class, or activity.

(11) During a certification or licensure cycle, an individual may receive credit, one time only, for service as an instructor for one of the following, an approved EMT-I, EMT-II, or paramedic training program, except that the hours of service shall not exceed fifty percent of the total CE hours required in a single certification or licensure cycle.

(12) When guided by the EMS service provider's QIP, an EMS service provider that is an approved CE provider may issue CEH for skills competency demonstrations to address any deficiencies identified by the service provider's QIP. Skills competency demonstration shall be conducted in accordance with the respective National Standard Curriculum skills outline or in accordance with the policies and procedures of the local EMS agency medical director.

(b) An individual may receive credit for taking the same CE course, class, or activity no more than two times during a single certification or licensure cycle.

(c) Local EMS agencies may not require additional continuing education hours for accreditation.

(d) If it is determined through a QIP that EMS personnel working in a local EMS system need remediation or refresher in an area of the individual's knowledge and/or skills, a local EMS agency medical director or an EMS service provider may require the EMS personnel to take an approved CE course with learning objectives that addresses the remediation or refresher needed, as part of the individual's required hours of CE for maintaining certification or licensure.

(e) Because paramedic license renewal applications are due to the EMS Authority thirty days prior to the expiration date of a paramedic license, a continuing education course(s) taken in the last month of a paramedic's licensure cycle, may be applied to the paramedic's subsequent licensure cycle, if that CE course(s) was not applied to the licensure cycle during which the CE course(s) was taken.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.174, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.185 and 1797.214, Health and Safety Code.

### **ARTICLE 3. CONTINUING EDUCATION RECORDS**

#### **§ 100392. Continuing Education Records.**

(a) In order for CE to satisfy the requirements for maintaining EMS personnel certification or licensure, CE shall be completed during the current certification/licensure cycle, except as provided in Section 100391.1(e) of this Chapter, and shall be submitted to the appropriate certifying/licensing authority.

(b) In order for CE to satisfy the requirements for renewal of a lapsed certificate/license, CE shall be valid for a maximum of two years prior to the date of a completed application for certificate/license renewal.

(c) EMS personnel shall maintain for four years CE certificates issued to them by any CE provider.

(d) CE certificates may be audited for cause by the certifying/licensing authority or as part of the certifying/licensing authority's continuing education verification process.

(e) Approved CE provider record requirements are contained in Section 100395, subsections (b) and (l) of this Chapter.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.174, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.185 and 1797.214, Health and Safety Code.

### **ARTICLE 4. CE PROVIDER APPROVAL PROCESS**

#### **§ 100393. Application for Approval.**

(a) In order to be an approved CE provider, an organization or individual shall submit an application packet for approval to the appropriate CE approving authority, along with the fee specified by that authority.

(1) The fee assessed by the EMS Authority is specified in Section 100171(b)(7) of Chapter 4, Division 9, Title 22, California Code of Regulations.

(b) The application packet shall include, but may not be limited to:

(1) Name and address of the applicant;

(2) Name of the program director, program clinical director, and contact person, if other than the program director or clinical director;

(3) The type of entity or organization requesting approval; and,

(4) The resumes of the program director and the clinical director.

(c) The CE approving authority shall, within fourteen working days of receiving a request for approval, notify the CE provider that the request has been received, and shall specify what information, if any, is missing.

(d) The CE approving authority shall approve or disapprove the CE request within sixty calendar days of receipt of the completed request.

(e) If the CE request is approved, the CE approving authority shall issue a CE provider number according to the standardized sequence developed by the EMS Authority.

(f) The CE approving authority may approve CE providers for up to four years, and may monitor the compliance of CE providers to the standards established by the CE approving authority.

(g) When a CE provider is approved by either a local EMS agency or the EMS Authority, the CE provider is approved to conduct CE courses statewide.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.174, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.185 and 1797.214, Health and Safety Code.

#### **§ 100393.1. Application for Renewal.**

(a) The CE provider shall submit an application for renewal at least sixty calendar days before the expiration date of their CE provider approval in order to maintain continuous approval.

(b) All CE provider requirements shall be met and maintained for renewal as specified in Section 100395 of this Chapter.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.174, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.185 and 1797.214, Health and Safety Code.

### **ARTICLE 5. CE PROVIDER DENIAL/DISAPPROVAL PROCESS**

#### **§ 100394. CE Provider Disapproval.**

(a) Noncompliance with any criterion required for CE provider approval, use of any unqualified teaching personnel, or noncompliance with any other applicable provision of this Chapter may result in denial, probation, suspension or revocation of CE provider approval by the CE approving authority.

(b) Notification of noncompliance and action to place on probation, suspend or revoke shall be carried out as follows:

(1) A CE approving authority shall notify the approved CE provider program director in writing, by certified mail, of the provision of this Chapter with which the CE provider is not in compliance.

(2) Within fifteen days of receipt of the notification of noncompliance, the approved CE provider shall submit in writing, by certified mail, to the approving authority one of the following:

(A) Evidence of compliance with the provisions of this Chapter, or

(B) A plan for meeting compliance with the provisions of this Chapter within sixty days from the date of receipt of the notification of noncompliance.

(3) Within fifteen days of receipt of the response from the approved CE provider, or within thirty days from the mailing date of the noncompliance notification if no response is received from the approved CE provider, the CE approving authority shall notify the EMS Authority and the approved CE provider in writing, by certified mail, of the decision to accept the evidence of compliance, accept the plan for meeting compliance, or place on probation, suspend or revoke the CE provider approval.

(4) If the CE provider approving authority decides to place on probation, suspend or revoke the CE provider's approval, the notification specified in sub-section (b)(3) of this section shall include the beginning and ending dates of the probation or suspension and the terms and conditions for lifting of the probation or suspension or the effective date of the revocation, which may not be less than sixty days from the date of the CE approving authority's letter of decision to the EMS Authority and the CE provider.

(c) If CE provider status is suspended or revoked, approval for CE credit shall be withdrawn for all CE programs scheduled after the date of action.

(d) The CE approving authority shall notify the EMS Authority of each CE provider approved, placed on probation, suspended or revoked within its jurisdiction within thirty calendar days of action.

(e) The EMS Authority shall maintain a list of all CE providers that are approved, placed on probation, suspended or revoked and shall post the listing on the EMS Authority's website.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.174, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.185 and 1797.214, Health and Safety Code; and Section 15376, Government Code.

## ARTICLE 6. CE PROVIDERS FOR EMS PERSONNEL

### **§ 100395. CE Provider Requirements.**

(a) In order to be approved as an EMS continuing education provider, the provisions in this Section shall be met.

(1) The applicant shall submit an application packet as specified in Section 100393(b) of this Chapter and any required fee to the approving authority at least sixty calendar days prior to the date of the first educational activity.

(b) An approved CE provider shall ensure that:

(1) The content of all CE is relevant, designed to enhance the practice of EMS emergency medical care, and be related to the knowledge base or technical skills required for the practice of emergency medical care.

(2) Records shall be maintained for four years and shall contain the following:

(A) Complete outlines for each course given, including a brief overview, instructional objectives, comprehensive topical outline, method of evaluation and a record of participant performance;

(B) Record of time, place, and date each course is given and the number of CE hours granted;

(C) A curriculum vitae or resume for each instructor;

(D) A roster signed by course participants, or in the case of media based/serial production courses, a roster of course participants, to include name and certificate or license number of EMS personnel taking any CE course, class, or activity and a record of any course completion certificate(s) issued.

(c) The CE approving authority shall be notified within thirty calendar days of any change in name, address, telephone number, program director, clinical director or contact person.

(d) All records shall be made available to the CE approving authority upon request. A CE provider shall be subject to scheduled site visits by the approving authority.

(e) Individual classes, courses or activities shall be open for scheduled or unscheduled visits by the CE approving authority and/or the local EMS agency in whose jurisdiction the CE course, class or activity is being offered.

(f) Each CE provider shall provide for the functions of administrative direction, medical quality coordination and actual program instruction through the designation of a program director, a clinical director and instructors. Nothing in this section precludes the same individual from being responsible for more than one of these functions.

(g) Each CE provider shall have an approved program director, who is qualified by education and experience in methods, materials and evaluation of instruction, which shall be documented by at least forty hours in teaching methodology. Following, but not limited to, are examples of courses that meet the required instruction in teaching methodology:

(1) California State Fire Marshal (CSFM) "Fire Instructor 1A and 1B"; or

(2) National Fire Academy (NFA) "Fire Service Instructional Methodology" course; or

(3) a training program that meets the U. S. Department of Transportation/National Highway Traffic Safety Administration 2002 Guidelines for Educating EMS Instructors, such as the EMS Educator Course of the National Association of EMS Educators.

(4) Individuals with equivalent experience may be provisionally approved for up to two years by the approving authority pending completion of the above specified requirements. Individuals with equivalent experience who teach in geographic areas where training resources are limited and who do not meet the above program director requirements may be approved upon review of experience and demonstration of capabilities.

(h) The duties of the program director shall include, but not be limited to:

(1) Administering the CE program and ensuring adherence to state regulations and established local policies.

(2) Approving course, class, or activity, including instructional objectives, and assigning CEH to any CE program which the CE provider sponsors; approving all methods of evaluation, coordinating all clinical and field activities approved for CE credit; approving the instructor(s) and signing all course, class, or activity completion records and maintaining those records in a manner consistent with these guidelines. The responsibility for signing course, class, or activity completion records may be delegated to the course, class, or activity instructor.

(i) Each CE provider shall have an approved clinical director who is currently licensed as a physician, registered nurse, physician assistant, or paramedic. In addition, the clinical director shall have had two years of academic, administrative or clinical experience in emergency medicine or EMS care within the last five years. The duties of the clinical director shall include, but not be limited to, monitoring all clinical and field activities approved for CE credit, approving the instructor(s), and monitoring the overall quality of the EMS content of the program.

(j) Each CE provider instructor shall be approved by the program director and clinical director as qualified to teach the topics assigned, or have evidence of specialized training which may include, but is not limited to, a certificate of training or an advanced degree in a given subject area, or have at least one year of experience within the last two years in the specialized area in which they are teaching, or be knowledgeable, skillful and current in the subject matter of the course, class or activity.

(k) Continuing education credit shall be assigned on the following basis:

(1) Classes or activities less than one CEH in duration will not be approved.

(2) For courses greater than one CEH, credit may be granted in no less than half hour increments.

(l) Each CE provider shall maintain for four years:

(1) Records on each course, class, or activity including, but not limited to, title, objectives, outlines, qualification of instructors, dates of instruction, location, participant rosters, sample

tests or other methods of evaluation, and records of course, class, or activity completions issued.

(2) Summaries of test results, or other methods of evaluation. The type of evaluation used may vary according to the instructor, content of program, number of participants and method of presentation.

(m) Providers shall issue to the participant a tamper resistant document or certificate of proof of successful completion of a course, class, or activity within thirty calendar days of completion of the course, class, or activity. The CE certificate or documentation of successful completion must contain the name of participant, certificate or license number, class title, CE provider name and address, date of course, class, or activity and signature of program director or class instructor. A digitally reproduced signature of the program director or class instructor is acceptable for media based/serial production CE courses. In addition, the following statements shall be printed on the certificate of completion with the appropriate information filled in:

“This course has been approved for (number) hours of continuing education by an approved California EMS CE Provider and was (check one) \_\_\_\_ instructor-based, \_\_\_\_ non-instructor based”. “This document must be retained for a period of four years”

“California EMS CE Provider # \_\_\_\_\_ - \_\_\_\_\_”

(n) Information disseminated by CE providers publicizing CE must include at a minimum the following:

(1) CE provider's policy on refunds in cases of nonattendance by the registrant or cancellation by provider;

(2) a clear, concise description of the course, class or activity content, objectives and the intended target audience (e.g. paramedic, EMT-II, EMT-I, First Responder or all);

(3) CE provider name, as officially on file with the approving authority; and

(4) specification of the number of CE hours to be granted. Copies of all advertisements disseminated to the public shall be sent to the approving authority and the local EMS agency in whose jurisdiction the course, class, or activity is conducted prior to the beginning of the course, class, or activity. However, the approving authority or the local EMS agency may request that copies of the advertisements not be sent to them.

(o) When two or more CE providers co-sponsor a course, class, or activity, only one approved CE provider number will be used for that course, class, or activity and the CE provider, whose number is used, assumes the responsibility for meeting all applicable requirements of this Chapter.

(p) An approved CE provider may sponsor an organization or individual that wishes to provide a single course, class or activity. The approved CE provider shall be responsible for ensuring the course, class, or activity meets all requirements and shall serve as the CE

provider of record. The approved CE provider shall review the request to ensure that the course, class, or activity complies with the minimum requirements of this Chapter.

Note: Authority cited: Sections 1797.107, 1797.172, 1797.174, 1797.175, 1797.185 and 1797.194, Health and Safety Code. Reference: Sections 1797.7, 1797.172, 1797.185 and 1797.214, Health and Safety Code.

## **CHAPTER 12. EMS SYSTEM QUALITY IMPROVEMENT**

### **ARTICLE 1. DEFINITIONS**

#### **§ 100400. Emergency Medical Services System Quality Improvement Program.**

“Emergency Medical Services System Quality Improvement Program” or EMS QI Program means methods of evaluation that are composed of structure, process, and outcome evaluations which focus on improvement efforts to identify root causes of problems, intervene to reduce or eliminate these causes, and take steps to correct the process and recognize excellence in performance and delivery of care.

Note: Authority cited: Sections 1797.103, 1797.107, 1797.174 and 1797.176, Health and Safety Code. Reference: Sections 1797.174, 1797.202, 1797.204, 1797.220 and 1798.175, Health and Safety Code.

#### **§ 100401. EMS Service Provider.**

“EMS Service Provider” means an organization employing certified EMT-I, certified EMT-II or licensed paramedic personnel for the delivery of emergency medical care to the sick and injured at the scene of an emergency, during transport, or during interfacility transfer.

Note: Authority cited: Sections 1797.107, 1797.174 and 1797.176, Health and Safety Code. Reference: Section 1797.174, Health and Safety Code.

### **ARTICLE 2. EMS SERVICE PROVIDER**

#### **§ 100402. EMS Service Provider Responsibilities.**

(a) An EMS service provider shall:

(1) Develop and implement, in cooperation with other EMS system participants, a provider-specific written EMS QI program, as defined in Section 100400 of this Chapter. Such programs shall include indicators, as defined in Section III and Appendix E of the Emergency Medical Services System Quality Improvement Program Model Guidelines, which address, but are not limited to, the following:

(A) Personnel

(B) Equipment and Supplies

(C) Documentation

(D) Clinical Care and Patient Outcome

(E) Skills Maintenance/Competency

(F) Transportation/Facilities

(G) Public Education and Prevention

(H) Risk Management

(2) Review the provider-specific EMS QI Program annually for appropriateness to the operation of the EMS provider and revise as needed.

(3) Participate in the local EMS agency's EMS QI Program that may include making available mutually agreed upon relevant records for program monitoring and evaluation.

(4) Develop, in cooperation with appropriate personnel/agencies, a performance improvement action plan when the EMS QI Program identifies a need for improvement. If the area identified as needing improvement includes system clinical issues, collaboration is required with the provider medical director and the local EMS agency medical director or his/her designee if the provider does not have a medical director.

(5) Provide the local EMS agency with an annual update, from date of approval and annually thereafter, on the provider EMS QI Program. The update shall include, but not be limited to, a summary of how the EMS provider's EMS QI Program addressed the program indicators.

(b) The EMS provider EMS QI Program shall be in accordance with the Emergency Medical Services Quality Improvement Program Model Guidelines (Rev. 3/04), incorporated herein by reference, and shall be approved by the local EMS agency. This is a model program which will develop over time and is to be tailored to the individual organization's quality improvement needs and is to be based on available resources for the EMS QI program.

(c) The provider EMS QI Program shall be reviewed by the local EMS agency at least every five years.

Note: Authority cited: Sections 1797.103, 1797.107, 1797.174 and 1797.176, Health and Safety Code. Reference: Sections 1797.174 and 1797.220, Health and Safety Code.

### ARTICLE 3. PARAMEDIC BASE HOSPITAL

#### **§ 100403. Paramedic Base Hospital and Alternate Base Station Responsibilities.**

(a) A paramedic base hospital and alternate base station shall:

(1) Develop and implement, in cooperation with other EMS system participants, a hospital-specific written in EMS QI program, as defined in Section 100400 of this Chapter. Such programs shall include indicators, as defined in Section III and Appendix E of the Emergency

Medical Services System Quality Improvement Program Model Guidelines, which address, but are not limited to, the following:

- (A) Personnel
- (B) Equipment and Supplies
- (C) Documentation
- (D) Clinical Care and Patient Outcome
- (E) Skills Maintenance/Competency
- (F) Transportation/Facilities
- (G) Public Education and Prevention
- (H) Risk Management

(2) Review hospital-specific EMS QI Program annually for appropriateness to the operation of the base hospital or alternative base station and revise as needed.

(3) Participate in the local EMS agency's EMS QI Program that may include making available mutually agreed upon relevant records for program monitoring and evaluation.

(4) Develop, in cooperation with appropriate personnel/agencies, a performance improvement action plan when the base hospital or alternative base station EMS QI Program identifies a need for improvement. If the area identified as needing improvement includes system clinical issues, collaboration with the base hospital medical director or his/her designee or alternate base station medical director or his/her designee is required.

(5) Provide the local EMS agency with an annual update, from date of approval and annually thereafter, on the hospital EMS QI Program. The update shall include, but not be limited to, a summary of how the base hospital/alternate base station's EMS QI Program addressed the program indicators.

(b) The base hospital/alternate base station EMS QI Program shall be in accordance with the Emergency Medical Services Quality Improvement Program Model Guidelines (Rev. 3/04), incorporated herein by reference, and shall be approved by the local EMS agency. This is a model program which will develop over time and is to be tailored to the individual organization's quality improvement needs and is to be based on available resources for the EMS QI program.

(c) The base hospital/alternate base station EMS QI Program shall be reviewed by the local EMS agency at least every five years.

Note: Authority cited: Sections 1797.103, 1797.107, 1797.174 and 1797.176, Health and Safety Code. Reference: Sections 1797.174, 1797.220 and 1798.2, Health and Safety Code.

## ARTICLE 4. LOCAL EMS AGENCY

### **§ 100404. Local EMS Agency.**

(a) The local EMS agency shall:

(1) Develop and implement, in cooperation with other EMS system participants, a system-wide written EMS QI program, as defined in Section 100400 of this Chapter. Such programs shall include indicators, as defined in Section III and Appendix E of the Emergency Medical Services System Quality Improvement Program Model Guidelines, which address, but are not limited to, the following:

(A) Personnel

(B) Equipment and Supplies

(C) Documentation

(D) Clinical Care and Patient Outcome

(E) Skills Maintenance/Competency

(F) Transportation/Facilities

(G) Public Education and Prevention

(H) Risk Management

(2) Review system-wide EMS QI Program annually for appropriateness to the system and revise as needed.

(3) Develop, in cooperation with appropriate personnel/agencies, a performance improvement action plan when the EMS QI Program identifies a need for improvement. If the area identified as needing improvement includes system clinical issues, collaboration is required with the local EMS agency medical director.

(4) Provide the EMS Authority with an annual update, from date of approval and annually thereafter, on the local EMS Agency's EMS QI Program. The update shall include, but not be limited to, a summary of how the local EMS Agency's EMS QI Program addressed the program indicators.

(b) The local EMS Agency EMS QI Program shall be in accordance with the Emergency Medical Services System Quality Improvement Program Model Guidelines (Rev. 3/04), incorporated herein by reference, and shall be approved by the EMS Authority. This is a model program which will develop over time and is to be tailored to the individual organization's quality improvement needs and is to be based on available resources for the EMS QI program.

(c) The local EMS Agency EMS QI Program shall be reviewed by the EMS Authority at least every five years.

Note: Authority cited: Sections 1797.103, 1797.107, 1797.174 and 1797.176, Health and Safety Code. Reference: Sections 1797.94, 1797.174, 1797.202, 1797.204, 1797.220 and 1798, Health and Safety Code.

## ARTICLE 5. EMS AUTHORITY

### **§ 100405. EMS Authority.**

(a) The EMS Authority shall:

(1) Develop and implement, in cooperation with other EMS system participants, a state-wide written EMS QI program, as defined in Section 100400 of the Chapter. Such programs shall include indicators, as defined in Section III and Appendix E of the Emergency Medical Services System Quality Improvement Program Model Guidelines, which address, but are not limited to, the following:

(A) Personnel

(B) Equipment and Supplies

(C) Documentation

(D) Clinical Care and Patient Outcome

(E) Skills Maintenance/Competency

(F) Transportation/Facilities

(G) Public Education and Prevention

(H) Risk Management

(2) Review state EMS QI Program annually for appropriateness to the state and revise as needed.

(3) Develop, in cooperation with appropriate personnel/agencies, a performance improvement action plan when the EMS QI Program identifies a need for improvement. If the area identified as needing improvement includes clinical issues, collaboration is required with the EMS Authority medical consultant.

(4) Provide the local EMS Agencies with an annual update on the EMS Authority's EMS QI Program. The update shall include, but not be limited to, a summary of how the EMS Authority's EMS QI Program addressed the state indicators.

(b) The EMS Authority EMS QI Program shall be in accordance with the Emergency Medical Services System Quality Improvement Program Model Guidelines (Rev. 3/04), incorporated

herein by reference. This is a model program which will develop over time and is to be tailored to the individual organization's quality improvement needs and is to be based on available resources for the EMS QI program.

Note: Authority cited: Sections 1797.103, 1797.107, 1797.174 and 1797.176, Health and Safety Code. Reference: Sections 1797.54 and 1797.174, Health and Safety Code.

## **The California Commission on Emergency Medical Services**

The Commission on Emergency Medical Services exists to ensure that stakeholders have a voice in decisions affecting the EMS system in California. The duties of the Commission include approving regulations and guidelines developed by the Authority and providing advice to the Authority on the assessment of emergency facilities and services, communications, medical equipment, training personnel, and components of an emergency medical services system. The Commission may also hear an appeal by a local EMS agency regarding a local EMS plan. Visit our EMS Commission web page for additional information: [www.emsa.ca.gov/commission\\_on\\_ems\\_membership](http://www.emsa.ca.gov/commission_on_ems_membership)

### **COMMISSIONER**

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 Jaison Chand, EMT-P, RN, BSN  
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 David Rose, Captain, EMT-P  
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 Jane Smith, MA, NREMT-P  
 Kathleen Stevenson, RN, BSN  
 Lewis Stone  
 Joy P. Stovell, Fire Engineer, EMT-P  
 Dave Teter, Assistant Chief, EMT-P

### **REPRESENTING**

California Emergency Nurses Assn. <sup>G</sup>  
 EMS Administrators' Assn. of California. <sup>G</sup>  
 California Ambulance Assn. <sup>A</sup>  
 California Peace Officers Assn. <sup>G</sup>  
 Public <sup>G</sup>  
 California Fire Chiefs Assn. <sup>G</sup>  
 California Medical Association <sup>S</sup>  
 California Conference of Local  
 Health Officers <sup>G</sup>  
 Emergency Department Physicians <sup>A</sup>  
 California Chapter, American College of Physicians <sup>S</sup>  
 California Chapter, American College of Surgeons <sup>A</sup>  
 California Professional Firefighters <sup>G</sup>  
 EMS Medical Directors Association of California  
 (EMDAC) <sup>G</sup>  
 California Rescue Paramedic Assn. <sup>S</sup>  
 California Hospital Assn. <sup>G</sup>  
 California State Firefighters Assn. <sup>G</sup>  
 Rural Communities <sup>G</sup>  
 CALFIRE <sup>G</sup>

<sup>G</sup> Appointed by the Governor

<sup>S</sup> Appointed by the Senate Rules Committee

<sup>A</sup> Appointed by the Speaker of the Assembly

## **EMSA Phone Directory By Subject**

*ALL NUMBERS ARE IN THE 916 AREA CODE*

EMSA Main Number	322-4336
Air Transport	431-3677
Alternate Base/Receiving Hospital Information	431-3685
Ambulance Service Areas	431-3677
Ambulance Strike Team (AST)	431-3681
Automated External Defibrillator	431-3707
Base Hospital Information	431-3685
California Public Health & Medical Emergency Operations Manual	431-3676
California Health Alert Network (CAHAN)	431-3698
California Medical Assistance Teams (CAL-MATs)	431-3676
California Medical Assistance Teams - Specialized	255-4171
California Public Health & Medical Emergency Ops. Manual	255-1726
CBRNE Preparedness for Healthcare Providers	384-0906
Child Day Care Health & Safety Training	431-3678
Commission on EMS	431-3701
Communications Systems (Access)	431-3659
Director's Office	431-3701
Disaster Healthcare Volunteers (DHV)	431-3683
Disaster Medical Assistance Teams (DMATs)	431-3676
Disaster Medical Communications	384-1445
Disaster Medical Supplies/Equipment	255-4171
Disaster Medical Support Units (DMSUs)	384-1443
Disaster Response Exercises	255-1766
Dispatcher Guidelines	431-3659
Do Not Resuscitate (DNR) Forms	431-3646
EMS Awards	431-3701
EMS Data (CA EMS Information System)	431-3742
EMS for Children	431-3696
Field Treatment Sites	255-4728
EMS Plan Review	431-3677
EMS Standards & Guidelines	431-3695
EMT & AEMT	431-3717
EMT 2010 Enforcement Liaison	431-3692
Enforcement - Investigations	431-3703
Enforcement - Probation/Case Management	431-3668
First Responder/Bystander Care	431-3717
Golden Guardian	255-4728
Health Information Exchange (HIE)	431-3695
Hospital Administrative Support Unit (HASU)	431-3676
Hospital Diversion Policies	431-3685

Hospital Downgrade/Closure	431-3695
Hospital Incident Command System (HICS)	431-3676
Human Resources	431-3669
Injury Prevention/Public Education	431-3685
Interfacility Transport and Transfer Guidelines	431-3677
Legal Office - Counsel	431-3693
Legislative Affairs	431-3700
Medical Mutual Aid	255-4728
Medical Reserve Corps (MRC)	431-3691
Mission Support Team (MST)	431-3676
Mobile Field Hospital	255-4171
Mobile Intensive Care Nurses (MICNs)	431-3649
National Incident Management System (NIMS)	431-3676
Patient Movement Project	255-4702
Paramedic Licensure Information	323-9875
Paramedic Licensure Renewal	431-3652
Paramedic Licensure Audit Renewal	431-3713
Paramedic Local Optional Scope of Practice	431-3689
Paramedic National Registry Exams	431-3741
Paramedic Regulations and Trial Studies	431-3689
Pandemic Influenza	431-3676
Poison Control Centers	431-3695
Public Information/Media	431-3700
Public Safety, First Aid, CPR, and AED	431-3717
Quality Improvement	431-3659
Regional Disaster Medical/Health Specialists	255-4702
Regional/Multi-County EMS Agencies	431-3688
Rural EMS	431-3695
School Bus Driver First Aid/CPR	431-3678
Small Business Liaison/Advocate	431-3653
So. Cal. Catastrophic Earthquake Response Plan	255-4702
Specialty Care Centers (STEMI, Stroke)	431-3685
Standardized Emergency Management Systems	431-3676
State Agency Terrorism Awareness Group	431-3676
State Emergency Plan (SEP)	255-1766
Statewide Disaster Medical/Health Exercises	255-1726
Trauma Regulations and Plan Review	431-3649
Weapons of Mass Destruction	255-4728

## EMS Statutes Outside of the EMS Act

Parents in Arrears on Child Support  
Trial Studies  
Paramedic Blood Draws for DUI  
Administrative Procedures Act  
Firefighters Procedural Bill of Rights  
Sexually Related Offenses  
Immunity  
Sharing of Investigative Information  
Investigative Information Exempt  
School Bus Driver First Aid  
CHP Emergency Medical Dispatcher  
Child Care First Aid, CPR, Preventive  
Health Training  
Group Homes and Crisis Nurseries  
Public Safety First Aid Standards

Automated External Defibrillator

Do Not Resuscitate/POLST  
Immunity for EMT-IIs and EMT-IIIs  
Trial Studies  
Use of dangerous drugs or devices  
by EMS in ambulances

Epinephrine auto-injectors

Teacher training in CPR and Heimlich  
AEDs in state buildings  
Public Safety Radio Strategic Planning  
Ambulance driver certification  
Authority of EMSA director in use of  
health care personnel during disaster  
California Hazardous Substances Incident  
Response Training Program  
Emergency Response Training in SEMS  
California Earthquake Hazard Program  
Emergency Response to Terrorism  
Training Advisory Committee

Maddy EMS Fund

Leave provisions for volunteer emergency  
rescue personnel

Family Code §17520  
H&SC §111550 et seq.  
Vehicle Code §23158  
Gov. Code §11400  
Gov. Code §3250-3262  
Penal Code §290  
Civil Code §1714.2  
Civil Code §1798.24  
Gov. Code §6254  
Vehicle Code §12522  
Vehicle Code § 2422  
H&SC §§1596.798, 1596.865-6,  
1596.8661, 1799.103  
H&SC §§1530.8  
Penal Code §13518  
H&SC §104113 and  
Civil Code §§1714.2  
Probate Code §§4780-4786  
Civil Code §1714.2  
H&SC §111550 et seq.  
Bus. and Prof. Code §4119  
Education Code §49414, Bus. And Prof.  
Code §4119.3, Civil Code §1714.23,  
H&SC §1797.197a  
Education Code §44277  
Gov. Code §§8455  
Government Code §8592.1  
Vehicle Code §2512  
Bus. and Prof. Code §900  
Gov. Code §8574.21  
Gov. Code §8607  
Gov. Code §8871.4  
Gov. Code §8588.10  
Gov. Code §76104.1,  
Vehicle Code §42007.5, H&SC §1797.98a  
Labor Code §230.4

## **Index of EMSA Publications and Guidelines**

All of these publications are posted on EMSA's website at  
<http://www.emsa.ca.gov/Guidelines>

- EMSA #101: EMS System Standards and Guidelines Part I
- EMSA #102: EMS System Standards and Guidelines Part II
- EMSA #103: EMS System Standards and Guidelines Part III
- EMSA #104: Funding of Regional EMS Agencies with State General Funds
- EMSA #105: EMSA Policy for the Provision of Federal Block Grant Funding to Local EMS Agencies
- EMSA #111: Do-Not -Resuscitate (DNR) Guidelines
- EMSA #114: EMSA Policy for Funding Disaster Medical Assistance Team (DMAT) with State General Funds
- EMSA #115: Funding of Regional Disaster Medical Health Specialist (RDMHS) with State General Funds
- EMSA #125: Procedure to Add Items to Local Optional Scope of Practice
- EMSA #127: Application for Authorization as an Approved CE Provider for EMS Personnel
- EMSA #130: EMT-P Accreditation Policy
- EMSA #131: California's EMS Personnel Programs
- EMSA #132: Emergency Medical Services Dispatch Program Guidelines
- EMSA #133: Advanced EMT Model Curriculum
- EMSA #134: Recommended Guidelines for Disciplinary Orders and Conditions of Probation for EMTs and AEMTs
- EMSA #141: Competitive Process for Creating Exclusive Operating Areas
- EMSA #144: Pre-Hospital EMS Aircraft Guidelines
- EMSA #145: Statewide EMS Operations and Communications Resource Manual
- EMSA #151: Trauma Plan Development Guidelines
- EMSA #152: Paramedic Inter-Facility Transport Guidelines
- EMSA #162: Management Information Systems Resource Guide
- EMSA #163: EMS System Quality Improvement Indicators (Appendix M)
- EMSA #164: CEMSIS Data System Standards with code values

- EMSA #166: EMS System Quality Improvement Guidelines
- EMSA #181: Guidelines For Pediatric Inter-Facility Transport Programs
- EMSA #182: Administration, Personnel and Policy Guidelines for the Care of Pediatric Patients in the Emergency Department
- EMSA #183: Inter-Facility Pediatric Trauma and Critical Care Consultation and/or Transfer Guidelines
- EMSA #184: Guidelines For Pediatric Critical Care Centers
- EMSA #185: Guidelines for Pre-Hospital Pediatric Protocol
- EMSA #186: Model Pediatric Inter-Facility Transfer Agreement
- EMSA #187: Pediatric Education Guidelines For Paramedics
- EMSA #188: Pre-Hospital Pediatric Equipment For BLS/ALS Support Units
- EMSA #190: EMSC Recommendation For Illness and Injury Prevention
- EMSA #194: Intensive Care Services for the Pediatric Trauma Patient
- EMSA #196: Emergency First Aid Guidelines for California Schools
- EMSA #197: EMSC Pediatric Disaster Preparedness Guidelines for LEMSAs
- EMSA #198: EMSC Pediatric Disaster Preparedness Guidelines for Hospitals
- EMSA #214: Disaster Medical Systems Guidelines
- EMSA #216: Minimum Personal Protective Equipment
- EMSA #218A: California Disaster Medical Response Plan
- EMSA #218B: Medical Mutual Aid Plan Annex
- DMS #219: California Disaster Medical Operations Manual
- EMSA #233: Patient Decontamination Recommendations For Hospital

## **Local Emergency Medical Services Agencies**

as of January 1, 2014

**Alameda County** (510) 618-2055 [www.acphd.org](http://www.acphd.org)  
Fred Claridge, Administrator; Dr. Karl Sporer, Medical Director

**Contra Costa County** (925) 646-4690 [www.cchealth.org/ems](http://www.cchealth.org/ems)  
Patricia Frost, Administrator; Dr. Joe Barger, Medical Director

**El Dorado County** (530) 621-6500 [www.edcgov.us/EMS](http://www.edcgov.us/EMS)  
Richard W. Todd, Administrator; Dr. David Brazzel, Medical Director

**Imperial County** (760) 482-4438 [www.icphd.org/sub.php?idm=103](http://www.icphd.org/sub.php?idm=103)  
Cedric Cesena, Administrator; Dr. Bruce Haynes, Medical Director

**Kern County** (661) 321-3000 [www.co.kern.ca.us/ems](http://www.co.kern.ca.us/ems)  
Ed Hill, Administrator; Dr. Robert Barnes, Medical Director

**Los Angeles County** (562) 347-1500 [ems.dhs.lacounty.gov](http://ems.dhs.lacounty.gov)  
Cathy Chidester, Administrator; Dr. William Koenig, Medical Director

**Marin County** (415) 473-6871 [www.co.marin.ca.us/depts/HH/main/ems](http://www.co.marin.ca.us/depts/HH/main/ems)  
Miles Julihn, Administrator; Dr. Dustin Ballard, Medical Director

**Merced County** (209) 381-1250 [www.co.merced.ca.us/index.aspx?NID=581](http://www.co.merced.ca.us/index.aspx?NID=581)  
Jim Clark, Administrator; Dr. Jim Andrews, Medical Director

**Monterey County** (831) 755-4964 [www.mtyhd.org/EMS](http://www.mtyhd.org/EMS)  
Kirk Schmitt, Administrator; Dr. James Stubblefield, Medical Director

**Napa County** (707) 253-4341 [www.countyofnapa.org/ems](http://www.countyofnapa.org/ems)  
Jesse Allured, Administrator; Dr. James Pointer, Medical Director

**Orange County** (714) 834-3500 [www.healthdisasteroc.org/ems](http://www.healthdisasteroc.org/ems)  
Tammi McConnell, Administrator; Dr. Sam Stratton, Medical Director

**Riverside County** (951) 358-5029 [www.rivcoems.org](http://www.rivcoems.org)  
Bruce Barton, Administrator; Dr. Daved VanStralen, Medical Director

**Sacramento County** (916) 875-9753 [www.dhhs.saccounty.net/PRI/EMS](http://www.dhhs.saccounty.net/PRI/EMS)  
Bruce Wagner, Administrator; Dr. Hernando Garzon, Medical Director

**San Benito County** (831) 636-4066 [www.sanbenitoco.org/ems](http://www.sanbenitoco.org/ems)  
Marcie Morrow, Administrator; Dr. Kent Benedict, Medical Director

**San Diego County** (619) 285-6429  
[www.sdcounty.ca.gov/hhsa/programs/phs/emergency\\_medical\\_services](http://www.sdcounty.ca.gov/hhsa/programs/phs/emergency_medical_services)  
Marcy Metz, Administrator; Dr. Bruce Haynes, Medical Director

**City and County of San Francisco** (415) 487-5000 [www.sfdem.org](http://www.sfdem.org)  
Rob Dudgeon, Administrator; Dr. John Brown, Medical Director

**San Joaquin County** (209) 468-6818 [www.sjgov.org/EMS](http://www.sjgov.org/EMS)  
Dan Burch, Administrator; Dr. Richard Buys, Medical Director

**San Luis Obispo County** (805) 788-2511 [www.sloemsa.org](http://www.sloemsa.org)  
Stephen Lieberman, Administrator; Dr. Thomas Ronay, Medical Director

**San Mateo County** (650) 573-2564 [www.smchealth.org/EMS](http://www.smchealth.org/EMS)  
Louise Rogers, Administrator; Dr. Greg Gilbert, Medical Director

**Santa Barbara County** (805) 681-5274  
[www.countyofsb.org/phd/ems.aspx?id=20620](http://www.countyofsb.org/phd/ems.aspx?id=20620)  
Nancy Lapolla, Administrator; Dr. Angelo Salvucci, Medical Director

**Santa Clara County** (408) 885-4250 [www.sccgov.org/sites/ems](http://www.sccgov.org/sites/ems)  
Michael Petrie, Administrator; Dr. Eric Rudnick, Medical Director

**Santa Cruz County** (831) 454 4000 [www.santacruzhealth.org/phealth/ems](http://www.santacruzhealth.org/phealth/ems)  
Celia Barry, Administrator; Dr. Kent Benedict, Medical Director

**Solano County** (707) 784-8155 [www.co.solano.ca.us/depts/ems](http://www.co.solano.ca.us/depts/ems)  
Jessica Tello-Evans, Administrator; Dr. Aaron Bair, Medical Director

**Tuolumne County** (209) 533-7460  
[www.portal.co.tuolumne.ca.us/psp/ps/TUP\\_HEALTH\\_EMS/ENTP/h/?tab=DEFAULT](http://www.portal.co.tuolumne.ca.us/psp/ps/TUP_HEALTH_EMS/ENTP/h/?tab=DEFAULT)  
Clarence Teem, Administrator; Dr. Todd Stolp, Medical Director

**Ventura County** (805) 981-5301 [www.vchca.org/ems](http://www.vchca.org/ems)  
Steve Carroll, Administrator; Dr. Angelo Salvucci, Medical Director

**Yolo County** (530) 666-8671 [www.yolocounty.org/Index.aspx?page=2411](http://www.yolocounty.org/Index.aspx?page=2411)  
Kristen Weivoda, Administrator; Dr. Steve Whiteley, Medical Director

## **Multi-County EMS Agencies**

**Central California** (559) 445-3387 [www.ccemsa.org](http://www.ccemsa.org)  
Dan Lynch, Administrator; Dr. Jim Andrews, Medical Director

**Coastal Valleys** (707) 565-6501 [www.coastalvalleysems.org](http://www.coastalvalleysems.org)  
Bryan Cleaver, Administrator; Dr. Mark Luoto, Medical Director

**Inland Counties** (909) 388-5823 [www.sbcounty.gov/icema](http://www.sbcounty.gov/icema)  
Tom Lynch, Administrator; Dr. Reza Vaezazizi, Medical Director

**Mountain Valley** (209) 529-5085 [www.mvemsas.org](http://www.mvemsas.org)

Richard Murdock, Administrator; Dr. Kevin Mackey, Medical Director

**North Coast** (707) 445-2081 [www.northcoastems.com](http://www.northcoastems.com)

Larry Karsteadt, Administrator; Dr. Ken Stiver, Medical Director

**Northern California** (530) 229-3979 [www.norcalems.org](http://www.norcalems.org)

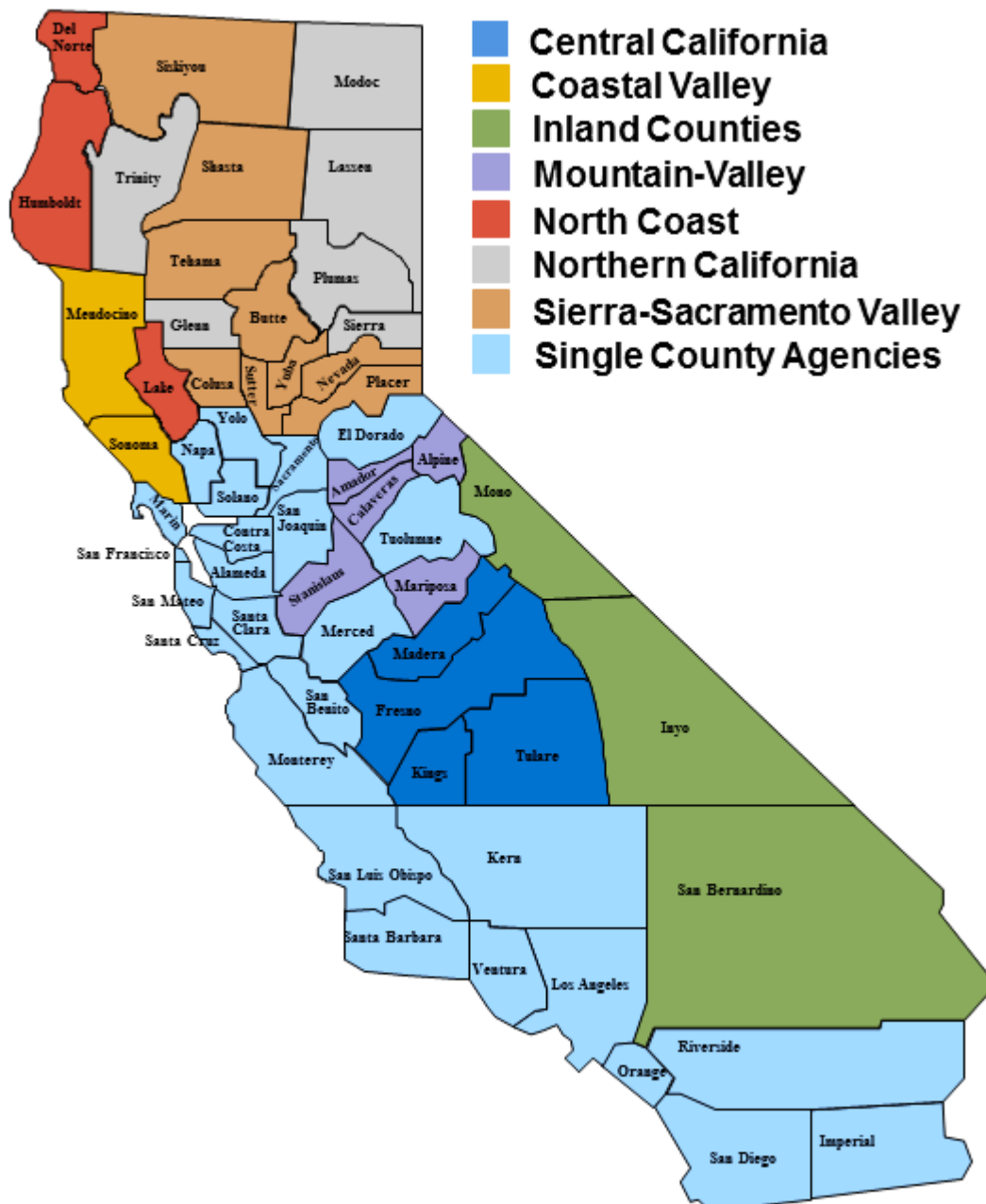
Dan Spiess, Administrator; Dr. Eric Rudnick, Medical Director

**Sierra-Sacramento Valley** (916) 625-1702 [www.ssvems.com](http://www.ssvems.com)

Victoria Pinette, Administrator; Dr. Troy Falck, Medical Director

## Map of California's Local EMS Agencies

In California, day-to-day EMS system management is a local responsibility. Each county developing an EMS system must designate a local EMS agency (LEMSA). Currently, California has 33 LEMSAs - seven multi-county LEMSAs and 26 single county LEMSAs. It is principally through these agencies that the EMS Authority works to promote quality EMS services statewide.





# Are you on the list?



**Disaster Healthcare Volunteers** is an online registry of health care professionals who want to put their training to work when disaster strikes. It's easy to register on our secure website, and your credentials will be verified now so when you're needed you'll be ready to go. Visit our website for answers to all of your questions and to register.

**Register Today**

**[www.healthcarevolunteers.ca.gov](http://www.healthcarevolunteers.ca.gov)**

